

MINUTES - DRAFT

City of Orange

Orange Public Library Board of Trustees

October 20, 2025

The Orange Public Library Board of Trustees of the City of Orange, California convened on October 20, 2025 at 3:30 p.m. in a Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California 92866.

1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:31 p.m.

1.1 PLEDGE OF ALLEGIANCE

Trustee Stevens led the flag salute.

1.2 ROLL CALL

Present: Stevens, Cazares, Zimmerman, and Martinez

Absent: Huber

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1 Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on September 15, 2025

A motion was made by Trustee Stevens, seconded by Trustee Zimmerman, to approve the minutes as presented.

The motion carried by the following vote:

Ayes: Stevens, Cazares, Zimmerman, and Martinez

Noes: None

Absent: Huber

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Kathleen Stevens reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- The Friends Board of Directors adopted new bylaws and are now reviewing standing rules for succession planning.
- Updates on the bookstore, memberships, and internet sales.
- Updates on past and upcoming specialty book sales.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Steve Freeman reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- The Foundation Board of Directors elected new officers.
- Updates on Foundation fundraising programs and events, such as paid parking for the International Street Fair and upcoming Mystery Author Panel and Luncheon.
- The Foundation is working toward becoming more community based and a City partner.

6. LIBRARY DIRECTOR'S REPORT

6.1 Library Services Director's Report and Updates on Library Services

Leslie Hardy, Community and Library Services Director, and Amy Harpster, Assistant Library Director, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling.
- Updates on Library spaces being used as voting centers.
- Budget updates.
- Updates on building improvements and plans for future projects.
- A recap of past Library events and programs and an update on current events and programs.
- Updates on community outreach programs.
- The OPL Statistics at a Glance - August 2025 report was received and filed.

6.2 Financial Report for FY26 Through September 2025

The July-September 2025 Financial Report was received and filed.

7. BOARD REPORTS

7.1 Reports from Chair

Chair Martinez had the following to report:

- The Trustees confirmed their contribution to silent auction baskets for the Foundation's Mystery Author Panel and Luncheon fundraiser.

7.2 Reports from Trustees

The Trustees had the following to report:

- Trustees will attend the Foundation's Mystery Author Panel and Luncheon fundraiser.

8. NEW BUSINESS

8.1 Adoption of Proposed Collection Development Policy

Amy Harpster, Assistant Library Director, gave a staff report on proposed changes to the Collection Development Policy.

Trustees Cazares and Zimmerman expressed concern on how to keep children from accessing mature material.

The proposed policy states that “the primary responsibility of the Library’s collection is to meet the broad and diverse interests of the community and respect both the Library’s autonomy and its specific community needs.” Parents are responsible for their children.

A motion was made by Trustee Stevens, seconded by Trustee Cazares, to adopt the policy as presented.

The motion carried by the following vote*:

Ayes: Stevens, Cazares, Zimmerman, and Martinez

Noes: None

Absent: Huber

*NOTE: Trustee Zimmerman’s silence is officially recorded as a “Yes” vote.

9. ADJOURNMENT

There being no further business, the meeting adjourned at 4:15 p.m.

The next Regular Orange Public Library Board of Trustees meeting will be held on Monday, November 17, 2025 at 3:30 p.m. in the Rotary Room of the Orange Public Library & History Center.

Leslie Hardy
Community and Library Services Director