

MINUTES - FINAL

City of Orange

Orange Public Library Board of Trustees

November 18, 2024

The Orange Public Library Board of Trustees of the City of Orange, California convened on November 18, 2024 at 3:30 p.m. in a Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California 92866.

1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:35 p.m.

1.1 PLEDGE OF ALLEGIANCE

Trustee Kathleen Stevens led the flag salute.

1.2 ROLL CALL

Present: Huber, Calvert, Montgomery, Stevens, and Martinez

Absent: None

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1. Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on October 21, 2024.

A motion was made by Trustee Montgomery, seconded by Trustee Stevens, to approve the minutes as presented.

The motion carried by the following vote:

Ayes: Huber, Calvert, Montgomery, Stevens, and Martinez

Noes: None

Absent: None

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Susie Huber and Kathleen Stevens reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the bookstore, internet sales, and memberships.
- The Friends accepted two new Board members and will reevaluate their bylaws for succession planning.
- Updates on past and upcoming specialty book sales.

- The Woman's Club of Orange donated \$500.00 to the Friends to be forwarded to the Library.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Lynn-Marie Frediani reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- Updates on Foundation fundraising programs and events.
- Interest in presenting on library needs at public events.
- Foundation Board meetings will be affected by the proposed change in Library operating hours and will move from the second Monday of every odd month to the second Wednesday.

6. LIBRARY DIRECTOR'S REPORT

6.1. Library Services Director's Report and Updates on Library Services

Amy Harpster, Assistant Library Services Director, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling.
- A recap of past Library events and programs and an update on current programs.
- An announcement of upcoming Library events and programs.
- Updates on building improvements.
- The OPL Statistics at a Glance - October 2024 report was received and filed.

6.2. Financial Report Through October 2024

The October 2024 Financial Report was received and filed.

7. BOARD REPORTS

7.1 Reports from Chair

Chair Martinez had the following to report:

- Further discussion on text for informational pamphlet describing the differences between the Library Board of Trustees, the Friends, and the Foundation.
- Development of a strategic plan for Trustees to interact with the community more on behalf of the Library.
- A discussion if the Library Board of Trustees should review their mission statement.
- An announcement to cancel the Regular Meeting scheduled for December 16, 2024.

7.2 Reports from Trustees

The Trustees had the following to report:

- Updates on Ukulele SOUP.
- A discussion on how to boost utilization of the Homework Center.
- Ideas to market the resources provided by the Library beyond books.

8. ADJOURNMENT

There being no further business, the meeting adjourned at 5:30 p.m.

The next Regular Orange Public Library Board of the Trustees meeting will be held on Monday, January 27, 2025 at 3:30 p.m. in the Community Room of the El Modena Branch Library. The December 16, 2024 Regular Library Board of Trustees Meeting is cancelled.

_____ s/ Amy Harpster

Amy Harpster

Assistant Library Services Director