



ORANGE INTERNATIONAL STREET FAIR, INC.

October 31, 2024

Honorable Mayor and Members of the City Council,

The Orange International Street Fair Inc. (OISF) respectfully requests permission to hold the 53rd annual Orange International Street Fair in the Old Towne Plaza District from August 29 through August 31, 2025. The OISF will use the public parking lots in the 100 block of S. Orange St. (behind the Army Navy store) and the 100 block of S. Olive St. (between Chapman and Almond). These lots will be used for OISF operations, vending, sponsor supply trucks, and City Support Services.

We request permission to close the event grounds at 2 a.m. Thursday, August 28, 2025, to allow adequate time for event setup.

Our event supports over 50 community organizations, enabling them to operate various community service programs annually. Our Board and Committee are comprised of volunteers who donate hundreds of hours each year to ensure the success of this event.

On behalf of the Board of Directors, I thank the City Council for its generous support over the last 52 years. With this support, a highly successful event is possible year after year.

Sincerely,

Adam Feliz
President
Orange International Street Fair, Inc.

CC: OISF Board of Directors



November 4, 2024

City of Orange
300 East Chapman Avenue
Orange, CA 92866

RE: Parking Request for Boutique Noel 2025 – Assistance League of Orange

Dear Honorable Mayor and Council Members:

Assistance League of Orange is requesting dedicated street parking **Sunday, October 5 through Saturday, October 11, 2025**. We will be holding our 31st Annual Holiday Boutique Noel on October 8-11 in 2025. Approximately 20 vendors will set up their merchandise at our Chapter Center on October 5 and 6 and return daily during the event to re-stock their booths. Boutique Noel draws around 2,000 people who shop our boutique, as well as enjoy dining and shopping in downtown Orange.

For many years, the City of Orange has graciously provided us with dedicated parking for our vendors along South Orange Street, thereby reducing the impact on parking in the lots at 100 South Orange Street and the parking lot south of Chapman Avenue between Grand and Orange Streets. This dedicated street parking for “Boutique Noel Vendors Only” has freed up city parking lots for use by local shoppers and patrons.

We respectfully request the City’s support in providing us with dedicated “Vendor Only Parking” on South Orange Street adjacent to the 100 S. Orange Street lot, between the two driveways, and one space in front of our entry door at 124 S. Orange Street. We also request four (4) spaces in the northeast corner of the same lot directly beside our building.

Boutique Noel is a fundraising effort and community outreach opportunity. Proceeds from the event support the sixteen philanthropic programs organized by Assistance league of Orange. We thank the Mayor and City Council of Orange for their ongoing support of our community programs and the fundraising efforts that finance them.

Sincerely,

A handwritten signature in black ink that reads 'Ida J. Rooney'. The signature is fluid and cursive, with a large loop at the end.

Ida J. Rooney
Co-Chair, Boutique Noel 2024
(714) 768-2218, rooney4@att.net


PLAZA MARKETING GROUP

134 SOUTH GLASSELL ST - ORANGE, CA 92866 - 714/771-6919

11 - 22 - 23

Franciso Vasquez
City of Orange - Public Works Department
300 East Chapman Ave.
Orange, CA 92866

Dear Franciso,

On behalf of the Old Towne Orange Plaza merchants,
I respectfully request the suspension of permit parking
in the Old Towne Orange Plaza district for the four
upcoming **Plaza Retail Events**, as follows:

Old Towne Orange "Antique Affair" 2024

President's Day Weekend
Sat, Sun & Mon, **Feb 17, 18 & 19, 2024**

Old Towne Orange "Holiday Memories" 2024

1st Weekend in November
Fri, Sat & Sun, **Nov 1, 2 & 3, 2024**

Old Towne Orange "Antique Affair" 2025

President's Day Weekend
Sat, Sun & Mon, **Feb 15, 16 & 17, 2025**

Old Towne Orange "Holiday Memories" 2025

2nd Weekend in November
Fri, Sat & Sun, **Nov 7, 8 & 9, 2025**

Your consideration and support of this request is
much appreciated!

Sincerely,



Mike Escobedo

November 15, 2024

Director, Public Works
City of Orange
300 E. Chapman Ave.
Orange, CA 92866-1591

Dear Public Works Representative,

On the weekend of May 23-25, 2025, Chapman University will be holding its annual Baccalaureate and Commencement exercises at the Orange main campus. We are expecting approximately 10,000 guests over the three days for the various ceremonies.

