



# AGENDA

DAN SLATER  
Mayor

DENIS BILODEAU  
Mayor pro tem, District 4

ARIANNA BARRIOS  
Councilmember, District 1

JON DUMITRU  
Councilmember, District 2

KATHY TAVOURARIS  
Councilmember, District 3

ANA GUTIERREZ  
Councilmember, District 5

JOHN GYLLENHAMMER  
Councilmember, District 6

Jarad L. Hildenbrand  
City Manager

Nathalie Adourian  
City Attorney

Pamela Coleman  
City Clerk

## Orange City Council January 27, 2026

**5:00 PM Closed Session  
6:00 PM Regular Session**

**City Council Chamber  
300 E. Chapman Avenue  
Orange, CA 92866**

The City of Orange City Council welcomes you to this meeting and encourages your participation. Regular City Council meetings are held on the second and fourth Tuesday of each month at 6:00 p.m.

### Agenda Information

The agenda contains a brief general description of each item to be considered. The City Council may take legislative action deemed appropriate with respect to the item and is not limited to the recommended action indicated in staff reports or the agenda. The agenda and supporting documentation is available after 4:00 p.m. on the Thursday prior to the Council meeting on the City's website at [www.cityoforange.org](http://www.cityoforange.org), at the City Clerk's Office located at 300 E. Chapman Avenue, and at the Main Public Library located at 407 E. Chapman Avenue. Written materials relating to an item on the agenda that are provided to the City Council after agenda packet distribution and within 72 hours before Council is to consider the item will be made available for public inspection in the City Clerk's Office during normal business hours; at the City Council meeting; and made available on the City's website.

### Public Participation

Regular meetings are televised live on Spectrum Cable Channel 3 and AT&T U-verse Channel 99, and streamed live and on-demand on the City's website at [www.cityoforange.org](http://www.cityoforange.org).

Pursuant to Government Code Section 54954.3, members of the public may address the City Council on any agenda item before or during Council's consideration of the item, and on any other matters within the City Council's jurisdiction by using any of the following methods:

#### 1) In-Person

To speak on an item on the agenda, complete a speaker card indicating your name, address, and identify the agenda item number or subject matter you wish to address. The card should be given to the City Clerk prior to the start of the meeting. General comments are received during the "Public Comments" section at the beginning of the Regular Session. No action may be taken on off-agenda items unless authorized by law. Public Comments are limited to three (3) minutes per speaker unless a different time limit is announced. It is requested that you state your name for the record, then proceed to address the City Council. All speakers shall observe civility, decorum, and good behavior.

*(Continued on page 2)*

**2) Written Public Comments via eComment**

Members of the public can submit their written comments electronically for City Council consideration by using the eComment feature on the Agenda page of the City's website at [www.cityoforange.org](http://www.cityoforange.org). To ensure distribution to the City Council prior to consideration of the agenda, we encourage the public to submit written comments by 3:00 p.m. the day of the meeting. All written comments will be provided to the Council for consideration and posted on the City's website after the meeting.

**3) Public Comments via recorded voicemail message**

Finally, the public can record their comments by calling (714) 744-2234 no later than 3:00 p.m. the day of the meeting. Recorded messages will not be played at the meeting, but will be provided to the Council.

In accordance with Ordinance No. 10-01, any person making personal, impertinent, slanderous or profane remarks or who becomes boisterous while addressing the Council shall be called to order by the Mayor. If such conduct continues, the Mayor may order the person barred from addressing the City Council further during that meeting, unless permission to continue is granted by a majority vote of the Council.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

ADA Requirements: In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, please contact the City Clerk's office at (714) 744-5500. Notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

***REMINDER: Please silence all electronic devices while City Council is in session.***

**5:00 PM CLOSED SESSION****1. CALL TO ORDER****1.1 ROLL CALL****2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

At this time, members of the public may address the Council on Closed Session items only. Public Comments are limited to three (3) minutes per speaker.

**3. RECESS TO CLOSED SESSION****a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9(a) & (d)(1) – One case

Name of Case: John Nelson, et al. v. City of Orange

Orange County Superior Court Case No. 30-2025-01531627

**b. CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6.

City Negotiator: Jarad Hildenbrand, City Manager; Monica Espinoza, Human Resources Director; Cody Kleen, Assistant Human Resources Director

Employee Organizations: Top Management, Orange Management Association, Orange Municipal Employees' Association, and International Brotherhood of Electrical Workers (IBEW) Local 47 (Maintenance and Crafts and Water Division), Orange City Firefighters, Orange Fire Management Association, City of Orange Police Association, City of Orange Police Management Association

**4. CLOSED SESSION REPORT****5. ADJOURNMENT**

The City Council will adjourn to the 6:00 p.m. Regular Session in the Council Chamber.

**6:00 PM REGULAR SESSION****1. OPENING/CALL TO ORDER****1.1 INVOCATION**

Pastor John Manzewitsch, Grace at the Circle

**1.2 PLEDGE OF ALLEGIANCE**

Councilmember Kathy Tavoularis

**1.3 ROLL CALL****1.4 PRESENTATIONS/ANNOUNCEMENTS**

Orange Police Department Presentation of Life Saving Medal to Corporal Greggory Cates

Orange High School Student Liaison Jacob Gonzalez

El Modena High School Student Liaison Dylan Platfoot

Orange Public Library Foundation Presentation to the Orange Public Library

Proclamation honoring City of Orange Fire Chief Sean deMetropolis for more than 30 years of dedicated service

**1.5 REPORT ON CLOSED SESSION ACTIONS****2. PUBLIC COMMENTS**

At this time, members of the public may address the Council on matters not listed on the agenda within the subject matter jurisdiction of the City Council, provided that NO action may be taken on off-agenda items unless authorized by law. Public Comments are limited to three (3) minutes per speaker unless a different time limit is announced.

**3. CONSENT CALENDAR**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any member of the City Council, staff, or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items removed shall be considered immediately following action on the remaining items on the Consent Calendar.

**3.1. Waive reading in full of all ordinances on the Agenda.**

**Recommended Action:**

Approve.

**Attachments:** [Staff Report](#)

**3.2. Agreement with Hinderliter, DeLlamas & Associates for Tax Administration Services.**

**Recommended Action:**

Approve the agreement with Hinderliter, De Llamas & Associates for the Business License Administration and Discovery & Compliance, Transient Occupancy Tax Administration and Audit, and Short-Term Rental Administration Services; and authorize the Mayor and City Clerk to execute on behalf of the City.

**Attachments:** [Staff Report](#)

[Agreement with Hinderliter De Llamas & Associates](#)

**3.3. Appropriation of \$5,000 in designated donation funding received from the Orange Public Library Foundation.**

**Recommended Action:**

1. Accept into the City's General Fund (100) revenue budget \$5,000 in donation funds from the Orange Public Library Foundation to:  
100-2101-48101-262102-48      Donations
2. Authorize the appropriation of \$5,000 to General Fund (100):  
100-2101-53101-262106-20      Operating Materials & Supplies      Literacy Program

**Attachments:** [Staff Report](#)

**3.4. Appropriation of \$10,000 in designated donation funding received from Carnegie Corporation of New York.**

**Recommended Action:**

1. Accept into the City's General Fund (100) revenue budget \$10,000 in donation funds from Carnegie Corporation of New York to:  
100-2101-48101-262103-48      Donations
2. Authorize the appropriation of \$10,000 to General Fund (100):  
100-2101-80101-262103-20      Furniture, Fixtures & Equipment

**Attachments:** [Staff Report](#)

[Carnegie Libraries 250 Award Letter](#)

**3.5. Second Reading and adoption of an Ordinance of the City Council of the City of Orange amending various sections of Orange Municipal Code Chapter 3.08. Ordinance No. 20-25.**

**Recommended Action:**

Adopt Ordinance No. 20-25.

**Attachments:** [Staff Report](#)

[Ordinance No. 20-25](#)

3.6. Second Reading and adoption of an Ordinance of the City Council of the City of Orange adding Chapter 9.45 of the Orange Municipal Code prohibiting the sale and distribution of kratom products. Ordinance No. 01-26.

**Recommended Action:**

Adopt Ordinance No. 01-26.

**Attachments:** [Staff Report](#)  
[Ordinance No. 01-26](#)

3.7. City Traffic Commission Activity Report for 2025.

**Recommended Action:**

Receive and file.

**Attachments:** [Staff Report](#)  
[Activity Recap 2025](#)

3.8. Adoption of a finding of exemption from the California Environmental Quality Act for a grant application package submitted by the Orange County Water District for the City of Orange Well 29 per- and polyfluoroalkyl substances Treatment Plant Project. Resolution No. 11655.

