

## MINUTES - DRAFT

### City of Orange

#### Orange Public Library Board of Trustees

October 16, 2023

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The Orange Public Library Board of Trustees of the City of Orange, California convened on October 16, 2023 at 3:30 p.m. in a Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California.

#### 1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:31 p.m.

##### 1.1 PLEDGE OF ALLEGIANCE

Chair Martinez led the flag salute.

##### 1.2 ROLL CALL

**Present:** Calvert, Montgomery, and Martinez

**Absent:** Huber, and Stevens

#### 2. PUBLIC COMMENTS

None.

#### 3. APPROVAL OF MINUTES

##### 3.1 Approval of minutes of the Orange Public Library Board of Trustees Special Meeting held on September 25, 2023.

A motion was made by Trustee Montgomery, seconded by Trustee Calvert, to approve the minutes as presented.

The motion carried by the following vote:

**Ayes:** Calvert, Montgomery, and Martinez

**Noes:** None

**Absent:** Huber, and Stevens

#### 4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Dave Curtis, Library Services Director, reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the bookstore, internet sales and memberships.
- Upcoming special sale events.
- A nominating committee is recruiting for a new President and Treasurer of the Board.

## **5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT**

Dave Curtis, Library Services Director, reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- An update on upcoming Foundation events.
- The Legacy Awards event is scheduled for November 12, 2023.

## **6. LIBRARY DIRECTOR'S REPORT**

### **6.1 Updates on Library Services**

Dave Curtis, Library Services Director, provided a report on current events at the Library, including:

- Statistics from Library outreach and social media.
- A recap of past Library events and programs and an update on current programs.
- Equipment and building improvements for the Library.
- Updates on Library staff.
- An announcement of upcoming Library events and programs.
- The OPL Statistics at a Glance - September 2023 report was received and filed.

### **6.2 Financial Report Through September 2023**

The September 2023 Financial Report was received and filed.

## **7. BOARD REPORTS**

### **7.1 Reports from Chair**

Chair Martinez had the following to report:

- Chair Martinez has been in contact with the Orange Unified School District to arrange a tour for media specialists.

### **7.2 Reports from Trustees**

The Trustees had the following to report:

- Trustee Calvert provided an update on Ukulele SOUP. Ukulele SOUP will celebrate their 10 year anniversary October 21, 2023.
- Trustee Montgomery had ideas for marketing the value of the Taft Library branch.

## **8. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:09 p.m.

The next Regular Orange Public Library Board of Trustees meeting will be held on Monday, November 20, 2023 at 3:30 p.m. in the Rotary Room at the Orange Public Library & History Center.

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Dave Curtis  
Library Services Director