



TO: Community Development Block Grant Committee

FROM: Jessica Herrera, Housing Manager

THRU: Russell Bunim, Community Development Director *RB*

DATE: February 11, 2026

SUBJECT: Hotfile Item 3.1: Presentation of Proposals for the 2026-2027 Annual Action Plan

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Staff received an inquiry from a Committee Member regarding the status of subrecipient progress reports for the 2025–2026 entitlement year. The following information is provided in response.

During the 2025–2026 CDBG entitlement year, the City experienced delays in executing funding agreements due to a federal government shutdown and related administrative processing challenges. Consequently, first-quarter reporting for the period of July 2025 through October 2025 was delayed. To address this, subrecipients incorporated all cumulative eligible accomplishments and demographic data into their second-quarter reports.

As of January 15, 2026, the Housing Manager reviewed the second-quarter submissions and confirmed that all 2025–2026 subrecipients and City departments are in good standing, with all required reports submitted on time.