

CITY OF SANTA ANA



INVITATION FOR BID (IFB) NO. 23-148 FOR BMW POLICE MOTORCYCLES

KEY IFB DATES (All times are Pacific Standard Time)

Deadline to submit questions: August 31, 2023 by 2:00 PM

Bid Due Date: September 12, 2023 by 2:00 PM

BID CONTACT:

Karla Lopez
Purchasing Supervisor
KLopez10@santa-ana.org

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BID SUBMITTAL INSTRUCTIONS

I. **BID SUBMITTAL INSTRUCTIONS**

A. **QUESTIONS**

Any questions concerning this bid request must be submitted in writing through the City of Santa Ana's (City) electronic bid management system at <http://www.planetbids.com/portal/portal.cfm?CompanyID=20137> by no later than the date and time specified on the cover page of this IFB. No verbal requests or requests made in any other format will be accepted. Questions must be submitted individually and not in a paragraph format nor combined in a single submission. All posted questions will be answered in writing and conveyed via written addenda to all Proposers via posting on PlanetBids under the "Addenda/Emails" tab. General process questions may be directed to the Bid Contact listed on the cover page of this IFB.

B. **COMMUNICATION**

No employee or agent of the City shall discuss or otherwise communicate with any vendor specific information related to a competitive bid process prior to bid closing, except as described above in the instructions for submitting questions to the City. This process allows staff to respond to all questions through a formal addendum process, whereby all potential bidders receive the same information at the same time. However, general process questions regarding an open bid may be directed to the Purchasing contact listed on the cover page of this IFB at any time.

C. **BID UPDATES**

All notifications, updates, and addenda will be posted on the City's bid management and publications system at www.planetbids.com/portal/portal.cfm?CompanyID=20137.

D. **ALTERNATIVES**

All bids with material substitutions or deviations from the specified items will be rejected as non-responsive. Bidders must submit a request for pre-approval of any equivalent, equal, alternative, or changes by following the directions for questions described above, prior to the deadline to submit questions. The City has the option of accepting or rejecting any proposed alternative and any bid that includes alternatives. Brand names, if any, are given for quality control only. Bids on "equals" are encouraged, however, the bidder must give evidence of equal utility and quality by providing specification sheets and description of products proposed as alternatives for each line item, and a description of the request on company letterhead.

E. **PRICING REQUIREMENTS**

Bidders must supply all bid items and provide unit prices for all items listed in this IFB, including any shipping/handling fees. Bid proposals that do not include all items listed may be deemed non-responsive.

1. Prices shall be FOB Destination Santa Ana
2. Prices must not include sales tax.
3. Pricing must be inclusive of all costs, including but not limited to, direct and indirect costs for labor, overhead, insurance, business expenses, incidental



BID SUBMITTAL INSTRUCTIONS

supplies, mileage, fuel/fuel surcharges, permits, fees, and any other miscellaneous charges.

4. Fees for delivery, shipping and handling, and freight (if any) must be noted.

F. TAX

The City is exempt from Federal Excise Tax. Do not include sales tax in your unit prices. Bidder shall show as a separate item California State Sales and/or Use Tax percentage. However, sales tax will not be included in during the evaluation of bids.

G. SPECIFICATION TABLE

For each Item/Minimum Requirement, indicate "yes" or "no" under Comply. If you do not meet the Item/Minimum Requirement, indicate an "X" in the "Exception" column and provide an explanation as to why you don't meet the requirement. Any deviations from the minimum requirements must be clearly presented on the table or in an attached letter. If no exceptions are taken, the City will expect and require complete compliance with the specifications.

The "Exception" column might also include the City's request for specific information. Where information is requested, please provide a response.

If other options are necessary or desirable due to the required equipment, a description and price must be indicated on the checklist.

H. AWARD

The following criteria will be included in the evaluation process for selection of the award recipients(s):

1. Ability to meet specifications;
2. Proposed price;
3. Delivery lead time;
4. Past record of performance in providing similar services; including such factors as timely response and cooperation.