**Recommended Action:**

Adopt Resolution No. 11655. A Resolution of the City Council of the City of Orange adopting the exemption from the California Environmental Quality Act (CEQA) for Well 29 PFOA and PFOS Treatment Plants Construction and Operation.

**Attachments:** [Staff Report](#)  
[Resolution No. 11655](#)

### END OF CONSENT CALENDAR

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## 4. REPORTS FROM MAYOR SLATER

## 5. REPORTS FROM COUNCILMEMBERS

An opportunity for Councilmembers to make a brief announcement, report, or request. Pursuant to Government Code Section 54954.2(a)(3), no action(s) or discussion(s) shall be undertaken on any item not appearing on the posted agenda.

## 6. AB 1234 REPORTS

This is the time for all AB 1234 reports required pursuant to Government Code Section 53232.3(d) on meetings and conferences attended at the City's expense.

**7. REPORTS FROM CITY MANAGER****7.1. Open Finance Transparency Platform Presentation****8. ADMINISTRATIVE REPORTS****8.1. Discussion of potential traffic modifications and safety enhancements to the Orange Plaza.****Recommended Action:**

Consider refined recommendations discussed in the staff report and provide staff with direction.

**Attachments:** [Staff Report](#)[Attachment 1 City Council Staff Report 9/23/25](#)[Attachment 2 Analysis of Plaza Park Incursions Memo](#)[Attachment 3 Accident Trajectory Diagram](#)[Attachment 4 Fehr and Peers Letter Report](#)[Attachment 5 Chapman Ave. Bollard Enhancement Concept](#)[Attachment 6 Splitter Island Concept](#)[Attachment 7 Traffic Commission Staff Report 12/10/25 \(without attachments\)](#)[Attachment 8 Traffic Commission Draft Meeting Minutes 12/10/25](#)[Attachment 9 Notification Letter](#)**9. ADJOURNMENT**

The next Regular City Council meeting will be held on Tuesday, February 10, 2026, at 6:00 p.m., in the Council Chamber, with Closed Session beginning at 5:00 p.m., if necessary.

I, Pamela Coleman, CMC, City Clerk for the City of Orange, do hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, Police facility at 1107 N. Batavia Street, and uploaded to the City's website [www.cityoforange.org](http://www.cityoforange.org).

Date posted: January 22, 2026



# Agenda Item

## Orange City Council

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**Item #:** 3.1.

1/27/2026

**File #:** 26-0004

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Pamela Coleman, City Clerk/City Clerk Services Director

### **1. SUBJECT**

Waive reading in full of all ordinances on the Agenda.

### **2. SUMMARY**

This item asks the City Council to waive the reading in full of all ordinances on the agenda (if any) and approve their reading by title only.

State law requires that all ordinances be read in full either at the time of the introduction or at the time of passage, unless a motion waiving further reading is adopted by a majority of the City Council (Gov. Code § 36934).

### **3. RECOMMENDED ACTION**

Approve.

### **4. ATTACHMENTS**

- None



# Agenda Item

## Orange City Council

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**Item #:** 3.1.

1/27/2026

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### **3. RECOMMENDED ACTION**

Approve.

### **4. ATTACHMENTS**

- None



# Agenda Item

## Orange City Council

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Item #: 3.2.

1/27/2026

File #: 25-0677

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Trang Nguyen, Finance Director

### 1. SUBJECT

Agreement with Hinderliter, DeLlamas & Associates for Tax Administration Services.

### 2. SUMMARY

Professional Service agreement with Hinderliter, De Llamas & Associates to provide Business License Administration and Discovery & Compliance, Transient Occupancy Tax Administration and Audit, and Short Term Rental Administration to improve customer service and strengthen revenue compliance.

### 3. RECOMMENDED ACTION

Approve the agreement with Hinderliter, De Llamas & Associates for the Business License Administration and Discovery & Compliance, Transient Occupancy Tax Administration and Audit, and Short-Term Rental Administration Services; and authorize the Mayor and City Clerk to execute on behalf of the City.

### 4. FISCAL IMPACT

The fiscal impact of this agreement is \$391,627, including a 10% contingency.

	Unit	Amount	Total
Business License Tax	19,000	\$17	\$323,000
Transient Occupancy Tax	22	950	20,900
Short-term Rental	125	17	2,125
One-time implementation			10,000
<b><i>Sub-total</i></b>			<b><i>356,025</i></b>
Contingency (10%)			35,602
<b>Total</b>			<b>\$391,627</b>

### 5. STRATEGIC PLAN GOALS

Goal 2: Enhance Economic Development and Achieve Fiscal Sustainability

### 6. DISCUSSION AND BACKGROUND

The City entered into a three-year professional services agreement with Hinderliter, De Llamas & Associates (HdL) in March 2023 to provide web-based filing and payment functionality for new business license applications and renewals. Since that time, Business Licensing (BL), Transient Occupancy Tax (TOT) collections, and Short-Term Rental (STR) administration have grown substantially in workload, complexity, and compliance needs. Over the last year, this growth has created operational challenges and limited the Finance Department's ability to provide timely customer support and maintain consistent compliance oversight.

HdL's proposal offers a turnkey administration model that would stabilize and modernize these functions. HdL provides comprehensive data management, processing, compliance review, and audit services which is supported by its Business Support Center, a fully staffed call center available Monday-Friday from 8:00 a.m. to 5:00 p.m. HdL also provides enhanced online filing, payment processing, and reporting tools customized to the City's needs. This model enables the City to maintain service continuity and regulatory compliance without requiring additional staffing.

Staff recommends approval of the expanded professional service agreement with HdL to include BL Administration and Discovery & Compliance, TOT Administration and Audit, and STR Administration. This expansion will significantly strengthen customer service and improve revenue compliance. HdL's comprehensive support structure provides immediate relief to staff while modernizing the City's ability to manage these programs efficiently and sustainably.

## 7. ATTACHMENTS

- Agreement with Hinderliter De Llamas & Associates



# Agenda Item

## Orange City Council

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Item #: 3.2.

1/27/2026

File #: 25-0677

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## 7. ATTACHMENTS

- Agreement with Hinderliter De Llamas & Associates

**PROFESSIONAL SERVICES AGREEMENT**  
**[Tax Administration Services]**

**THIS PROFESSIONAL SERVICES AGREEMENT** (the “Agreement”) is made at Orange, California, on this \_\_\_\_\_ day of \_\_\_\_\_, 2026 (the “Effective Date”) by and between the CITY OF ORANGE, a municipal corporation (“City”), and HINDERLITER, DE LLAMAS & ASSOCIATES, a California corporation (“Contractor”), who agree as follows:

**1. Services.** Subject to the terms and conditions set forth in this Agreement, Contractor shall provide to the reasonable satisfaction of City the services set forth in Exhibit “A,” which is attached hereto and incorporated herein by reference. As a material inducement to City to enter into this Agreement, Contractor represents and warrants that it has thoroughly investigated and considered the scope of services and fully understands the difficulties and restrictions in performing the work. The services which are the subject of this Agreement are not in the usual course of City’s business and City relies on Contractor’s representation that it is independently engaged in the business of providing such services and is experienced in performing the work. Contractor shall perform all services in a manner reasonably satisfactory to City and in a manner in conformance with the standards of quality normally observed by an entity providing such services to a municipal agency. All services provided shall conform to all federal, state and local laws, rules and regulations and to the best professional standards and practices. The terms and conditions set forth in this Agreement shall control over any terms and conditions in Exhibit "A" to the contrary.

Trang Nguyen, Finance Director (“City’s Project Manager”), shall be the person to whom Contractor will report for the performance of services hereunder. It is understood that Contractor’s performance hereunder shall be under the supervision of City’s Project Manager (or his/her designee), that Contractor shall coordinate its services hereunder with City’s Project Manager to the extent required by City’s Project Manager, and that all performances required hereunder by Contractor shall be performed to the satisfaction of City’s Project Manager and the City Manager.

**2. Compensation and Fees.**

**a.** Contractor's total compensation for all services performed under this Agreement, shall not exceed THREE HUNDRED FIFTY-SIX THOUSAND TWENTY-FIVE DOLLARS and 00/100 (\$356,025.00).

**b.** The above compensation does not apply to compensation for services which are billed on a contingency fee based on revenue recovered, or to payment processing services which are billed according to usage

**c.** As specified in Exhibit “A”, the total compensation is estimated as follows: Business license administration for \$323,000 based on an estimated 19,000 business licenses at \$17 each, plus annual increase based on March CPI-U. Short-term rental (STR) administration for \$2,125 based on 125 STRs at \$17 each, plus annual increase based on March CPI-U. Transient Occupancy Tax (TOT) administration & audit for \$20,900 based on an estimated 22 hotels @ \$950

each. One-time implementation for all three services of \$10,000. Annual amount is subject to change based on the annual March CPI-U increase for business license and short term rental administration.

