



Agenda Item

City Council

Item #: 2.2.

12/10/2024

File #: 24-0464

TO: Honorable Mayor and Members of the City Council

THRU: Tom Kisela, City Manager

FROM: Trang Nguyen, Finance Director

1. SUBJECT

Confirmation of accounts payable warrant registers dated November 7, 14, 21, and 27, 2024 and payroll check warrants dated November 8, and 22, 2024.

2. SUMMARY

Per Government Code section 37208, the accounts payable warrant writings and payroll check warrants for the above listed dates are submitted for approval by the City Council.

3. RECOMMENDED ACTION

Ratify the accompanying registers.

4. DISCUSSION AND BACKGROUND

Government Code section 37208(a) provides that payroll warrants or checks need not be audited by the legislative body prior to payment. Payrolls shall be presented to the legislative body for ratification and approval at the first meeting of the month following delivery of the payroll warrants or checks. The sum of payroll warrants and checks issued to employees and payroll vendors are noted on the attachments.

Government Code sections 37208(b) provide that accounts payable warrants or checks drawn in payment of demands certified or approved by the city clerk as conforming to a budget approved by ordinance or resolution of the legislative body need not be audited by the legislative body prior to payment. The checks issued in the attached warrant registers have been certified to be in accordance with the City's approved budget.

5. ATTACHMENTS

- November 8, 2024 Payroll Warrant Information
- November 22, 2024 Payroll Warrant Information
- November 7, 2024 Warrant Writing Register
- November 14, 2024 Warrant Writing Register
- November 21, 2024 Warrant Writing Register
- November 27, 2024 Warrant Writing Register