Awards may be made in the form of a single purchase order to one supplier or in the form of multiple purchase orders to several suppliers. Bidders not willing to be considered for a partial award must indicate "ALL OR NONE" on their submittal.

The City reserves the right to award the Contract to other than the lowest Bidder, to reject any or all bids, to cause re-soliciting of the bids, or to take such other course of action as the City deems appropriate at the City's sole and absolute discretion. The City shall endeavor to award contract to the lowest, responsive, responsible Bidder.

I. BID SUBMISSION

No bid will be considered for award unless properly and successfully submitted through the electronic bid management system at <http://www.planetbids.com/portal/portal.cfm?CompanyID=20137> by the date and time specified on the cover page of this IFB. All bids must be signed by an authorized representative.



BID SUBMITTAL INSTRUCTIONS

All required sections, including pricing, shall be submitted via the website. Bidder is solely responsible for “on time” submission of their electronic bid. The bid management system will not accept late bids and no exceptions shall be made. Bidders will receive an e-bid confirmation number with a time stamp from the bid management system indicating their bid was submitted successfully. The City will only receive those bids that were transmitted successfully. **DO NOT FAX OR E-MAIL.**

NOTE: E-Bids are sealed and cannot be viewed by the City or any other person or entity until the closing date and time. If you need to withdraw your bid, you may do so at any time before the bid deadline, by going back into the system and selecting “withdraw”.

J. BID WITHDRAWAL

Bids may be withdrawn by submitting a written request any time prior to the scheduled closing time for receipt of proposal. No proposal may be withdrawn for a period of ninety (90) days thereafter.

K. REJECTION

The City reserves the right to reject any or all bids and to waive any minor informality in any bid.

L. ALL OR NONE BIDS

The City reserves the right to award a single contract or multiple contracts to the best advantage of the City. Contractors not willing to be considered for a partial award must indicate “ALL OR NONE” on their bid.

M. PERIOD OF ACCEPTANCE

Unless otherwise stated, bids shall be subject to acceptance by the City for a period of ninety (90) calendar days following the opening of bids.

N. TERMS OF PAYMENT

Payment terms will be considered “NET 30 days” unless a cash discount is offered for earlier payment. Cash discounts may be considered in evaluating the bid price. *Note: The City is unable to process discounts with terms for less than 20 days.

O. NONDISCRIMINATION

Contractor agrees that the “Certification of Nondiscrimination by Contractors” attached and executed by Contractor or on file with the City, is specifically made a part of the bid by this reference.

P. PROHIBITED INTEREST

Bidder agrees it shall disclose to the City in writing any financial interest, direct or indirect, in Bidder’s business or in this transaction held by any City Council member or any City officer or employee. City reserves the right to refuse any bid if City determines a conflict of interest exists. A conflict of interest may be determined to exist in any instance where the City officer or employee participates in or influences any decision-making process affecting a bid or contract in any way whatsoever.



BID SUBMITTAL INSTRUCTIONS

Q. LOCAL VENDOR PREFERENCE

For bid evaluation purposes qualified bidders may receive one of the following: a 7% preference for "small" Santa Ana businesses, or a 4% preference for "small" Orange County businesses, is given respectively on all qualifying bids for materials, supplies, labor, equipment or services, pursuant to the Small Local Business Preference Program under Ordinance NS-2828. Small Local Business Preference eligibility requirements are available on the City's website at <https://www.santa-ana.org/local-preference-program/>. Vendors located within the City of Santa Ana limits that do not qualify for the small local business preference program may receive a 1% local vendor preference when evaluating their total bid.