**d.** The above compensation shall include all costs, including, but not limited to, all clerical, administrative, overhead, insurance, reproduction, telephone, travel, auto rental, subsistence and all related expenses.

**3. Payment.**

**a.** As scheduled services are completed, Contractor shall submit to City an invoice for the services completed, authorized expenses and authorized extra work actually performed or incurred.

**b.** All such invoices shall state the basis for the amount invoiced, including services completed, the number of hours spent and any extra work performed.

**c.** City will pay Contractor the amount invoiced within thirty (30) days after the approval of the invoice.

**d.** Payment shall constitute payment in full for all services, authorized costs and authorized extra work covered by that invoice.

**4. Change Orders.** No payment for extra services caused by a change in the scope or complexity of work, or for any other reason, shall be made unless and until such extra services and a price therefor have been previously authorized in writing and approved by City as an amendment to this Agreement. City's Project Manager is authorized to approve a reduction in the services to be performed and compensation therefor. All amendments shall set forth the changes of work, extension of time, and/or adjustment of the compensation to be paid by City to Contractor and shall be signed by the City's Project Manager, City Manager or City Council, as applicable.

**5. Licenses.** Contractor represents that it and any subcontractors it may engage, possess any and all licenses which are required under state or federal law to perform the work contemplated by this Agreement and that Contractor and its subcontractors shall maintain all appropriate licenses, including a City of Orange business license, at its cost, during the performance of this Agreement.

**6. Independent Contractor.** At all times during the term of this Agreement, Contractor shall be an independent contractor and not an employee of City. City shall have the right to control Contractor only insofar as the result of Contractor's services rendered pursuant to this Agreement. City shall not have the right to control the means by which Contractor accomplishes services rendered pursuant to this Agreement. Contractor shall, at its sole cost and expense, furnish all facilities, materials and equipment which may be required for furnishing services pursuant to this Agreement. Contractor shall be solely responsible for, and shall indemnify, defend and save City harmless from all matters relating to the payment of its subcontractors, agents and employees, including compliance with social security withholding and

all other wages, salaries, benefits, taxes, exactions, and regulations of any nature whatsoever. Contractor acknowledges that it and any subcontractors, agents or employees employed by Contractor shall not, under any circumstances, be considered employees of City, and that they shall not be entitled to any of the benefits or rights afforded employees of City, including, but not limited to, sick leave, vacation leave, holiday pay, Public Employees Retirement System benefits, or health, life, dental, long-term disability or workers' compensation insurance benefits.

**7. Contractor Not Agent.** Except as City may specify in writing, Contractor shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind City to any obligation whatsoever.

**8. Designated Persons.** Only those qualified persons authorized by City's Project Manager, or as designated in Exhibit "A," shall perform work provided for under this Agreement. It is understood by the parties that clerical and other nonprofessional work may be performed by persons other than those designated.

**9. Assignment or Subcontracting.** No assignment or subcontracting by Contractor of any part of this Agreement or of funds to be received under this Agreement shall be of any force or effect unless the assignment has the prior written approval of City. City may terminate this Agreement rather than accept any proposed assignment or subcontracting. Such assignment or subcontracting may be approved by the City Manager or his/her designee.

**10. Time of Completion.** Except as otherwise specified in Exhibit "A," Contractor shall commence the work provided for in this Agreement within five (5) years with two (2) optional years of the Effective Date of this Agreement and diligently prosecute completion of the work in accordance with the time period set forth in Exhibit "A" hereto or as otherwise agreed to by and between the representatives of the parties.

**11. Time Is of the Essence.** Time is of the essence in this Agreement. Contractor shall do all things necessary and incidental to the prosecution of Contractor's work.

**12. Reserved.**

**13. Delays and Extensions of Time.** Contractor's sole remedy for delays outside its control, other than those delays caused by City, shall be an extension of time. No matter what the cause of the delay, Contractor must document any delay and request an extension of time in writing at the time of the delay to the satisfaction of City. Any extensions granted shall be limited to the length of the delay outside Contractor's control. If Contractor believes that delays caused by City will cause it to incur additional costs, it must specify, in writing, why the delay has caused additional costs to be incurred and the exact amount of such cost at the time the delay occurs. No additional costs can be paid that exceed the not to exceed amount stated in Section 2.a, above, absent a written amendment to this Agreement.

**14. Products of Contractor.** The documents, studies, evaluations, assessments, reports, plans, citations, materials, manuals, technical data, logs, files, designs and other products

produced or provided by Contractor for this Agreement shall become the property of City upon receipt. Contractor shall deliver all such products to City prior to payment for same. City may use, reuse or otherwise utilize such products without restriction. This does not include any software, programs, methodologies or systems used in the creation of such work product, nor does it include any drafts, notes or internal communications prepared by Contractor in the course of performing the Services that were not otherwise provided to City in either hardcopy or electronic form, all of which may be protected by Contractor or others' copyrights or other intellectual property.

**15. Equal Employment Opportunity.** During the performance of this Agreement, Contractor agrees as follows:

**a.** Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, mental or physical disability, or any other basis prohibited by applicable law. Contractor shall ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, mental or physical disability, or any other basis prohibited by applicable law. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

**b.** Contractor shall, in all solicitations and advertisements for employees placed by, or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, mental or physical disability, or any other basis prohibited by applicable law.

**c.** Contractor shall cause the foregoing paragraphs (a) and (b) to be inserted in all subcontracts for any work covered by this Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

**16. Conflicts of Interest.** Contractor agrees that it shall not make, participate in the making, or in any way attempt to use its position as a consultant to influence any decision of City in which Contractor knows or has reason to know that Contractor, its officers, partners, or employees have a financial interest as defined in Section 87103 of the Government Code.

**17. Indemnity.**

**a.** To the fullest extent permitted by law, Contractor agrees to indemnify and hold City, its City Council and each member thereof, and the officers, officials, agents and employees of City (collectively the "Indemnitees") entirely harmless from all liability arising out of:

(1) Any and all claims under workers' compensation acts and other employee benefit acts with respect to Contractor's employees or Contractor's subcontractor's

employees arising out of Contractor's work under this Agreement, including any and all claims under any law pertaining to Contractor or its employees' status as an independent contractor and any and all claims under Labor Code section 1720 related to the payment of prevailing wages for public works projects; and

(2) Any claim, loss, injury to or death of persons or damage to property caused by any act, neglect, default, or omission of Contractor, or person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages due to loss or theft sustained by any person, firm or corporation including the Indemnitees, or any of them, arising out of, or in any way connected with the work or services which are the subject of this Agreement, including injury or damage either on or off City's property; but not for any loss, injury, death or damage caused by the active negligence or willful misconduct of City. Contractor, at its own expense, cost and risk, shall indemnify any and all claims, actions, suits or other proceedings that may be brought or instituted against the Indemnitees on any such claim or liability covered by this subparagraph, and shall pay or satisfy any judgment that may be rendered against the Indemnitees, or any of them, in any action, suit or other proceedings as a result of coverage under this subparagraph.

**b.** To the fullest extent permitted by law, and as limited by California Civil Code 2782.8, Contractor agrees to indemnify and hold Indemnitees harmless from all liability arising out of any claim, loss, injury to or death of persons or damage to property to the extent caused by its negligent professional act or omission in the performance of professional services pursuant to this Agreement. Notwithstanding anything to the contrary, in no event will Contractor be (a) liable for claims, liabilities or damages (i) that could not reasonably have been foreseen upon entry into this Agreement; (ii) arising from any action or inaction by Contractor in response to specific direction from City; (iii) in connection with any City monies not collected by Contractor; nor (iv) in connection with the issuance, non-issuance or revocation of any registration, license, permit, or exemption; nor (b) required to provide a defense in connection with any indemnification or hold harmless provisions under this Agreement.

**c.** Except for the Indemnitees, the indemnifications provided in this Agreement shall not be construed to extend any third party indemnification rights of any kind to any person or entity which is not a signatory to this Agreement.

**d.** The indemnities set forth in this section shall survive any closing, rescission, or termination of this Agreement, and shall continue to be binding and in full force and effect in perpetuity with respect to Contractor and its successors.

## **18. Insurance.**

**a.** Contractor shall carry workers' compensation insurance as required by law for the protection of its employees during the progress of the work. Contractor understands that it is an independent contractor and not entitled to any workers' compensation benefits under any City program.

