



ORANGE INTERNATIONAL STREET FAIR, INC.

May 22, 2025

Mr. Tom Kisela, City Manager
City of Orange
300 E Chapman Avenue
Orange, CA 92866

RE: **Letter of Intent (LOI)**
Treats in the Street Event

Dear Mr. Kisela,

On behalf of the Orange International Street Fair, Inc. I am writing to officially express our intent to act as the Managing Organization for the Tree Lighting Ceremony. As a longstanding, community-oriented organization dedicated to fostering community enrichment, OISF possesses extensive experience in overseeing and managing this cherished special event.

This event aligns with our mission of community involvement and public service. We are enthusiastic about supporting this valued community event, which we believe plays a crucial role in promoting local engagement and celebrating our community.

As the Managing Organization, OISF will assume responsibility for the Tree Lighting Ceremony and oversee the various aspects of the event's planning and execution, ensuring that it aligns with our goals and the high standards of the City of Orange. OISF will contract with the City of Orange to provide the necessary support services for the event, including public works and public safety management.

Following the acceptance of this Letter of Intent (LOI), OISF requests an amendment to the three-year production agreement executed with the City of Orange for the Treats in the Streets event to also incorporate the Tree Lighting Ceremony event.

Please let us know if there are any additional details or requirements needed from our organization to facilitate the process. We are dedicated to collaborating closely with your office to ensure a successful and memorable event for everyone involved. Thank you for considering our participation. We look forward to partnering with the City of Orange and making the Tree Lighting Ceremony event a tremendous success in the years to come.

Sincerely,

Adam Feliz, President
Board of Directors
Orange International Street Fair, Inc.