R. RESPONSIVENESS CHECKLIST

Responsive bids shall include the following completed submittals/attachments:

- ATTACHMENT A: BID SPECIFICATION TABLE(S) AND BID PROPOSAL FORM(S)
- ATTACHMENT B: BIDDER'S STATEMENT AND COMPANY INFORMATION
- ATTACHMENT C: CERTIFICATION OF NONDISCRIMINATION BY CONTRACTORS
- ONLINE PRICE SUBMITTAL AT "LINE ITEMS" TAB ON PLANETBIDS



SCOPE OF WORK

II. **SCOPE OF WORK**

Contractor shall perform scope of work as set forth below and in accordance with ATTACHMENT A BID SPECIFICATION TABLE AND BID PROPOSAL FORM.

A. GENERAL DESCRIPTION

The City is soliciting competitive bids from authorized vehicle Dealers for sixteen (16) new/unused 2024 BMW Police Motorcycles as follows and in accordance with ATTACHMENT A:

- **Sixteen (16) BMW – R 1250 RT-P Motorcycles**

B. SPECIFICATIONS

SEE ATTACHMENT A.

C. DELIVERY REQUIREMENTS AND LOCATION(S)

Vehicles shall be delivered complete and ready for use, with a full tank of fuel to the following location:

Address: City of Santa Ana Corporate Yard
215 S. Center Street
Santa Ana, CA 92703

Delivery Hours: 7:30 AM – 4:00 PM

Delivery Days: Monday – Friday

D. VEHICLE LICENSE/REGISTRATION

Vendor shall make the necessary arrangements to transfer title of the equipment/vehicle, and apply California State exempt license plates for government use. The registered owner shall be shown exactly as outlined below, on all forms where the registered owner is listed:

City of Santa Ana
20 Civic Center Plaza M-83
Santa Ana, CA 92701

Vendor shall provide documentation from the Department of Motor Vehicles (DMV), at the time the vehicle is delivered, as evidence of having applied for registration/license. License plates are to be mounted on the vehicle when delivered.



GENERAL TERMS AND CONDITIONS

III. GENERAL TERMS AND CONDITIONS

A. AUTHORIZED DEALER

Bidder must be an Authorized Dealer for and routinely stock and sell specific make of unit(s) bid. Proof of this may be requested by the City.

B. QUALITY OF PRODUCT

If the units provided by the supplier are determined to be below the quality standards required by the specifications, either by visual inspection or other test, the material will be rejected, and upon the City's request, must be picked up by the Vendor at the Vendor's expense. The Vendor shall have no recourse against the City of Santa Ana for the value of the rejected material.

C. CONDITION

All specifications are to be considered as the minimum acceptable. Bid items must be furnished in "new" condition. No refurbished, reconditioned, or otherwise previously used equipment and parts shall be accepted. No exceptions shall be made.

D. MANUALS

Manufacturer's manuals for equipment must be included with vehicles at time of delivery.

E. WARRANTY

Minimum manufacturer's warranty must be included. Additionally, Bidders shall state their own standard warranties, while also noting extended warranties at no cost to the City where available.

Additional and/or extended warranties may be proposed as an optional line item for the City's consideration.

A. ASSIGNMENT: Vendor may not assign, transfer, delegate, or subcontract any right, obligation, performance herein without the prior written consent of the City's Purchasing Manager and any such assignment, transfer, delegation or subcontract without the Purchasing Manager's prior written consent shall be considered null and void.

B. BID EXPENSES: The City shall not be liable for any expenses incurred by potential vendor(s) in the preparation or submission of their bids. Pre-contractual expenses are not to be included in the vendor's Pricing Sheet. Pre-contractual expenses are defined as, including but not limited to, expenses incurred by Bidder in:

- Preparing its bid in response to this IFB;
- Submitting that bid to the City;
- Negotiating with the City any matter related to the bid; and,
- Any other expenses incurred by the Bidder prior to the date of the award and execution, if any, of the Contract.



