



Agenda Item

City Council

Item #: 3.8.

7/23/2024

File #: 24-0429

TO: Honorable Mayor and Members of the City Council

THRU: Tom Kisela, City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

First Amendment to Agreement with Onward Engineering, a California corporation, for on-call Construction Inspection Services.

2. SUMMARY

This First Amendment authorizes Onward Engineering to perform on-call construction inspection services.

3. RECOMMENDED ACTION

Approve the amendment to agreement with Onward Engineering, a California corporation, for on-call Construction Inspection Services; and authorize the Mayor and City Clerk to execute on behalf of the City.

4. FISCAL IMPACT

Fiscal impact to the City will be determined by the actual billed hours for each project on-call construction inspection services.

5. STRATEGIC PLAN GOALS

Goal 1: Provide a safe community

- b. Provide and maintain infrastructure necessary to ensure the safety of the public.

Goal 4: Provide outstanding public service

- b. Provide facilities and services to meet customer expectations.

6. DISCUSSION AND BACKGROUND

The Public Works Department is currently experiencing a staffing shortage within the Construction Inspection group. Initial efforts to recruit qualified Construction Inspectors have not been successful. With the busy workload in capital improvement projects and development construction including encroachment permit related inspections, staff reached out to three qualified construction inspection firms to provide necessary and needed inspection coverage. After consultations and interviews with the three firms, staff awarded an on-call contract on June 18, 2024, in the amount of \$30,000, under the City Manager's authority, to Onward Engineering.

Onward Engineering's total compensation is expected to be exhausted by the end of July 2024. This

First Amendment authorizes an increase in the contract amount not to exceed \$130,000. The total contract amount is based on estimated time spent on the number of projects pending that would require assistance, but payment will be made according to the actual hours spent on each project. The costs for this contract will be charged to the various projects where the consultant is assigned. This expense will not impact the General Fund.

7. ATTACHMENTS

- First Amendment to Professional Services Agreement