



# Agenda Item

## City Council

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Item #: 3.7.

10/24/2023

File #: 23-0702

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Tom Kisela, City Manager

**FROM:** Dan Adams, Chief of Police

### 1. SUBJECT

Third Amendment to License Agreement with the County of Orange for use of office space at Fire Station No. 7/Orange Police Substation.

### 2. SUMMARY

Third Amendment to License Agreement extending the contract term with the County of Orange to allow the Orange County Intelligence Assessment Center to occupy vacant office space on the second floor of Fire Station No. 7/Orange Police Substation (Station) through October 19, 2024.

### 3. RECOMMENDED ACTION

Approve the Third Amendment to License Agreement with the County of Orange for use of office space at the Station; and authorize the Mayor and City Clerk to execute on behalf of the City.

### 4. FISCAL IMPACT

None.

### 5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community

a: Provide staffing and resources to deliver services that ensure public safety.

### 6. DISCUSSION AND BACKGROUND

In 2002, the Orange County Board of Supervisors approved the creation of the Terrorist Early Warning Group (TEWG) in response to the terrorist attacks of September 11, 2001. As more agencies throughout the County became involved, the Orange County Intelligence Assessment Center (OCIAAC) was formed.

OCIAAC was originally housed at the County facility at Loma Ridge; however, this location soon became too small and lacked the technological needs of the unit. As the nearby Station had vacant office space on the second floor (originally designed as a police substation to support the future Santiago Hills II expansion), the County inquired about relocating OCIAAC to that location. It was agreed that there would be no cost to lease the office space as the City benefitted by having this unit in Orange as it provides additional law enforcement resources. The license agreement has the County reimbursing the City all operating costs for the utilities used as well as all tenant improvements.

In 2011, the City and County entered into a five-year license agreement to allow OCIAC to occupy the then-vacant office space.

In October 2016, both parties entered into a new five-year license agreement herein referenced as (the "Original Agreement") to allow the County to continue its use of the space through October 19, 2021.

In 2021, the County notified the City of its intent to relocate OCIAC operations and pursued a one-year extension through October 19, 2022, as documented in the First Amendment.

In 2022, a Second Amendment was executed to initiate the second, one-year extension to continue the lease through October 19, 2023.

The County now desires to amend original agreement to extend the contract term for use of the facility through October 19, 2024, as documented in the Third Amendment. The renewal is being processed for a one-year term as the County continues to relocate the OCIAC operation into another building currently in build-out. At the conclusion of the lease, the office space will revert to a multi-purpose facility operated by the Police Department for training, conferences, and community functions.

## **7. ATTACHMENTS**

- Third Amendment to License Agreement with the County of Orange