



Agenda Item

Orange City Council

Item #: 3.7.

11/12/2025

File #: 25-0568

TO: Honorable Mayor and Members of the City Council

THRU: Jarad Hildenbrand, City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

Professional service agreements for on-call engineering services.

2. SUMMARY

On-call service agreements provide access to specialized services and give the City the flexibility to use them only when needed. These agreements will authorize each consultant to provide various engineering services, based on the City's evolving needs and on an as-needed basis.

3. RECOMMENDED ACTION

Approve on-call professional services agreements with 27 firms for various services, with not-to-exceed amounts of \$100,000 or \$250,000; and authorize the Mayor and City Clerk to execute on behalf of the City.

4. FISCAL IMPACT

There is no fiscal impact at this time. Services will be utilized on a case-by-case basis and costs will be charged to the appropriate adopted Fiscal Year 2025-26 capital and operating budgets.

5. STRATEGIC PLAN GOALS

Goal 5: Improve Infrastructure, Mobility, and Technology

6. DISCUSSION AND BACKGROUND

On-call engineering contracts provide access to engineering services and enable staff to manage significantly more work than would otherwise be possible. Additionally, on-call engineering consultants can provide valuable support to the Public Works Department by ensuring projects and essential operations continue smoothly during periods of low staffing. The selected consultants will supplement City staff by assisting with various engineering projects or studies.

On July 17, 2025, staff issued a Request for Proposals (RFPs) for on-call engineering services to augment the City's professional engineering capabilities to provide high quality, timely expertise, and support where needed. The RFP scope of work comprised various engineering disciplines and services.

In response to the RFP, staff received proposals from 27 consultants. The proposals were reviewed

by a three-member evaluation committee composed of Public Works staff. The RFPs were reviewed based on quality of submittal, key staff, qualifications, experience, and understanding of requested scope and methodology. As a result, all 27 were deemed well qualified and selected to be included on the City's "bench" of on-call engineering consultants.

Staff recommends awarding agreements to the firms listed below.

	Firms
1	ADVANTEC Consulting Engineers, Inc.
2	AGA Engineers, Inc.
3	Arcadis U.S., Inc.
4	Bowman Consulting Group Ltd.
5	DKS Associates
6	Engineering Resources of Southern California, Inc.
7	Fehr & Peers
8	General Technologies and Solutions (GTS) Inc.
9	H.W. Lochner, Inc.
10	Hartzog & Crabill, Inc.
11	Interwest Consulting Group Inc.
12	Iteris, Inc.
13	JMDiaz, Inc.
14	Kimley-Horn and Associates, Inc.
15	Kittelson & Associates, Inc.
16	LG2WB Engineers, Inc., dba Linscott, Law & Greenspan, Engineers (LLG)
17	LIN Consulting, Inc.
18	Michael Baker International, Inc.
19	Minagar & Associates, Inc.
20	Stantec Consulting Services Inc.
21	T J K M
22	TKE Engineering, Inc.
23	Transtech Engineers, Inc.
24	W.G. Zimmerman Engineering, Inc.
25	Willdan Engineering
26	Wolfe Engineering and Design, Inc.
27	Wood Rodgers, Inc.

Having access to such a deep consultant bench provides several benefits to the City, including providing (1) greater capacity to quickly respond to various engineering needs, particularly in

situations where one or more consultants has too many commitments to meet the City's scheduling requirements, (2) on-demand access to a broader spectrum of technical expertise, (3) and operational flexibility to augment services in response to staffing vacancies.

Of these agreements, 24 are not-to-exceed \$100,000 each. However, the agreements for Interwest Consulting Group Inc., Stantec Consulting Services Inc., and Willdan Engineering are not-to-exceed \$250,000 each. These three firms were selected for higher contract values because they offer a broader range of civil engineering services that allow them to support multiple divisions within the Public Works Department.

With recent staffing shortages and high turnover in the city's Public Works Engineering Division (currently at 25 percent staffing,) staff anticipates relying on these firms to minimize disruption to infrastructure maintenance and project delivery while recruitments are taking place, or if additional staffing vacancies were to occur in the foreseeable future.

All services under these agreements will be performed on an as-needed, task-by-task basis. Consultants from the bench will be utilized only when there is a need and funding has been identified. Payment will be made according to the actual cost of services requested by the City. The costs for these contracts will be charged to various operating and project accounts, depending on the type of work performed. Funding for the first year of these contracts is included in the adopted Fiscal Year 2025-26 Public Works Operations and Projects budget. Funding for subsequent years will be requested through the annual budget adoption process.

7. ATTACHMENTS

1. Agreement with ADVANTEC Consulting Engineers, Inc.
2. Agreement with AGA Engineers, Inc.
3. Agreement with Arcadis U.S., Inc.
4. Agreement with Bowman Consulting Group Ltd.
5. Agreement with DKS Associates
6. Agreement with Engineering Resources of Southern California, Inc.
7. Agreement with Fehr & Peers
8. Agreement with General Technologies and Solutions (GTS), Inc.
9. Agreement with H.W. Lochner, Inc.
10. Agreement with Hartzog & Crabill, Inc.
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