**b.** Contractor shall maintain during the life of this Agreement the following minimum amount of comprehensive general liability insurance or commercial general liability insurance: the greater of (1) One Million Dollars (\$1,000,000) per occurrence; or (2) all the insurance coverage and/or limits carried by or available to Contractor. Said insurance shall cover bodily injury, death and property damage and be written on an occurrence basis.

**c.** Contractor shall maintain during the life of this Agreement, the following minimum amount of automotive liability insurance: the greater of (1) a combined single limit of One Million Dollars (\$1,000,000); or (2) all the insurance coverage and/or limits carried by or available to Contractor. Said insurance shall cover bodily injury, death and property damage for all owned, non-owned and hired vehicles and be written on an occurrence basis.

**d.** Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits which are applicable to a given loss shall be available to City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor under this Agreement.

**e.** Each policy of general liability and automotive liability shall provide that City, its officers, officials, agents, and employees are declared to be additional insureds under the terms of the policy, but only with respect to the work performed by Contractor under this Agreement. A policy endorsement to that effect shall be provided to City along with the certificate of insurance. In lieu of an endorsement, City will accept a copy of the policy(ies) which evidences that City is an additional insured as a contracting party. The minimum coverage required by Subsection 18.b and c, above, shall apply to City as an additional insured. Any umbrella liability insurance that is provided as part of the general or automobile liability minimums set forth herein shall be maintained for the duration of the Agreement.

**f.** Contractor shall maintain during the life of this Agreement professional liability insurance covering errors and omissions arising out of the performance of this Agreement with a minimum limit of One Million Dollars (\$1,000,000) per claim. Contractor agrees to keep such policy in force and effect for at least five (5) years from the date of completion of this Agreement.

**g.** The insurance policies maintained by Contractor shall be primary insurance and no insurance held or owned by City shall be called upon to cover any loss under the policy. Contractor will determine its own needs in procurement of insurance to cover liabilities other than as stated above.

**h.** Before Contractor performs any work or prepares or delivers any materials, Contractor shall furnish certificates of insurance and endorsements, as required by City, evidencing the aforementioned minimum insurance coverages on forms acceptable to City, which shall provide that the insurance in force will not be canceled or allowed to lapse without at least ten (10) days' prior written notice to City.

**i.** Except for professional liability insurance coverage that may be required by this Agreement, all insurance maintained by Contractor shall be issued by companies admitted to

conduct the pertinent line of insurance business in California and having a rating of Grade A or better and Class VII or better by the latest edition of Best Key Rating Guide. In the case of professional liability insurance coverage, such coverage shall be issued by companies either licensed or admitted to conduct business in California so long as such insurer possesses the aforementioned Best rating.

**j.** Contractor shall immediately notify City if any required insurance lapses or is otherwise modified and cease performance of this Agreement unless otherwise directed by City. In such a case, City may procure insurance or self-insure the risk and charge Contractor for such costs and any and all damages resulting therefrom, by way of set-off from any sums owed Contractor.

**k.** Contractor agrees that in the event of loss due to any of the perils for which it has agreed to provide insurance, Contractor shall look solely to its insurance for recovery. Contractor hereby grants to City, on behalf of any insurer providing insurance to either Contractor or City with respect to the services of Contractor herein, a waiver of any right to subrogation which any such insurer may acquire against City by virtue of the payment of any loss under such insurance.

**l.** Contractor shall include all subcontractors, if any, as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor to City for review and approval. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**19. Termination.** City may for any reason terminate this Agreement by giving Contractor not less than forty-five (45) days' written notice of intent to terminate. Upon receipt of such notice, Contractor shall immediately cease work, unless the notice from City provides otherwise. Upon the termination of this Agreement, City shall pay Contractor for services satisfactorily provided and all allowable reimbursements incurred to the date of termination in compliance with this Agreement, unless termination by City shall be for cause, in which event City may withhold any disputed compensation. City shall not be liable for any claim of lost profits.

**20. Maintenance and Inspection of Records.** In accordance with generally accepted accounting principles, Contractor and its subcontractors shall maintain reasonably full and complete books, documents, papers, accounting records, and other information (collectively, the "records") pertaining to the costs of and completion of services performed under this Agreement. City and its authorized representatives shall have access to and the right to audit and reproduce any of Contractor's records regarding the services provided under this Agreement. Contractor shall maintain all such records for a period of at least three (3) years after termination or completion of this Agreement. Contractor agrees to make available all such records for inspection or audit at its offices during normal business hours and upon three (3) days' notice from City, and copies thereof shall be furnished if requested.

**21. Compliance with all Laws/Immigration Laws.**

**a.** Contractor shall be knowledgeable of and comply with all local, state and federal laws which may apply to the performance of this Agreement.

**b.** If the work provided for in this Agreement constitutes a “public works,” as that term is defined in Section 1720 of the California Labor Code, for which prevailing wages must be paid, to the extent Contractor’s employees will perform any work that falls within any of the classifications for which the Department of Labor Relations of the State of California promulgates prevailing wage determinations, Contractor hereby agrees that it, and any subcontractor under it, shall pay not less than the specified prevailing rates of wages to all such workers. The general prevailing wage determinations for crafts can be located on the website of the Department of Industrial Relations ([www.dir.ca.gov/DLSR](http://www.dir.ca.gov/DLSR)). Additionally, to perform work under this Contract, Contractor must meet all State registration requirements and criteria, including project compliance monitoring.

**c.** Contractor represents and warrants that it:

(1) Has complied and shall at all times during the term of this Agreement comply, in all respects, with all immigration laws, regulations, statutes, rules, codes, and orders, including, without limitation, the Immigration Reform and Control Act of 1986 (IRCA); and

(2) Has not and will not knowingly employ any individual to perform services under this Agreement who is ineligible to work in the United States or under the terms of this Agreement; and

(3) Has properly maintained, and shall at all times during the term of this Agreement properly maintain, all related employment documentation records including, without limitation, the completion and maintenance of the Form I-9 for each of Contractor’s employees; and

(4) Has responded, and shall at all times during the term of this Agreement respond, in a timely fashion to any government inspection requests relating to immigration law compliance and/or Form I-9 compliance and/or worksite enforcement by the Department of Homeland Security, the Department of Labor, or the Social Security Administration.

**d.** Contractor shall require all subcontractors or subconsultants to make the same representations and warranties as set forth in Subsection 21.c.

**e.** Contractor shall, upon request of City, provide a list of all employees working under this Agreement and shall provide, to the reasonable satisfaction of City, verification that all such employees are eligible to work in the United States. All costs associated with such verification shall be borne by Contractor. Once such request has been made, Contractor may not change employees working under this Agreement without written notice to City, accompanied by the verification required herein for such employees.

**f.** Contractor shall require all subcontractors or sub-consultants to make the same verification as set forth in Subsection 21.e.

**g.** If Contractor or subcontractor knowingly employs an employee providing work under this Agreement who is not authorized to work in the United States, and/or fails to follow federal laws to determine the status of such employee, that shall constitute a material breach of this Agreement and may be cause for immediate termination of this Agreement by City.

**h.** Contractor agrees to indemnify and hold City, its officers, officials, agents and employees harmless for, of and from any loss, including but not limited to fines, penalties and corrective measures City may sustain by reason of Contractor's failure to comply with said laws, rules and regulations in connection with the performance of this Agreement.

**22. Governing Law and Venue.** This Agreement shall be construed in accordance with and governed by the laws of the State of California and Contractor agrees to submit to the jurisdiction of California courts. Venue for any dispute arising under this Agreement shall be in Orange County, California.

**23. Integration.** This Agreement constitutes the entire agreement of the parties. No other agreement, oral or written, pertaining to the work to be performed under this Agreement shall be of any force or effect unless it is in writing and signed by both parties. Any work performed which is inconsistent with or in violation of the provisions of this Agreement shall not be compensated.

**24. Notice.** Except as otherwise provided herein, all notices required under this Agreement shall be in writing and delivered personally, by e-mail, or by first class U.S. mail, postage prepaid, to each party at the address listed below. Either party may change the notice address by notifying the other party in writing. Notices shall be deemed received upon receipt of same or within three (3) days of deposit in the U.S. Mail, whichever is earlier. Notices sent by e-mail shall be deemed received on the date of the e-mail transmission.