Although we provide extensive instruction and ample parking, many first time visitors may inadvertently park on a street that requires a permit adjacent to the residence life area. For that reason, we are submitting our traditional request, asking that the parking permit requirement be lifted from Friday, May 23 through Sunday, May 25, 2025.

Additionally, we would like to request a suspension for Move in Day on Tuesday, August 19 and Wednesday, August 20, 2025, for similar reasons.

Thank you, as always, for your help and support.

Respectfully,



Dr. Ricardo Gonzalez
Chief of Public Safety
714)744-7685

Francisco Vasquez

From: Angel Jr, Heri
Sent: Thursday, November 14, 2024 6:21 PM
To: Francisco Vasquez
Cc: Miller, Kenneth; Abercrombie, Craig
Subject: RE: 2nd - Notice Suspension of Permit Parking for 2025 High School Commencement Ceremonies

Good evening,

We are submitting our formal request for the suspension of permit parking from 7:00 AM to 10:00 PM on the dates of our 2025 High School Commencement Ceremonies at Fred Kelly Stadium. The specific dates and times for each ceremony are as follows:

High School Graduation Schedule at Fred Kelly Stadium:

- **Wednesday, June 11, 2025:**
 - Orange High School: 3:00 PM
 - Villa Park High School: 7:00 PM
- **Thursday, June 12, 2025:**
 - Richland High School: 10:00 AM
 - El Modena High School: 3:00 PM
 - Canyon High School: 7:00 PM

We appreciate your support in ensuring a smooth and accessible experience for our graduates and their families. Should you require any additional details, please don't hesitate to reach out. Thank you.

Heriberto Angel
Executive Director, Student & Community Services
Orange Unified School District
(714) 628-5424



Serving our students, community, and those who support them with Integrity, Equity, Respect, and Excellence.

Francisco Vasquez

From: Francisco Vasquez
Sent: Friday, November 1, 2024 10:16 AM
To: Francisco Vasquez
Cc: Kristen Goettsch; Taste of Orange Orange Blossoms
Subject: Re: Annual request for use of Municipal Parking Lots

Good Morning Francisco,

Thank you for reaching out as always to make sure our events are on your calendar.

Taste of Orange 2025 is May 4th from 4pm-7pm. We will need the usual parking lot and street closures starting on Friday, May 2nd and Saturday, May 3rd for set-up purposes and the entire parking lot adjacent to our building for Sunday, May 5th from 5am to 10pm.

Please let me know if you have any questions.

Thank you,
Wendi Forrest

On Wednesday, October 30, 2024 at 02:01:02 PM PDT, Francisco Vasquez <fvasquez@cityoforange.org> wrote:

Good afternoon Ms. Forrest,

We're beginning the process for next year's request to the Orange City Council for street closures and permit suspensions.

Please send your letter of request for the use of municipal parking lots and dedicated on-street parking for the 2025 Taste of Orange and Boutique Noel by **November 11, 2024**.

Please list specific dates and locations for this request.

Let me know if you have any questions.

Thank you.

Francisco Vasquez
Administrative Assistant
Public Works Department

Memo

To: Francisco Vasquez, Administrative Assistant
From: Ashley Rendon, Recreation Services Supervisor
Date: November 12, 2024
Re: 2025 Community Services Street & Plaza Closure Requests

2025 Community Services Street/Plaza Closures & Parking Suspension Requests

Event	Location	Event Date & Time	Closure/Suspension Time
3 rd of July Celebration	<p><u>Grijalva Park at Santiago Creek</u> *Temporary suspension of permit parking restrictions within Permit Parking Areas “D” & “G”</p> <p>Temporary closure of Spring Street at the Grijalva Park entrance.</p> <p>Temporary closure of North Prospect Street from Walnut Avenue to Spring Street with local access for Cambridge Creek residents.</p> <p>Temporary closure of North McPherson Road from E. Pearl Avenue to Grijalva Park.</p>	Thursday, July 3 4 – 9 p.m.	<p>Permit Parking suspension: All day, Thursday, July 3</p> <p>Spring Street from Prospect Street to McPherson Road closure: Tuesday, July 1 6:30 a.m. - Thursday, July 3 11 p.m.</p> <p>North Prospect Street/ Walnut Avenue closures: Thursday, July 3 9a.m.– 11 p.m.</p>
Treats in the Streets Autumn Festival	<p>Closure of the Southeast quadrant of the Plaza</p> <p>*** Temporary suspension of Chapman University Neighborhood Permit Parking Area A</p>	Thursday, October 30 4 – 7 p.m.	SE quadrant closure: Thursday, October 30 5 a.m. – 11:30 p.m.
	Closure of one row of parking in **Municipal Lot #2 behind Assistance League (13 spaces)	Thursday, October 30 4 – 7 p.m.	One row- Municipal lot #2 Thursday, October 30 5 a.m. – Friday, October 31, 12 p.m.