GENERAL TERMS AND CONDITIONS

- C. BUSINESS LICENSE:** The City requires any person, including but not limited to, an individual, corporation, contractor, subcontractor, and sole proprietor who wishes to conduct any business within the City of Santa Ana must secure a City of Santa Ana business license upon award of the resulting contract. The awarded party shall maintain a current business license throughout the term of the resulting contract. Procedure to obtain a City of Santa Ana business license is available by contacting the Finance and Management Services Agency at (714) 647-5447 or on the City's website www.santa-ana.org.
- D. COMPLIANCE WITH LAWS:** Vendor shall, at its sole expense, comply with all applicable technical bulletins, trade, federal, state, and local laws, ordinances, rules and regulations, including, but not limited to laws applicable to the subject matter hereof at the time services are provided to and accepted by the City. Vendor shall comply with all applicable federal, state, and local safety requirements.
- E. DEFAULT:** In case of default by the Vendor of any of the conditions of this bid or contract resulting from this bid, the Vendor agrees that the City may procure the articles or services from other sources and may deduct from the unpaid balance due the Vendor, or collect against the bond or surety, or may invoice the Vendor for excess costs so paid plus reasonable administrative costs. Prices paid by the City shall be considered the prevailing market price at the time such purchase is made.
- F. DELIVERY:** Time of delivery of goods or services is of the essence. City reserves the right to refuse any goods or Services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to specifications included herein. Acceptance of any part of the order for goods shall not bind City to accept future shipments nor deprive it of the right to return goods already accepted at the Vendor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by City. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by City. No minimum delivery amount shall be accepted by City.
- All goods shall be shipped F.O.B. destination designated by the City. Vendor assumes full responsibility for packing, crating, marking, transportation and liability for loss and/or damage. All transportation charges to be prepaid by Vendor.
- G. FORCE MAJEURE:** If execution of this contract shall be delayed or suspended, and if such failure arises out of causes beyond the control of and without fault or negligence of the bidder, the bidder shall notify the City in writing within twenty-four (24) hours of such delay.
- H. GENERAL GUARANTEE:** The Vendor guarantees that a) Vendor owns all rights, title and interest in the products and services and has the legal authority to sell, license or otherwise transfer the right to use to the City; b) the products and services are free from defects in material and workmanship for a minimum period of one (1) year from the date of



GENERAL TERMS AND CONDITIONS

acceptance by the City, unless otherwise stated as part of the bid; and c) Vendor shall repair or replace all such defective goods F.O.B. destination.

- I. INDEMNIFICATION:** The Vendor guarantees and agrees to indemnify, defend and hold harmless the City against any or all loss, liability damages, demands, claims or costs alleged by third parties arising out of Vendor's performance. This includes defective material and products, faulty work performance, negligent or unlawful acts, and noncompliance with any applicable local, state or federal codes, ordinances, orders or statutes including, but not limited to, the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. This guarantee is in addition to and not intended as a limitation on any other warranty, expressed or implied.
- J. INDEPENDENT CONTRACTOR:** The Contract between the City and Vendor is not intended and shall not be construed to create the relationship of principal agent, servant, employee, partnership, joint venture, or other association, as between the City and Vendor. The Vendor understands and agrees that all persons furnishing services to the City pursuant to the Contract are, for purposes of worker's compensation, employees solely of Vendor and not of the City. The Vendor shall bear the sole liability for furnishing worker's compensation benefits to any person for injuries arising from or connected with services provided to the City hereunder.
- K. INSPECTION:** City shall be under no obligation to unpack or inspect the products and/or service. The Vendor shall be responsible for the consequences of negligent manufacture and packing, and for the consequences of negligent handling prior to point where City assumes ownership. The expense of subsequent tests due to failure of goods first offered will be charged against the Vendor.
- L. INSURANCE:** Prior to undertaking performance of work under this Contract, Contractor shall maintain and shall require its subcontractors, if any, to obtain and maintain insurance as described below:

Commercial General Liability Insurance – the Contractor shall maintain commercial general liability insurance which shall include, but not be limited to protection against claims arising from bodily and personal injury, including death resulting there from and damage to property, resulting from any act or occurrence arising out of Contractor's operations in the performance of this Contract, including, without limitation, acts involving vehicles. The amounts of insurance shall be not less than the following: single limit coverage applying to bodily and personal injury, including death resulting there from, and property damage, in the total amount of \$1,000,000 per occurrence, \$2,000,000 in the aggregate.