**“CONTRACTOR”**

Hinderliter, De Llamas & Associates  
120 S State College Blvd., Suite 200  
Brea, CA 92821  
Attn.: HDL Contracts

Telephone: (714) 879-5000  
E-Mail: contracts@hdlcompanies.com

**“CITY”**

City of Orange  
300 E. Chapman Avenue  
Orange, CA 92866-1591  
Attn.: Trang Nguyen

Telephone: (714) 744-2235  
E-Mail: nguyent@cityoforange.org

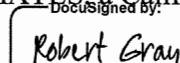
**25. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signatures transmitted electronically shall have the same effect as original signatures.

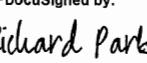
**[Signatures on next page]**

IN WITNESS of this Agreement, the parties have entered into this Agreement as of the year and day first above written.

**“CONTRACTOR”**

HINDERLITER, DE LLAMAS & ASSOCIATES, a California corporation

\*By:   
D4C862557870416...  
Printed Name: Robert Gray  
Title: Vice President

\*By:   
4DD130EE7C2A4A2...  
Printed Name: Richard Park  
Title: CFO

**“CITY”**

CITY OF ORANGE, a municipal corporation

By: \_\_\_\_\_  
Daniel R. Slater, Mayor

ATTEST:

Pamela Coleman, City Clerk

APPROVED AS TO FORM:

Nathalie Adourian, City Attorney

**\*NOTE:**

- City requires the following signature(s) on behalf of the Contractor:
- (1) the Chairman of the Board, the President or a Vice-President, **AND** (2) the Secretary, the Chief Financial Officer, the Treasurer, an Assistant Secretary or an Assistant Treasurer. If only one corporate officer exists or one corporate officer holds more than one corporate office, please so indicate. **OR**
- The corporate officer named in a corporate resolution as authorized to enter into this Agreement. A copy of the corporate resolution, certified by the Secretary close in time to the execution of the Agreement, must be provided to City.

✓

**EXHIBIT “A”**

**SCOPE OF SERVICES**

[Beneath this sheet.]

# City of Orange, CA

Tax & Fee Administration Services

October 15, 2025

**HdL** Companies

SUBMITTED BY  
HdL Companies  
120 S. State College Blvd., Suite 200  
Brea, CA 92821  
[hdlcompanies.com](http://hdlcompanies.com)

CONTACT  
Connor Duckworth  
T: 714-879-5000  
E: [cduckworth@hdlcompanies.com](mailto:cduckworth@hdlcompanies.com)

Thank you for the opportunity to present this proposal for HdL's Services:

- Business License Administration
- TOT Administration & Audits
- STR Administration
- BL Tax Study

Please be advised that we maintain a busy implementation schedule throughout the year. Your position in the implementation schedule will be determined when a signed agreement is received.

This proposal is valid until: **December 31, 2025**. Should you have any questions, please contact me at 888.861.0220 or by email at [cduckworth@hdlcompanies.com](mailto:cduckworth@hdlcompanies.com).

## Tax and Fee Services

Service	Compensation
Business License Tax Administration	\$17.00/processed account + CPI
TOT Administration, Includes Audits	\$950.00 per/year, per location + CPI
STR Administration	\$17.00/processed account + CPI
Implementation Fee (One-time bundled cost)	\$10,000.00
BL Tax Study	\$50,000

Payment transactions are subject to typical payment processing and returned payment fees. HdL supports both agency funded (fees paid by City) and convenience fee (fees paid by taxpayer) models.

## HDL TAX ADMINISTRATION SERVICES

### General Scope of Services

The Tax Administration Service provides a turnkey approach for local governments that need assistance with administering taxes. Our team of experts can manage all or parts of the business tax operations conducted by the City. When combined with the Compliance Management services, the City receives the benefit of increased revenues and superior customer service, while reducing internal costs and gaining efficiencies.

HdL will transfer the City's existing databases as they relate to tax into HdL's internal administration tools. HdL will maintain the data and provide access to or copies of data or reports at the City's request. While access to online systems will be available for the City to use at their discretion, the City will not be required to use or maintain any software in house for managing the registry.

**Renewal Processing** – Send active accounts a renewal notice within 45 days of the renewal period ending. Accounts will receive all applicable forms necessary to complete the renewal process.

**New Account Processing** – HdL will process any new applications and complete the new account registration process in a timely fashion. HdL will also facilitate intra-city departmental approvals such as zoning, code compliance, fire inspection, and other regulatory related functions.

**Delinquent Account Processing** – HdL will endeavor to collect delinquent accounts through a series of City approved processing methods. This will include at minimum two follow up delinquent notice and up to two telephone calls. Delinquent accounts will be collected with full penalties as allowed by the Municipal code or through current City practices. Accounts that remain delinquent will be processed through the City approved processes established in HdL's collections component of the Compliance Management Program.

**On-Line Filing & Payment Processing** – HdL registers a City approved domain name which will serve as the starting point for all web-based activities. This City specific site is designed to look and feel like the City's own web pages and ensures a level of continuity between the business community, the City, and HdL.

With *HdL Flex File*, businesses can choose to file their new business registration as well as renew their license and make payments via our on-line filing portal. In addition to filing and paying for taxes, businesses can obtain copies of applications, general support and FAQs, schedule appointments and request copies of their tax registration all with the click of a button. Our on-line services underscore HdL's commitment to excellence in customer service and education by continually improving the registration and payment experience for the business community.

**Payment Posting/Processing** – HdL will process all payments received in an expedited manner. License accounts will be updated daily with payment information and revenues to be disbursed to the City net applicable fees at an interval to be agreed to during the project planning phase. Disbursements typically occur monthly but can be remitted as often as weekly depending on volumes and City needs. HdL's payment acceptance process accepts the following payment types:

- ✓ Check / Money Order /Cashier's Check
- ✓ E-Check
- ✓ Debit Cards
- ✓ Credit Cards (Visa, Mastercard, Discover, & American Express)
- ✓ Check by Phone

HdL currently utilizes multiple payment gateway providers for on-line payment acceptance. HdL will work with the City to determine which provider, rate structures, and card types meet the City's needs. HdL can also utilize the same provider and process used by the City's current on-line functionality.

**Business Support Center** – HdL will provide businesses with multiple support options for registering, renewing, making payments and for general inquiries. A toll-free number will be provided to businesses in order to access one of our license specialists Monday-Friday 8:00am to 5:00pm Pacific. Businesses will also have access to support via, e-mail, fax, and via the Business Support Center On-Line. HdL constantly monitors quality control points to ensure courteous customer service, minimal hold times under 2 minutes, and the return of voice messages the same business day.

## TRANSIENT OCCUPANCY TAX ADMINISTRATION

### General Scope of Services

HdL's transient occupancy tax administration service goes beyond scheduled cyclical audits, providing compliance monitoring of each return as it is filed while unburdening the City from the day-to-day administration of the TOT revenue program. Continual monitoring of returns is the optimal way to increase compliance while maintaining positive relations with the City's lodging providers.

The program is education focused, ensuring that lodging providers are clear on reporting requirements and methodology. HdL's tax administration professionals are available as needed to support both the City's team and the City's lodging providers. The City is kept up to date, with 24x7 online access to HdL's client portal containing real time access to registration and filing data, and management reporting. HdL's TOT administration service incorporates all of the following:

**Tax Registration Database Management** – HdL will transfer the City's existing databases as they relate to TOT into HdL's internal administration tools. HdL will maintain the data, software, online filing portal for lodging providers, and online client portal for the City.

**Return Processing** – HdL will process TOT filings within 5 days of submission. Accounts will receive all applicable forms necessary to complete the renewal process.

**New Account Processing** – HdL will process any new TOT registrations for Lodging Establishments that change hand or newly offered properties.

**Payment Posting / Processing** – HdL will process all payments made for new and existing lodging providers. Accounts will be updated with payment information and revenues will be remitted to the City net HdL's fees on no less than a monthly basis.

**On-Line Filing & Payment Processing** – With input from the City, HdL crafts a customized website and domain for the City's taxpayers to submit online forms, returns, and payments along with other customer support related items.

**Compliance Monitoring & Lodging Provider Audits** – HdL will ensure accurate filings of TOT returns by consistently monitoring returns and educating lodging providers on filing requirements. HdL will also provide cyclical compliance audits as mutually agreed to by the City and HdL, ensuring all providers are audited at least once every three years. The compliance audit process is described above in Option 1.

**Reports** – HdL's TOT administration service includes a variety of standard reports demonstrating account activity and filing trends. During service implementation HdL will work with the City to identify reporting requirements and frequency/method of delivery and will supplement our standard service with custom reports as needed to meet the City's requirements.

**Progress Payments** – HdL's TOT administration service is billed monthly based on activity completed during the prior month. If standalone audits are conducted, they are billed only upon completion of the audit.

