

RESOLUTION NO. 11536

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE RESCINDING RESOLUTION NO. 11505 AND RE-ESTABLISHING THE NUMBER OF MEMBERS, QUALIFICATIONS FOR MEMBERSHIP, PURPOSE, COMPENSATION AND MEETING INFORMATION FOR SPECIFIED CITY BOARDS, COMMITTEES AND COMMISSIONS.

WHEREAS, on February 27, 2024 and March 12, 2024, the Orange City Council adopted Resolution No. 11522 and approved the first and second reading of Ordinance Nos. 01-24, 02-24, and 03-24; and

WHEREAS, the resolution and three ordinances eliminated the Investment and Audit Committee and made necessary changes to the Orange Municipal Code to create two independent committees – the Investment Advisory Committee and Audit Advisory Committee; and

WHEREAS, the City Council of the City of Orange creates boards, committees, and commissions and appoints members thereof to assist in carrying out the City’s business and to further the public interest; and

WHEREAS, the City Council of the City of Orange desires to set the criteria and meeting times of the Investment Advisory Committee and Audit Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Orange as follows:

- That Resolution No. 11505 is hereby repealed in its entirety.
- The criteria for the Investment Advisory Committee and Audit Advisory Committee along with the remaining boards, committees, and commissions shall be as set forth in Exhibit A.

ADOPTED this ____ day of _____, 2024

Daniel R. Slater, Mayor, City of Orange

ATTEST:

Pamela Coleman, City Clerk, City of Orange

APPROVED AS TO FORM:

Mike Vigliotta, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE)
CITY OF ORANGE)

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the ____ day of _____, 2024 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Pamela Coleman, City Clerk, City of Orange

EXHIBIT A

QUALIFICATIONS FOR CITY COUNCIL CREATED BOARDS, COMMITTEES AND COMMISSIONS

1. Audit Advisory Committee

- Number: The Committee shall consist of seven voting members. The City Treasurer and Finance Director or their designee shall serve as advisory non-voting members.
- Term: Two years.
- Qualifications: Members shall have their primary residence or primary place of employment in the City. In addition, business-related experience and/or a designation of Certified Public Accountant (CPA) is desirable. The qualifications of the applicants for the voting members will be reviewed by the Finance Director and subsequently approved by the Mayor. No member of the Committee shall be financially interested in any contract, or otherwise conduct any business with any member of the City Council, the City Manager, the Finance Director, the City Treasurer, or the City or any of its agencies, either on an individual basis or as a partner, major shareholder, member, or employee of any firm.
- Purpose: As set forth in Section 2.50.010 of the Orange Municipal Code.
- Duties: As set forth in Section 2.50.020 of the Orange Municipal Code.
- Compensation: None.
- Meeting Dates and Location: The 1st Thursday of February (Planning Meeting) and October (Exit Conference Meeting), convening at 5:30 p.m. in the Weimer Room.

2. Community Development Block Grant Program Committee

- Number: The Committee shall consist of seven members.
- Term: Two years.
- Qualifications: Members shall have their primary residence in the City. Members shall show an interest in and knowledge of housing and community development issues, especially as they relate to affordable housing and public service for residents of low and moderate income.
- Purpose: To provide a public engagement process in the allocation of CDBG funds as required by 24 C.F.R. Part 91.105
- Duties: As set forth in the CDBG Program Policies and Procedures Manual maintained by the City.
- Compensation: None.
- Meeting Dates and Location: The 2nd Thursday of February and March convening at 6:00 p.m. in the Weimer Room. If such date is a legal holiday observed by the City, the meeting shall be held the following day.

3. Design Review Committee

- Number: The Committee shall consist of seven members.
- Term: Four years.
- Qualifications: Members shall have their primary residence or primary place of employment in the City. Members shall be qualified to analyze and interpret architectural and site planning information, and shall include, but not be limited to, licensed landscape architects, architects, urban planners, engineers and licensed general contractors. At least two members shall have professional experience in urban planning, architectural history or historic preservation and possess a general knowledge of architecture in the City's Historic Districts.
- Purpose: As set forth in Section 17.08.020.D of the Orange Municipal Code.
- Duties: As set forth in Section 17.08.020.D of the Orange Municipal Code.
- Compensation: \$50 per meeting attended with a maximum of \$200 per month.
- Meeting Dates and Location: The 1st and 3rd Wednesday of each month convening at 5:30 p.m. in the City Council Chamber. If such date is a legal holiday observed by the City, the meeting shall be held the following day.