Business Automobile Liability Insurance, or equivalent form, shall be maintained by the Contractor with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles as well as uninsured motorist coverage with a combined single limit of not less than \$1,000,000 per occurrence.



GENERAL TERMS AND CONDITIONS

Worker's Compensation Insurance – in accordance with the provisions of Section 3300 of the Labor Code, Contractor is required to be insured against liability for worker's compensation or to undertake self-insurance. Prior to commencing the performance of the work under this Contract, Contractor agrees to obtain and maintain any employer's liability insurance with limits not less than \$1,000,000 per accident.

The following requirements apply to the insurance to be provided by Contractor pursuant to this section:

- Contractor shall maintain all insurance required above in full force and effect for the entire term of contract
- Certificates of insurance shall be furnished to the City upon execution of this Agreement and shall be approved by the City
- Certificates and policies shall state that the policies shall not be canceled or reduced in coverage or changed in any other material aspect without thirty (30) days prior written notice to the City
- Contractor shall supply City with fully executed additional insured endorsements.

If Contractor fails or refuses to produce or maintain the insurance required by this section or fails or refuses to furnish the City with required proof that insurance has been procured and is in force and paid for, the City shall have the right, at the City's election, to forthwith terminate this Contract. Such termination shall not affect Contractor's right to be paid for services satisfactorily provided in accordance with this Contract prior to notification of termination. The Contractor waives the right to receive compensation and agrees to indemnify the City for any work performed prior to approval of insurance by the City.

M. JURISDICTION – VENUE: This Contract has been executed and delivered in the State of California and the validity, interpretation, performance and enforcement of any of the clauses of this Contract shall be determined and governed by the laws of the State of California.

N. LATE DELIVERY ASSESSMENT: The Vendor agrees to pay late-delivery assessment for any delay in delivery (except those beyond its reasonable control) beyond the date agreed to and shown in the purchase order or contract in an amount equal to the expenses incurred by the City due to the delay, including but not limited to expenses such as rental of like equipment to fulfill the need while awaiting late delivery, added cost of manpower or other resources, or other costs as can be shown to have resulted from delaying receipt of the ordered goods or services. The penalty will be deducted from the amount due to the Vendor under the purchase order or contract.

O. LAW AND JURISDICTION: The validity, performance and construction of this order shall be governed by the laws of the State of California. Both parties further agree that Orange County, California, shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.



GENERAL TERMS AND CONDITIONS

- P. PARKING:** The City will not provide free parking for delivery services. Parking fees shall not be reimbursable by the City.
- Q. PAYMENT:** Payment by City will be processed within thirty (30) days following receipt of proper invoice evidencing work performed and subject to City accounting procedures. No additional charge will be paid by the City unless expressly included and itemized herein.
- R. PRICING ADJUSTMENTS:** The City requires firm pricing during the initial contract period at minimum. Thereafter, any proposed price increases for follow-on renewal periods (if applicable) will only be allowed with detailed supporting documentation from the manufacturer(s) to support the requested increase. The requested increase will be evaluated by the City, and the City reserves the right to accept, negotiate, or reject such requests. A minimum of thirty days advance notice in writing is required for requests of such adjustments.

Should manufacturer's general price to the trade or industry increase during the initial contract period, but no earlier than six (6) months from time of contract execution, Contractor may request an increase to the affected line item(s), provided that costs to the Contractor increased by more than five (5) percent and that such cost increase was not known to or reasonably foreseen by the Contractor at the time of bid submittal. In such cases, requests for price increases must be submitted to the City on Company letterhead and include the following:

1. Item description;
2. Item number and manufacturer's number;
3. Date and amount of manufacturer's price increase;
4. Supporting documentation from the manufacturer;
5. List of new proposed pricing per line item and current pricing (two columns); and
6. Justification for requested price increase(s).