**Customer Support Center** – HdL will provide lodging providers with multiple support options for registering, filing returns, making payments and for general inquiries. A toll-free number will be provided to businesses in order to access one of our tax specialists. Lodging providers will also have access to support via e-mail, fax, and the online Business Support Center.

**Annual Audit Plan** – During implementation, HdL gathers all the historical data available from the City and leverages internal data sources and expertise to provide an analysis of all lodging providers, along with a recommended audit schedule. This allows HdL to work cooperatively with the City to identify the entities that require attention first. HdL works directly with the City to ensure consensus on the audit schedule for the program.

## **BUSINESS LICENSE TAX ORDINANCE/FEE STUDY**

**Objective:** We will provide you with the analysis and recommendations needed to make a confident decision about changing your business license tax structure.

### **Current Tax System Analysis**

We will analyze your existing business tax registration database to establish a clear baseline. This analysis will:

- Compile data on registered businesses, current tax revenues, and business categories
- Identify key patterns and trends in your tax base
- Review performance among your top 100 tax contributors
- Assess how your current system supports general service delivery funding

### **Competitive Environment Assessment**

To help you understand how proposed changes would affect your competitive position, we will:

- Select three comparable jurisdictions for analysis (subject to your approval)
- Compare key financial and economic metrics between your jurisdiction and the comparison cities
- Analyze how your current tax structure affects business competitiveness
- Model the revenue and competitive impacts of adopting tax rates from comparison jurisdictions
- Test these impacts on a representative sample of your businesses

### **Tax Structure Options and Impact Analysis**

Working with your staff, we will develop alternative tax structure options that are reliable, equitable, and tailored to your community's needs. For each option, we will:

- Provide clear justification for the proposed business classification structure
- Calculate estimated impacts on key businesses and industries in your jurisdiction
- Analyze how tax payments would change for different business types
- Assess equity outcomes across your business community
- Compare projected revenues against comparison jurisdictions
- Model revenue changes for your top 100 contributors

- Create visual representations of proposed tax rates

### **Decision Support Analysis**

To give you confidence in your final decision, we will:

- Clearly present the trade-offs between maintaining your current system and adopting proposed changes
- Assess how each option supports your general service delivery funding goals

### **Key Staff Update Meetings**

To ensure efficient project management and keep you informed at critical decision points, we will conduct five structured meetings with your key staff:

- **Project kickoff meeting:** Confirm data availability, finalize comparison jurisdictions, and establish project timeline
- **Baseline analysis meeting:** Present current tax system analysis and competitive assessment findings
- **Options development meeting:** Review preliminary tax structure alternatives and gather staff input
- **Impact analysis meeting:** Present detailed impact analysis for each option and discuss trade-offs
- **Final recommendations meeting:** Review final analysis and recommendations before report completion

These focused meetings will keep the project moving efficiently while ensuring your team has the information needed for confident decision-making.

### **Optional Council Presentation**

Upon request, we will present the study's findings and recommendations to your City Council via virtual presentation. This optional service includes:

- A concise presentation of key findings, competitive analysis, and recommendations
- Visual presentation of proposed tax structure options and their impacts
- Response to Council questions about the analysis and recommendations
- Support for Council's decision-making process on proposed changes

### **Deliverables**

**PowerPoint presentation** summarizing findings, impacts, and recommendations

**Comprehensive draft staff report** with detailed analysis, implementation guidance, and justification for recommendations

### **Pricing**

The fee is \$50,000, 50% due at the time of agreement execution, and 50% due upon delivery of the final deliverable.



# Agenda Item

## Orange City Council

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**Item #:** 3.3.

1/27/2026

**File #:** 25-0704

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Leslie Hardy, Community and Library Services Director

### 1. SUBJECT

Appropriation of \$5,000 in designated donation funding received from the Orange Public Library Foundation.

### 2. SUMMARY

Donation funds from the Orange Public Library Foundation will be used to enhance and expand the Library's programming and resources.

### 3. RECOMMENDED ACTION

1. Accept into the City's General Fund (100) revenue budget \$5,000 in donation funds from the Orange Public Library Foundation to:

100-2101-48101-262102-48 Donations

2. Authorize the appropriation of \$5,000 to General Fund (100):

100-2101-53101-262106-20 Operating Materials & Supplies Literacy Program

### 4. FISCAL IMPACT

There is no direct fiscal impact to the City. The additional revenue received from the Orange Public Library Foundation will fund the expense for these services.

### 5. STRATEGIC PLAN GOALS

Goal 3: Enhance Public Communication Strategy and Quality of Life

### 6. DISCUSSION AND BACKGROUND

The Orange Public Library Foundation (Foundation) was awarded a Literacy Opportunity Fund Grant from ProLiteracy in the amount of \$5,000. The Foundation is donating the funds to the Library's Adult Literacy Program. Grant monies will be used for various operating expenses, including programming, technology, supplies, or equipment.

### 7. ATTACHMENTS

- None



# Agenda Item

## Orange City Council

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**Item #:** 3.3.

1/27/2026

**File #:** 25-0704

---

**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Leslie Hardy, Community and Library Services Director

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100-2101-53101-262106-20 Operating Materials & Supplies Literacy Program

### 4. FISCAL IMPACT

There is no direct fiscal impact to the City. The additional revenue received from the Orange Public Library Foundation will fund the expense for these services.

### 5. STRATEGIC PLAN GOALS

Goal 3: Enhance Public Communication Strategy and Quality of Life

### 6. DISCUSSION AND BACKGROUND

The Orange Public Library Foundation (Foundation) was awarded a Literacy Opportunity Fund Grant from ProLiteracy in the amount of \$5,000. The Foundation is donating the funds to the Library's Adult Literacy Program. Grant monies will be used for various operating expenses, including programming, technology, supplies, or equipment.

### 7. ATTACHMENTS

- None



# Agenda Item

# Orange City Council

**Item #:** 3.4.

1/27/2026

**File #:** 25-0706

**TO: Honorable Mayor and Members of the City Council**

**THRU: Jarad Hildenbrand, City Manager**

**FROM:** Leslie Hardy, Community and Library Services Director

## 1. SUBJECT

Appropriation of \$10,000 in designated donation funding received from Carnegie Corporation of New York.

## 2. SUMMARY

Donation funds from Carnegie Corporation of New York will be used to enhance and expand the Library's resources.

### 3. RECOMMENDED ACTION

1. Accept into the City's General Fund (100) revenue budget \$10,000 in donation funds from Carnegie Corporation of New York to:

100-2101-48101-262103-48 Donations

2. Authorize the appropriation of \$10,000 to General Fund (100):

100-2101-80101-262103-20 Furniture, Fixtures & Equipment

#### 4. FISCAL IMPACT

There is no direct fiscal impact to the City. The additional revenue received from Carnegie Corporation of New York will fund the expense for these services.

## 5. STRATEGIC PLAN GOALS

### Goal 3: Enhance Public Communication Strategy and Quality of Life

## 6. DISCUSSION AND BACKGROUND

Andrew Carnegie donated \$10,000 to Orange Public Library at the turn-of-the-century, allowing construction of a new building that opened in 1908 at its current location on E. Chapman Ave. In recognition of its Carnegie Library roots, the Orange Public Library has been awarded a \$10,000 donation from the Carnegie Corporation of New York.

In honor of the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence, each Carnegie Library in the nation has received a similar gift in recognition of Andrew Carnegie's support of free public libraries, which he described as "cradles of democracy" that foster civic participation and bring people together. Donation funds will be used towards furniture and fixtures to enhance and expand

public areas at the Orange Public Libraries.

## **7. ATTACHMENTS**

- Carnegie Libraries 250 Award Letter



# Agenda Item

# Orange City Council

**Item #:** 3.4.

1/27/2026

**File #:** 25-0706

**TO: Honorable Mayor and Members of the City Council**

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Leslie Hardy, Community and Library Services Director

## 1. SUBJECT

Appropriation of \$10,000 in designated donation funding received from Carnegie Corporation of New York.

## 2. SUMMARY

Donation funds from Carnegie Corporation of New York will be used to enhance and expand the Library's resources.

### 3. RECOMMENDED ACTION

1. Accept into the City's General Fund (100) revenue budget \$10,000 in donation funds from Carnegie Corporation of New York to:

100-2101-48101-262103-48      Donations

2. Authorize the appropriation of \$10,000 to General Fund (100):

100-2101-80101-262103-20 Furniture, Fixtures & Equipment

#### 4. FISCAL IMPACT

There is no direct fiscal impact to the City. The additional revenue received from Carnegie Corporation of New York will fund the expense for these services.

