

## **MINUTES - DRAFT**

### **City of Orange**

#### **Orange Public Library Board of Trustees**

July 21, 2025

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The Orange Public Library Board of Trustees of the City of Orange, California convened on July 21, 2025 at 10:00 a.m. in an Adjourned Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California 92866.

#### **1. OPENING/CALL TO ORDER**

Chair Martinez called the meeting to order at 10:06 a.m.

##### **1.1 PLEDGE OF ALLEGIANCE**

Chair Martinez led the flag salute.

##### **1.2 ROLL CALL**

**Present:** Huber, Cazares, and Martinez

**Absent:** Stevens

#### **2. PUBLIC COMMENTS**

None.

#### **3. APPROVAL OF MINUTES**

##### **3.1 Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on April 21, 2025**

A motion was made by Vice Chair Huber, seconded by Trustee Cazares, to approve the minutes as presented.

The motion carried by the following vote:

**Ayes:** Huber, Cazares, and Martinez

**Noes:** None

**Absent:** Stevens

#### **4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT**

Susie Huber reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- The Friends Board of Directors met to set goals for the year and voted in two co-volunteer directors.
- Updates on the bookstore and internet sales.
- Updates on past and upcoming specialty book sales.

## **5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT**

Lynn-Marie Frediani reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- Updates on the Seed Lending Libraries available at each Library location.
- Updates on Foundation fundraising programs and events, such as the Summer Soiree, a Mystery Author Panel and Luncheon, and paid parking for the International Street Fair.
- Updates on partnerships with Orange community groups.
- Updates on the STEAM for Teens grant/program.

## **6. LIBRARY DIRECTOR'S REPORT**

### **6.1 Library Services Director's Report and Updates on Library Services**

Amy Harpster, Assistant Director of Library Services, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling, including resignations, retirements, and open recruitments.
- Budget updates.
- Library technology updates.
- Updates on building improvements and plans for future projects.
- A recap of past Library events and programs and an update on current events and programs.
- The OPL Statistics at a Glance - March 2025, April 2025, and May 2025 reports were received and filed.

### **6.2 Financial Report For FY25 Through June 2025**

The June 2025 Financial Report was received and filed.

## **7. BOARD REPORTS**

### **7.1 Reports from Chair**

Chair Martinez had the following to report:

- The Trustees will contribute a basket of goods for the Foundation's fundraiser silent auction.
- Chair Martinez met with the superintendent of the Orange Unified School District to discuss ways to increase Orange Public Library card memberships among students.
- Chair Martinez previously requested the Pop-Up Library to attend an event at the Friendly Center, but the event has been canceled.
- The Trustees attended the Serving with a Purpose conference.
- Chair Martinez will lead a tour and scavenger hunt around the Library for Chapman students.

**7.2 Reports from Trustees**

None.

**8. NEW BUSINESS****8.1 Adoption of Proposed Volunteer Services Policy**

A motion was made by Trustee Cazares, seconded by Vice Chair Huber, to adopt the policy with the following amendments:

1. Change the final "Revised & Adopted" date from 5/19/2025 to 7/21/2025.

The motion carried by the following vote:

**Ayes:** Huber, Cazares, and Martinez

**Noes:** None

**Absent:** Stevens

**8.2 Selection of Library Board of Trustees Annual Meeting Date**

A motion was made by Trustee Cazares, seconded by Chair Martinez, to select August 18, 2025 as the Library Board of Trustees annual meeting.

The motion carried by the following vote:

**Ayes:** Huber, Cazares, and Martinez

**Noes:** None

**Absent:** Stevens

**9. ADJOURNMENT**

There being no further business, the meeting adjourned at 11:29 a.m.

The next Regular Orange Public Library Board of the Trustees meeting will be held on Monday, August 18, 2025 at 3:30 p.m. in the Rotary Room of the Orange Public Library & History Center.

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Leslie Hardy  
Community and Library Services Director