	<p>Closure of the Plaza including all four spoke streets. Chapman Avenue to be closed from Lemon Street easterly to Grand Street; Glassell Street from Almond Avenue northerly to Maple Avenue.</p> <p>Temporary suspension of permit parking around the Old Towne area.</p>	<p>Thursday, October 30 4 – 7 p.m.</p>	<p>Plaza Closure: Thursday, October 30 1 – 11:30 p.m.</p> <p>Permit parking suspension: All day Thursday, October 30</p>
<p>Veterans Day Tribute</p>	<p>Temporary closure of Atchison Street from Chapman Avenue to Maple Avenue.</p>	<p>Tuesday, November 11 11 a.m. – 12 p.m.</p>	<p>Atchison St. closure: Tuesday, November 11 7 a.m. – 2 p.m.</p>
<p>Tree Lighting Ceremony and Candlelight Choir Procession</p>	<p>Closure of one row of parking in **Municipal Lot #2 behind Assistance League (13 spaces)</p>	<p>Sunday, December 7 3:30 – 7 p.m.</p>	<p>Saturday, December 6 5 a.m.-Monday, December 8, 12 p.m.</p>
<p>Tree Lighting Ceremony and Candlelight Choir Procession</p>	<p>Closure of the Plaza including all four spoke streets. Chapman Avenue to be closed from Lemon Street easterly to Grand Street; Glassell Street from Almond Avenue northerly to Maple Avenue.</p> <p>Temporary suspension of permit parking around the Old Towne area.</p> <p>*** Temporary suspension of Chapman University Neighborhood Permit Parking Area A</p>	<p>Sunday, December 7 3:30 – 7 p.m.</p>	<p>Plaza closure: Sunday, December 7 3 a.m. – 11:30 p.m. <i>(Northeast quadrant will remain closed until 10 a.m. Monday, December 8).</i></p> <p>Permit parking suspension: All day Sunday, December 7</p>
<p>Tree Lighting Ceremony and Candlelight Choir Procession</p>	<p>Closure of the south Almond St. parking lot.</p>	<p>Sunday, December 7 3:30 – 7 p.m.</p>	<p>Parking Lot closure: Friday, December 5 6 a.m. – Monday, December 8, 8 a.m.</p>

- * **Attachment: Parking suspension map for permit parking areas “D” & “G”**
- ** **Attachment: Public Parking Lots in Downtown Orange for Municipal Lot #2**
- *** **Attachment: Chapman University Neighborhood Permit Parking Area A**

Cc: Leslie Hardy, Community Services Director
Emily Bustamante, Assistant Community Services Director
Danielle Valadez, Recreation Services Manager



Orange Plaza Rotary
P.O. Box 1591
Orange, CA 92856
info@orangeplazarotary.org

November 18, 2021

Mr. Francisco Vasquez
c/o Public Works Department
300 E. Chapman Avenue
Orange, CA 92866

Dear Mr. Vasques,

Per your request, we are submitting in writing the following date for the Annual Orange Plaza Car Show:

Sunday, April 10, 2022

For future discussions and contracts, we are interested in the following dates:

Sunday, April 16, 2023
Sunday, April 21, 2024
Sunday, April 13, 2025
Sunday, April 19, 2026

Please let me know if you have any questions.

Yours in Rotary Service,

A handwritten signature in black ink that reads "Tracey L. Curtis". The signature is written in a cursive style with a long, sweeping underline.

