

## MINUTES - FINAL

### City of Orange

#### Orange Public Library Board of Trustees

January 26, 2026

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The Orange Public Library Board of Trustees of the City of Orange, California convened on January 26, 2026 at 3:30 p.m. in a Regular Meeting in the Community Room of the El Modena Branch Library, 380 S. Hewes Street, Orange, California 92869.

#### 1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:37 p.m.

#### 1.1 PLEDGE OF ALLEGIANCE

Chair Martinez led the flag salute.

#### 1.2 ROLL CALL

**Present:** Huber, Cazares, Zimmerman, and Martinez

**Absent:** Stevens

#### 2. PUBLIC COMMENTS

None.

#### 3. APPROVAL OF MINUTES

##### 3.1. Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on November 17, 2025

A motion was made by Trustee Zimmerman, seconded by Vice Chair Huber, to approve the minutes as presented.

The motion carried by the following vote:

**Ayes:** Huber, Cazares, Zimmerman, and Martinez

**Noes:** None

**Absent:** Stevens

#### 4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Susie Huber reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the Friends Board of Directors.
- Updates on the bookstore, memberships, and internet sales.
- Updates on past and upcoming specialty book sales.
- The Board of Directors adopted changes to the Friends bylaws.
- Updates on Friends financials.

## 5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Rebecca Martinez reported the following on behalf of the Orange Public Library Foundation (“Foundation”):

- The Foundation Board of Directors planned a Zoom meeting to work collaboratively with the Friends of the Library and the Board of Trustees.

## 6. LIBRARY DIRECTOR'S REPORT

### 6.1. Library Services Director’s Report and Updates on Library Services

Leslie Hardy, Community and Library Services Director, Amy Harpster, Assistant Library Director, and Shannon Lane, Senior Library Manager, provided a report on current events at the Library, including:

- Updates on building improvements, construction, completed and upcoming projects.
- Updates on Library staff and scheduling.
- Updates on community outreach programs and Pop Up Library.
- Budget updates.
- Updates on citywide events and Library-specific participation in those events.
- A recap of past Library events and programs and an update on current events and programs.
- Updates specific to the El Modena Branch Library.
- The OPL Statistics at a Glance - October 2025 and November 2025 reports were received and filed.

### 6.2. Financial Report for FY26 Through December 2025

The Financial Report for FY26 through December 2025 was received and filed.

## 7. BOARD REPORTS

### 7.1 Reports from Chair

Chair Martinez had the following to report:

- Chair Martinez has an appointment with the Orange Unified School District’s superintendent to arrange a meeting with the media specialist of each school.
- Chair Martinez attended the Orange High School showcase and noted that the Pop Up Library was a popular booth.
- Chair Martinez suggested utilizing the Orange Public Library & History Center during a 3-day “Celebrate Orange” weekend event.

### 7.2 Reports from Trustees

Trustees had the following to report:

- The Holy Family Catholic School thanked the Library for providing them with shelving ideas for their school library.
- The Holy Family Girl Scout troop expressed interest in scheduling a library tour.
- The Trustees discussed attending the annual Serving with a Purpose conference.

**8. NEW BUSINESS**

**8.1. Consideration of Proposed Homework Center Policy**

Amy Harpster, Assistant Library Director, gave a staff report on proposed changes to the Homework Center Policy.

Staff answered clarifying questions on the policy.

A motion was made by Vice Chair Huber, seconded by Trustee Cazares, to adopt the policy as presented.

The motion carried by the following vote:

**Ayes:** Huber, Cazares, Zimmerman, and Martinez

**Noes:** None

**Absent:** Stevens

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 4:33 p.m.

The next Regular Orange Public Library Board of Trustees meeting will be held on Monday, February 23, 2026 at 3:30 p.m. in the Salter Annex of the Taft Branch Library.

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/s/Leslie Hardy

Leslie Hardy

Community and Library Services Director