4. Investment Advisory Committee

- Number: The Committee shall consist of seven voting members. The City Treasurer and Finance Director or their designee shall serve as advisory non-voting members.
- Term: Two years.
- Qualifications: Members shall have their primary residence or primary place of employment in the City. In addition, they must have demonstrated managerial experience of no less than five years in one or more of the following areas: investment banking, investment brokerage and sales, investment management, financial management and planning, or commercial banking. The qualifications of the applicants for voting members will be reviewed by the Finance Director and subsequently approved by the Mayor. No member of the Committee shall be financially interested in any contract, or otherwise conduct any business with any member of the City Council, the City Manager, the Finance Director, the City Treasurer, or the City or any of its agencies, either on an individual basis or as a partner, major shareholder, member, or employee of any firm.
- Purpose: As set forth in Section 2.51.010 of the Orange Municipal Code.
- Duties: As set forth in Section 2.51.020 of the Orange Municipal Code.
- Compensation: None.
- Meeting Dates and Location: The 4th Wednesday of January, April, July, and October, convening at 5:30 p.m. in the Weimer Room.

5. Park Planning and Community Events Commission

- Number: The Commission shall consist of seven members.
- Term: Four years.
- Qualifications: Members shall have their primary residence in the City. Members shall have knowledge of sports complexes and/or park development, and knowledge of City-sponsored events.

- Purpose: As set forth in Chapter 2.60 of the Orange Municipal Code.
- Duties: As set forth in Chapter 2.60 of the Orange Municipal Code.
- Compensation: None.
- Meeting Dates and Location: The 3rd Tuesday of January, March, May, July, September, and October and convening at 5:30 p.m. in the City Council Chamber. If such date is a legal holiday observed by the City, the meeting shall be held the following Thursday.

6. Planning Commission

- Number: The Commission shall consist of seven members.
- Term: Four years.
- Qualifications: Members shall have their primary residence in the City. Members shall have general knowledge of land use and development.
- Purpose: As set forth in Section 17.08.020.B
- Duties: Duties are set forth in Section 17.08.020 of the Orange Municipal Code.
- Compensation: \$60 per meeting attended with a maximum of \$240 per month.
- Meeting Dates and Location: The 1st and 3rd Monday of each month convening at 5:30 p.m. in the City Council Chamber. If such date is a legal holiday observed by the City, the meeting shall be held the following Thursday.

7. Traffic Commission

- Number: The Commission shall consist of seven members.
- Term: Four years.
- Qualifications: Members shall have their primary residence in the City. The Chief of Police or designee and the City Traffic Engineer or designee, shall be non-voting members of the Commission.
- Purpose: As set forth in Chapter 10.06 of the Orange Municipal Code.
- Duties: As set forth in Chapter 10.06 of the Orange Municipal Code.
- Compensation: None. Reimbursement for incidental expenses allowed.
- Meeting Dates and Location: The 2nd Wednesday of February, April, June, August, October, and December, convening at 5:30 p.m. in the City Council Chamber. If such date is a legal holiday observed by the City, the meeting shall be held the following day.

8. Santiago Creek Commission

- Number: The Commission shall consist of seven members.
- Term: Four years.
- Qualifications: Members shall have their primary residence in the City. Members shall have general knowledge of the Santiago Creek Area.
- Purpose: As set forth in Chapter 2.62 of the Orange Municipal Code.
- Duties: As set forth in Chapter 2.62 of the Orange Municipal Code.
- Compensation: None.

- Meeting Dates and Location: The 4th Wednesday of January, April, July, and October, convening at 5:30 p.m. in the City Council Chamber. If such date is a legal holiday observed by the City, the meeting shall be held the following day.