Tracey L. Curtis
Car Show Chairman
Rotary Club of Orange Plaza



525 N. Shaffer St. Orange CA, 92867
TEL: (714) 997-6211 FAX:(714) 633-6460
Sheryl Anderson-Glass, Principal
www.orangehighschool.org

November 14, 2024,

Traffic Engineer Division
300 E. Chapman Avenue
Orange CA, 92866

Attention: Francisco Vasquez

Orange High School request a "Suspension of Permit Parking" be implemented for the areas surrounding the school during the following dates:

- OHS Showcase - 02/12/25
- College/Career Presentation - 02/10/25
- Spring Musical 03/20/25- 03/22/25
- Spring Concert 05/23/25
- Award Show 05/29/25

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris De Armas".

Chris De Armas
Assistant Principal
cdearmas@orangeusd.org

ORANGE UNIFIED SCHOOL DISTRICT

January 20, 2025

Staff At City of Orange

RE: Public Property use for Special Event - North Cypress Street, Orange

City Staff,

In partnership with Chapman Crafted, the Rotary Club of Orange is requesting the closure and use of a public street in conjunction with a special event. The Rotary Club of Orange is hosting the 2nd Annual Old Towne Orange Chili Cook Off on June 21, 2025 from 6am to 6pm. We are excited about hosting this event as last years event was a huge success for both the Rotary Club of Orange and our local community.

Chapman Crafted is located at 123 N. Cypress Street in Old Towne Orange, and the proposed street closure would be on N. Cypress Street from West Chapman Ave to about 2/3rds of the way north on Cypress towards Maple Ave, just passed Fix Auto Shop of Orange. We have verbal agreements with the businesses located on N. Cypress Street and are assured the Saturday street closure will not affect daily operations of the businesses.

As for past events, Chapman Crafted is able to extend normal operations from the California Alcoholic Beverage Control to allow attendees access to the enclosed area on N. Cypress Street. We will be launching a special beer and coffee in conjunction with the event, and will pour our locally made beer (21 & over) and coffee to attendees of the event.

All alcoholic beverages will be poured in distinctive plastic cups to attendees wearing wristbands that have been ID checked by a certified Responsible Beverage Licensee upon entrance. Food will be served from licensed food trucks and approved food vendors in conjunction with the Orange County Health Department as Chapman Crafted is a licensed host facility. All Chili Cooks are required to abide by the Orange County Health Department guidelines.

The 2nd Annual Old Towne Orange Chili Cook Off expects around 20 Chili Cooks and 10-15 Local Restaurant Cooks, and to draw around 1000 people over the course of the event. We will have ample staff, hired private security, professional clean up crew for all public areas, and volunteers to control the flow of the attendees entering and exiting the premises, and to maintain a comfortable capacity within the entire area.

Please contact our Event Coordinator, Jennifer Gonzalez, with any questions regarding the event at events@chapmancbc.com or (714) 403-9432.

Thank you for your consideration of this use.

Sincerely yours,

Jennifer Gonzalez

Event Organizer- Old Towne Orange Chili Cook Off

Francisco Vasquez

From: Jack Morgan
Sent: Friday, December 13, 2024 8:17 AM
To: Francisco Vasquez
Subject: Re: May Parade

Follow Up Flag: Follow up
Flag Status: Completed

Hi Francisco,

If you need anything else regarding May Parade, just let me know. The other event we have in the Plaza (aside from Street Fair) is the Rotary Car Show which occurs in April.

Thank you,
Jack

From: Aaron Schulze <aschulze@cityoforange.org>
Sent: Thursday, December 12, 2024 4:15 PM
To: Francisco Vasquez <fvasquez@cityoforange.org>
Cc: Jack Morgan <jmorgan@cityoforange.org>
Subject: RE: May Parade

Hi Francisco,

Yes, May Parade should be added for the first Saturday in May. I have copied Jack on this email as he is over the May Parade.

Thanks,

Aaron

From: Francisco Vasquez <fvasquez@cityoforange.org>
Sent: Thursday, December 12, 2024 2:58 PM
To: Aaron Schulze <aschulze@cityoforange.org>
Subject: RE: May Parade

Hello Aaron,

I know you're not in charge of the May Parade anymore but I remember you mentioning that the organizers have an agreement with the City of Orange for the May Parade? If so do I need to add them to the yearly plaza/street closures if they have an agreement with the City?

Thank you,

Francisco Vasquez
Administrative Assistant
City of Orange Public Works Department