## 5. STRATEGIC PLAN GOALS

### Goal 3: Enhance Public Communication Strategy and Quality of Life

## 6. DISCUSSION AND BACKGROUND

Andrew Carnegie donated \$10,000 to Orange Public Library at the turn-of-the-century, allowing construction of a new building that opened in 1908 at its current location on E. Chapman Ave. In recognition of its Carnegie Library roots, the Orange Public Library has been awarded a \$10,000 donation from the Carnegie Corporation of New York.

In honor of the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence, each Carnegie Library in the nation has received a similar gift in recognition of Andrew Carnegie's support of free public libraries, which he described as "cradles of democracy" that foster civic participation and bring people together. Donation funds will be used towards furniture and fixtures to enhance and expand

public areas at the Orange Public Libraries.

## **7. ATTACHMENTS**

- Carnegie Libraries 250 Award Letter

[View this email in your browser](#)



Dear City of Orange Public Library,

I am delighted to inform you that the foundation established by Andrew Carnegie, [Carnegie Corporation of New York](#), is awarding a \$10,000 gift to your library and to all Carnegie Libraries nationwide in commemoration of the 250th anniversary of the signing of the Declaration of Independence.

Andrew Carnegie funded the construction of 1,681 free public libraries in the United States between 1886 and 1917, driven by his belief that they were “cradles of democracy.” As part of our [Carnegie Libraries 250](#) special initiative, we contacted each library and established that about 1,280, including yours, still operate as libraries and acknowledge their association with Carnegie, making them eligible for the celebratory gift.

Your library can expect to receive a check in January 2026. You may use the funds however you wish to celebrate the anniversary, further your mission, and benefit your community. If your library system includes multiple Carnegie Libraries or branches, each one will receive \$10,000. Instructions for receiving your gift are provided below.

On behalf of the foundation, thank you for the many ways you serve your communities. My hope is that this gift serves as a recognition of your commitment, our founder’s legacy, and the importance of this milestone in our nation’s history.

Best regards,

**Dame Louise Richardson**

President, Carnegie Corporation of New York

To process your gift, we will require a W-9 form for your organization. You can download a blank form [here](#). You may submit the completed W-9:

- [Online to our secure upload site](#)
- By mail to:  
James Marsden, President's Office  
Carnegie Corporation of New York  
437 Madison Avenue Floor 31  
New York, NY 10022

Please send us your W-9 by **November 14, 2025**, to receive your gift. If we have any questions about your organization's eligibility or charitable status, we will contact you at this email address or by phone.

Our Communications team has prepared a media toolkit to help you announce your gift and showcase how your library puts it to use. Access it [here](#). You will also receive an email later today with additional guidance on sharing the news.

Read the [news release](#).

Learn more in [The New York Times](#).

Interested in Carnegie's library news? Subscribe to [Unstacked](#), our newsletter for library lovers.



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# Agenda Item

# Orange City Council

**Item #:** 3.5.

1/27/2026

**File #:** 26-0031

**TO: Honorable Mayor and Members of the City Council**

**THRU: Jarad Hildenbrand, City Manager**

**FROM:** Pamela Coleman, City Clerk/City Clerk Services Director

## 1. SUBJECT

Second Reading and adoption of an Ordinance of the City Council of the City of Orange amending various sections of Orange Municipal Code Chapter 3.08. Ordinance No. 20-25.

## 2. SUMMARY

The Introduction and First Reading of the above-entitled Ordinance was approved at a Regular Council Meeting on January 13, 2026.

The Ordinance is now presented for Second Reading by title only, and adoption.

### 3. RECOMMENDED ACTION

## Adopt Ordinance No. 20-25.

## 4. ATTACHMENTS

• **Ordinance No. 20-25**



# Agenda Item

# Orange City Council

**Item #:** 3.5.

1/27/2026

**File #:** 26-0031

**TO: Honorable Mayor and Members of the City Council**

**THRU: Jarad Hildenbrand, City Manager**

**FROM:** Pamela Coleman, City Clerk/City Clerk Services Director

## 1. SUBJECT

Second Reading and adoption of an Ordinance of the City Council of the City of Orange amending various sections of Orange Municipal Code Chapter 3.08. Ordinance No. 20-25.

## 2. SUMMARY

The Introduction and First Reading of the above-entitled Ordinance was approved at a Regular Council Meeting on January 13, 2026.

The Ordinance is now presented for Second Reading by title only, and adoption.

### 3. RECOMMENDED ACTION

## Adopt Ordinance No. 20-25.

## 4. ATTACHMENTS

• **Ordinance No. 20-25**

## **ORDINANCE NO. 20-25**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORANGE AMENDING VARIOUS SECTIONS OF ORANGE MUNICIPAL CODE CHAPTER 3.08.**

**WHEREAS**, Chapter 3.08 of the Orange Municipal Code sets forth the City's procedures for the purchase of materials, supplies and equipment, professional services, and the selection of contractors to perform public projects, and

**WHEREAS**, the purpose of this ordinance is to amend various sections of Chapter 3.08 setting vendor limits on a per fiscal year basis, clarifying the prohibition against splitting projects, increasing and establishing the City Manager's signing and acceptance of funds authority, as well as increasing all other dollar amount thresholds as detailed in Chapter 3.08.

**NOW, THEREFORE**, the City Council of the City of Orange does ordain as follows:

#### **SECTION I:**

The subject Ordinance is not subject to the provisions of the California Environmental Quality Act (CEQA) because it is not a "project" as defined in Guideline 15378.

#### **SECTION II:**

Section 3.08.065 of the Orange Municipal Code, "Purchasing System – General – Vendor Limits Per Fiscal Year," is hereby added to read as follows:

#### **3.08.065 General – Vendor Limits Per Fiscal Year.**

All dollar amount thresholds provided for in this Chapter shall be defined as the financial value of procurements made to a respective vendor in a single fiscal year calculated on a per department basis. Multiple agreements from various departments to a single vendor for distinct scope of services may exceed the dollar amount thresholds detailed in this Chapter without triggering additional citywide aggregation requirements. However, in no instance shall one department exceed the dollar amount thresholds unless it first follows the procedures and approvals provided for in this Chapter. For purposes of this section, "financial value" means the total amount encumbered or contracted by a department to a vendor during a single fiscal year.

#### **SECTION III:**

Section 3.08.075 of the Orange Municipal Code, "Purchasing System – General – Prohibition against splitting projects.,," is hereby added to read as follows:

### **3.08.075 General – Prohibition against splitting projects.**

- A.** It shall be unlawful to split into smaller work orders or projects any contract for supplies, equipment, or services for the purpose of circumventing or evading the requirements of this ordinance.
- B.** It shall be unlawful to split or separate into smaller work orders or projects any public project for the purpose of circumventing or evading the requirements of this chapter or the Uniform Public Construction Cost Accounting Act.

### **SECTION IV:**

Section 3.08.080 of the Orange Municipal Code, “Purchasing System – General – Purchase Orders.,” is hereby amended to read as follows:

### **3.08.080 General – Purchase Orders.**

The procurement of all materials, supplies or equipment, public projects and professional services of \$10,000 or more per fiscal year shall be made only by written purchase orders issued by the Purchasing Officer and any other contractual document deemed necessary and appropriate by the Purchasing Officer and the City Attorney. Except as otherwise provided herein, no purchase order shall be issued unless the prior approval of the Purchasing Officer, or his or her designated representative, has first been obtained. Supplies, equipment, public projects and professional services of less than \$10,000 in any one transaction shall be made using simplified and cost-effective operational procedures and forms approved by the Purchasing Officer without the use of formal or informal bid procedures and do not require a written purchase order.

### **SECTION V:**

Section 3.08.085 of the Orange Municipal Code, “Purchasing System – General – Prohibition against splitting projects.,” is hereby added to read as follows:

### **3.08.085 General – Appropriation of Awarded Grant Funds.**

Unless otherwise provided for in the specific grant program or application, the City Manager may formerly accept and appropriate awarded grant funds not exceeding \$60,000 so long that the matching funds associated with the grant, when applicable, are budgeted and do not exceed \$60,000 Any awarded grant funds exceeding \$60,000 or where matching funds associated with grant exceed \$60,000 or are not budgeted, shall be approved and appropriated by the City Council.

### **SECTION VI:**

Section 3.08.120 of the Orange Municipal Code, “Purchasing System – Materials, Supplies and Equipment – General Bid Limits.,” is hereby amended to read as follows:

### **3.08.120 Materials, Supplies and Equipment – General Bid Limits.**

The purchasing of materials, supplies and equipment shall be entered into pursuant to either formal or informal bid procedures as hereinafter prescribed. All solicitation of bids shall be unrestricted and competitive except as otherwise provided.

