



Trang Nguyen
Finance Director

Garrett Smith
City Treasurer

Sofia So
Executive Assistant

AGENDA

Audit Advisory Committee July 30, 2026

Notice and Call of a Special Meeting

5:00 PM Regular Session

Weimer Room
300 E. Chapman Avenue
Orange, CA 92866

BRIAN WILTERINK
Chair

CALEB BROWN
Vice Chair

CAROLYN CAVECCHIE
Committee Member

CHRIS HORTON
Committee Member

ANDREW LI
Committee Member

ROBERT PAUL
Committee Member

VACANT
Committee Member

The City of Orange Audit Advisory Committee welcomes you to this Special Meeting. Special Meetings are held for a specific purpose and when action is needed prior to the next Regular Meeting. The Chair or a majority of the Committee may call a special meeting with a minimum 24 hours notice.

Regular meetings of the City of Orange Audit Advisory Committee are held on the first Thursday of February and October at 5:30 p.m.

Agenda Information

The agenda contains a brief general description of each item to be considered. The agenda and supporting documentation for a special meeting is available no later than 24 hours prior to the meeting on the City's website at www.cityoforange.org, at the Finance Department and City Clerk's Office located at 300 E. Chapman Avenue, and at the Main Public Library located at 407 E. Chapman Avenue.

Public Participation

Public Comment shall be limited to only those items described on this Special Meeting Notice/Agenda (Government Code Section 54954.3(a)).

Public Comments are limited to three (3) minutes per speaker unless a different time limit is announced. It is requested that you state your name for the record, then proceed to address the Audit Advisory Committee. All speakers shall observe civility, decorum, and good behavior.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

ADA Requirements: In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Finance Department at (714) 744-2230. When possible, notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

REMINDER: Please silence all electronic devices while the meeting is in session.

NOTICE IS HEREBY GIVEN, pursuant to Section 54956 of the California Government Code, that a Special Meeting of the Audit Advisory Committee is hereby called for the following purpose:

1. OPENING/CALL TO ORDER

1.1 PLEDGE OF ALLEGIANCE

Committee Member Robert Paul

1.2 ROLL CALL

2 COMMITTEE BUSINESS

2.1. Results of the Independent Accountants' Report on the Agreed Upon Procedures for Payroll.

Recommended Action:

1. Receive and file the results of the Agreed Upon Procedures for Payroll; and
2. Provide comments and recommendations for the presentation of the report to the City Council.

Attachments: [Staff Report](#)
[Attachment A - City of Orange Payroll AUP](#)

2.2. Discuss potential changes to the Committee's meeting schedule.

Recommended Action:

Discuss the proposed meeting schedule and provide staff with a recommendation for consideration by the City Council.

Attachments: [Staff Report](#)
[Attachment 1 - RES-11536 QUALIFICATIONS FOR CITY BOARDS, COMMITTEES, AND COMMISSIONS - RESCINDS RESOLUTION NO. 11505](#)

3. REPORTS FROM CITY MANAGER

4. REPORTS FROM FINANCE DIRECTOR

5. ADJOURNMENT

The next Regular Audit Advisory Committee meeting will be held on Thursday, October 1, 2026, at 5:30 p.m. in the Weimer Room.

I, Sofia So, Executive Assistant for the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, and uploaded to the City's website www.cityoforange.org.

Date posted: July 28, 2026