



Agenda Item

City Council

Item #: 3.2.

2/11/2025

File #: 25-0051

TO: Honorable Mayor and Members of the City Council

THRU: Tom Kisela, City Manager

FROM: Trang Nguyen, Finance Director

1. SUBJECT

Confirmation of accounts payable warrant registers dated January 9, 16, 23, and 30, 2025 and payroll check warrants dated January 3, and 17, 2025.

2. SUMMARY

Per Government Code Section 37208, the accounts payable warrant writings and payroll check warrants for the above listed dates are submitted for approval by the City Council.

3. RECOMMENDED ACTION

Ratify the accompanying registers.

4. DISCUSSION AND BACKGROUND

Government Code Section 37208(a) provides that payroll warrants or checks need not be audited by the legislative body prior to payment. Payrolls shall be presented to the legislative body for ratification and approval at the first meeting after delivery of the payroll warrants or checks. The sum of payroll warrants and checks issued is noted in the attachments.

Government Code Section 37208(b) provides that accounts payable warrants or checks drawn in payment of demands certified or approved by the city clerk as conforming to a budget approved by ordinance or resolution of the legislative body need not be audited by the legislative body prior to payment. The checks issued in the attached warrant registers have been certified to be in accordance with the City's approved budget.

5. ATTACHMENTS

- January 3, 2025 Payroll Warrant Information
- January 17, 2025 Payroll Warrant Information
- January 9, 2025 Warrant Writing Register
- January 16, 2025 Warrant Writing Register
- January 23, 2025 Warrant Writing Register
- January 30, 2025 Warrant Writing Register