In no circumstance, shall retroactive pricing adjustments be considered by the City. The City may enforce, adjust, or cancel escalating price agreements as it sees fit. Adjustments increasing supplier's profit margin shall NOT be allowed. No more than one price adjustment shall be made within any one contract term, including during any renewal periods.

- S. PUBLIC AGENCIES:** Public agencies, as defined by California Government Code section 6500, may choose to use the terms of this Contract or "piggyback", subject to Contractor's acceptance. The City is not liable or responsible for any obligations related to a subsequent contract between Contractor and another public agency.
- T. TERMINATION:** The City reserves the right to terminate the Contract/Purchase Order or delay delivery or acceptance of any products and/or services ordered resulting from this bid without penalty. Upon receipt of any written notice of termination from City, Contractor shall immediately cease all services hereunder except such as may be specifically



GENERAL TERMS AND CONDITIONS

approved in writing by City. Upon termination, City shall pay Contractor for services rendered as specified in the Contract prior to the effective date of termination.

- U. USAGE:** No guarantee is given by the City to Vendor regarding usage of the resulting contract. Usage figures or quantities, if provided, are approximations. Vendor agrees to supply items requested herein as needed by the City at rates/prices listed in Bid submitted to the City, regardless of quantity requested.



ATTACHMENT A BID SPECIFICATION TABLE

BMW – R 1250 RT-P MOTORCYCLE, MODEL YEAR 2024

QUANTITY: SIXTEEN (16) UNITS

REQUESTING DEPARTMENT: SANTA ANA POLICE DEPARTMENT

DESCRIPTION	BMW OPTION CODE	QTY
Color - Night Black & Alpine White III	753	1
Gear Shift Assist Pro	222	1
Heated Seat	518	1
Tire Pressure Monitoring	530	1
Cruise Control	538	1
Weather Protection	649	1
Blue ID Light Section	BMW P/N	
Standard blue pod-mounted ID Lights-SID	63 17 2 361 717	1
Emergency Warning Lights (10)	BMW P/N	
Red LED-X Light	63 17 2 361 718	5
Blue LED-X Light	63 17 2 361 719	5
Rear Duplex Emergency Warning Light (1)		
Duplex LED-X Red / Blue	63 17 2 361 730	1
Take-Down (4) Alley (2) TS (2) BT (2) Saddlebag Light (1) Red ID		
White Torus LED TDL/Alley	63 17 2 361 722	6
Auxiliary LED Turn Signals	63 17 2 361 725	2
Auxiliary LED Brake/Tail Light	63 17 2 361 726	2



ATTACHMENT A BID SPECIFICATION TABLE

Saddlebag LED Lights w/sensor switch	63 17 2 361 727	1
Round Blue License Plate ID Light Kit	71 60 2 452 876	1
Convenience Options		
BMW Motorrad Battery Charger (2.5 Ah)	77 02 8 551 897	1
Additional Items Provided by Dealer		
AR Assault Rifle Mount	71 60 2 452 894	1
AR/Shotgun Mounting Bracket	71 60 2 452 840	1
Police Side Stand Extension / Base	71 60 2 412 389	1
Pr24 / Flashlight Holder L/H	71 60 2452 389R	1
Note Pad Holder	71 60 2 452 888	1
Front 12v Power Outlet (lighter style)	71 60 2 407 785	1
Front Single USB Power Outlet w/ volt meter	71 60 2 446 871	1
Fused Front Power Socket Harness	71 60 2 409 958	1
Radar / Lidar Gun Adaptor Plate MY19→	71 60 2 407 797	1
Clear Water Lights-Darla Fog Light Kit	D51 R1250RTW	1
Radio Speaker Connector Plug	71 60 2 452 844	1
Helmet Headset Interface Connector Plug	71 60 2 407 782	1
Microphone Attachment Mount (need kit below)	71 60 2 452 875	1
Kustom/Stalker/MIC Remote Attachment Kit	71 60 2 452 841	1
Accessory Connection connector Plugs	71 60 2 452 846	3



ATTACHMENT A BID PROPOSAL FORM

The undersigned declares that they have carefully examined the specifications, have read the accompanying instructions to bidders, and hereby propose to provide vehicles in accordance with City needs and/or fund availability and the specifications provided herein.

Quantities listed are for bid comparison only and are subject to change. The City reserves the right to increase or decrease quantities based on current needs. All pricing below should be stated per vehicle. Bidders not willing to be considered for a partial award must indicate "ALL OR NONE" on their bid submittal.

No.	DESCRIPTION	UOM	UNIT PRICE	TAXABLE (Y/N)
1	BMW – R 1250 RT-P Motorcycles	EA	\$	
2	Documentation Fee	EA	\$	
3	Destination and delivery	EA	\$	
4	California Tire Fee (Non-Taxable)	EA	\$	
5	Total Sales Tax (9.25%)	LOT	\$	
6	Miscellaneous charges, incentives and/or fleet discounts/rebates not included above. (Specify below)	LOT	\$	
TOTAL BID PRICE PER VEHICLE			\$ _____	

Latest date bid pricing is guaranteed: _____

Guaranteed Delivery Date (after receipt of order): _____

Comments and clarifications to above (if any): _____

PRICING SHALL ALSO BE ENTERED IN PLANETBIDS.

ALL REQUIRED FORMS MUST BE COMPLETED AND UPLOADED WITH E-BIDS.



ATTACHMENT B BIDDER'S STATEMENT AND COMPANY INFORMATION

COMPANY INFORMATION

Company Full Legal Name:			
Business Address:			
Southern California Address: (if different)			
Website Address:			
Length of time firm has been in business:			
Type of business: (LLC, Partnership, or Corporation)		If incorporated, State of Incorporation:	
LOCAL VENDOR PREFERENCE			
Please check the applicable category below.		City of Santa Ana Business License Number:	
<input type="checkbox"/> "Small" Santa Ana Business (7% preference)		Orange County City: _____ Business License No: _____	
<input type="checkbox"/> "Small" Orange County Business (4% preference)			
<input type="checkbox"/> Other Santa Ana Business (1% preference)			
<input type="checkbox"/> None Apply			
PUBLIC WORK CONTRACTOR INFORMATION (IF APPLICABLE)			
CSLB Number(s):		DIR Registration Number:	
Contractor's License Classification(s):			
PROJECT MANAGER CONTACT INFORMATION			
Name:		Phone:	Email:
CONTRACT ADMINISTRATOR CONTACT INFORMATION (insurance and other administrative questions)			
Name:		Phone:	Email:

BIDDERS STATEMENT:

With my signature I confirm that I am authorized to bind the company. By submitting this Bid, I confirm I have read, understand, and accept the terms and conditions of this Invitation for Bid. Upon request, I will transfer and deliver all goods to the City in accordance with said terms and conditions.

Signature

Title



ATTACHMENT C CERTIFICATION OF NONDISCRIMINATION BY CONTRACTORS

As suppliers of goods or services to the City Of Santa Ana, the Firm listed below certifies that it will not discriminate in its employment practices against any employee or applicant for employment because of such person's race, color, religion, sex or national origin, ancestry, sex, sexual orientation, age, physical handicap, mental disability, marital status, domestic partner status or medical condition; that it is in compliance with all federal, state and local directives and executive orders regarding nondiscrimination in employment; and that it agrees to demonstrate positively and aggressively the principle of equal opportunity in employment.

WE AGREE SPECIFICALLY:

1. To take affirmative steps to hire minority employees within the company;
2. To establish or observe employment policies which affirmatively promote opportunities for minority persons at all job levels; and
3. To communicate this policy to all persons concerned, including all company employees, outside recruiting service, especially those servicing minority communities, and to the minority communities at large.

Legal Name of Company Date

Authorized Signature Name (Print) and Title

Please include any additional information available regarding equal opportunity employment programs currently in effect within your company.