- A.** The purchase of materials, supplies and equipment of estimated value of less than \$60,000 per fiscal year shall be made pursuant to the informal bid procedure prescribed in Sections 3.08.140 through 3.08.170 below.
- B.** The purchase of materials, supplies and equipment of \$60,000 or more per fiscal year shall be made pursuant to the formal bid procedure prescribed in Sections 3.08.180 through 3.08.280, and shall require the approval of the City Council.

### **SECTION VII:**

Section 3.08.140 of the Orange Municipal Code, “Purchasing System – Materials, Supplies and Equipment – Informal Bids.,” is hereby amended to read as follows:

### **3.08.140 Materials, Supplies and Equipment—Informal Bids.**

The purchase of materials, supplies and equipment with an estimated value of less than \$60,000 may be made by the Purchasing Officer in accordance with the informal bid procedure prescribed in Sections 3.08.150 through 3.08.170 of this chapter.

### **SECTION VIII:**

Section 3.08.180 of the Orange Municipal Code, “Purchasing System – Materials, Supplies and Equipment – Formal Bid Procedure.,” is hereby amended to read as follows:

### **3.08.180 Materials, Supplies and Equipment—Formal Bid Procedure.**

Except as otherwise provided in Section 3.08.290 below, the purchase of materials, supplies or equipment of an estimated value of \$60,000 or more shall be awarded to the lowest responsible bidder in accordance with the formal bid procedure prescribed in Sections 3.08.190 through 3.08.280 below

### **SECTION IX:**

Section 3.08.290 of the Orange Municipal Code, “Purchasing System – Materials, Supplies and Equipment – Exceptions to Competitive Bidding Requirements.,” is hereby amended to read as follows:

### **3.08.290 Materials, Supplies and Equipment—Exceptions to Competitive Bidding Requirements.**

Notwithstanding any provision of this chapter to the contrary, the competitive bidding procedures and requirements for the purchase of materials, supplies or equipment may be dispensed with and the Purchasing Officer shall have the authority (except as otherwise provided herein below) to hire or purchase whenever:

- A.** Any agreement involving the acquisition of materials, supplies or equipment is to be entered into with another governmental entity through cooperative purchasing provisions;
- B.** The purchase amount is less than \$20,000 per fiscal year;
- C.** The using department head and the Purchasing Officer, with the approval of the City Manager, certify in writing that the materials, supplies or equipment is offered by only one vendor (sole source), or when only one vendor is able to supply a commodity within the time frame and/or under the terms and conditions which reasonably meet the needs of the using City department for purchases in excess of \$20,000 in value but less than \$60,000 in value per fiscal year;
- D.** The using department head and the Purchasing Officer, with the approval of the City Manager, certify in writing to the City Council that the materials, supplies or equipment is offered by only one vendor (sole source), or when only one vendor is able to supply a commodity within the time frame and/or under the terms and conditions which reasonably meet the needs of the using City department, for purchases of \$60,000 or more per fiscal year and the City Council approves such purchase;
- E.** Public Project Emergencies (Public Contract Code section 22050).

Emergency contracting for public projects shall comply with Public Contract Code section 22050. The City Council may declare a public project emergency when the public interest and necessity demand immediate action to safeguard life, health, or property. In such cases, the City Manager is authorized to take immediate action and to procure necessary equipment, services, or supplies without competitive bidding. The City Manager shall report the emergency action to the City Council at its next regularly scheduled meeting, and the City Council shall review the need for continued emergency action at each such meeting until the emergency is terminated.

- F.** Administrative Emergencies (Non-Public Projects).

An administrative emergency exists when a sudden and unforeseen event creates an immediate need for materials, supplies, or equipment to protect life, health, property, or essential city operations, and the use of standard bidding procedures would cause unacceptable delay. In such circumstances, a department head may, with approval of the Purchasing Officer, procure the necessary materials, supplies, or equipment in an amount not to exceed \$20,000. Procurements exceeding \$20,000 shall require approval of the Purchasing Officer and the City Manager. All administrative emergency purchases shall be documented with a written statement describing the nature of the emergency, justification for the procurement, vendors contacted (if any), and associated costs.

## **SECTION X:**

Section 3.08.320 of the Orange Municipal Code, “Purchasing System – Materials, Supplies and Equipment – Approvals.,” is hereby amended to read as follows:

### **3.08.320 Materials, Supplies and Equipment—Approvals.**

All purchases of materials, supplies and equipment with a value of less than \$60,000 per fiscal year shall have the prior approval of, and be executed by, the Finance Director and/or the Purchasing Officer. All purchases of materials, supplies and equipment with a value of \$60,000 per fiscal year or more shall require the approval of the City Council.

## **SECTION XI:**

Section 3.08.410 of the Orange Municipal Code, “Purchasing System – Professional Services – Limits and Approvals.,” is hereby amended to read as follows:

### **3.08.410 Professional Services – Limits and Approvals.**

- A.** Professional services of less than \$10,000 per fiscal year require the approval of the initiating department head, shall be processed using operational procedures and forms approved by the Purchasing Officer and do not require a written purchase order.
- B.** Professional services with a value in excess of \$10,000 but not more than \$60,000 per fiscal year require the approval of the initiating department head and shall be made by written contract executed by the City Manager and approved as to form by the City Attorney.
- C.** Professional services with a value in excess of \$60,000 per fiscal year require the approval of the City Council and shall be made by written contract executed by the Mayor and approved as to form by the City Attorney.

## **SECTION XII:**

Section 3.08.420 of the Orange Municipal Code, “Purchasing System – Professional Services – Procedures.,” is hereby amended to read as follows:

### **3.08.420 Professional Services—Procedures.**

Due to the nature of professional services, the competitive bidding procedures and requirements of this chapter shall not be required for the retention of such services; provided, however, that the City department primarily responsible for the project for which professional services are required shall request a formal or informal written proposal from not less than three available and qualified consultants, whenever practicable. Where three consultants cannot be found which could provide the required service or where it is not practicable to obtain proposals from at least three available and qualified consultants, the initiating department head may then select from the available and qualified applicant consultants. Selections based on less than three firms must be documented with

the names and addresses of consultants contacted by the City department primarily responsible for the project and the reasons why the provisions of this section could not be met. This documentation shall be maintained in the contract file of the City department primarily responsible for the project. The proposals received are to be evaluated on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required and at fair and reasonable prices to the City. Unless otherwise required by state and federal law, the requirement for the obtainment of formal or informal written proposals from not less than three consultants and the selection procedures set forth in this chapter for the furnishing of professional services may be dispensed with where: (1) the City seeks to retain specially trained and experienced persons or firms which are in the business of rendering unique and/or specialized services and/or advice on financial, economic, accounting, engineering, legal, administrative matters, architectural design, environmental planning and/or analysis, public relations, insurance, medical or other specialized matters; and (2) the value of such services is not more than \$60,000 per fiscal year. The City Council may, by resolution, prescribe procedures, rules and regulations governing the solicitation, selection and award of proposals or bids for the furnishing of such special services.

### **SECTION XIII:**

Section 3.08.430 of the Orange Municipal Code, “Purchasing System – Professional Services – Authority of City Manager to Approve Increases in Contract Amounts.,” is hereby amended to read as follows:

#### **3.08.430 Professional Services—Authority of City Manager to Approve Increases in Contract Amounts.**

Unless the contract for professional services provides otherwise, the City Manager may approve dollar increases in professional services agreements that have been approved by the City Council. The City Manager may approve an increase up to the greater of \$20,000 or 10% of the original contract amount, but not to exceed a total increase of \$60,000

### **SECTION XIV:**

Section 3.08.450 of the Orange Municipal Code, “Purchasing System – Professional Services – Selection of Private Architects, Engineers, Land Surveyors, Environmental, or Construction Project Management Services Firms.,” is hereby amended to read as follows:

#### **3.08.450 Professional Services—Selection of Private Architects, Engineers, Land Surveyors, Environmental, or Construction Project Management Services Firms.**

- A.** For all contracts for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms (as those terms are defined in Section 4525 of the Government Code of the State of California, as the same may be amended from time to time) with an estimated value of less than \$60,000, the City department primarily responsible for the project for which such professional services are required shall select firms based on their ability to perform the specific functions outlined in the solicitation for proposals or bids, including, but not limited to, such factors as:

1. Overall professional experience, reliability, and continuity of the firm as related to the tasks described in the solicitation for proposals or bids;
2. Professional experience of the firm in executing contracts of a similar nature;
3. Adequacy of personnel numbers within specific disciplines required to complete the work required by the solicitation for proposals or bids;
4. Experience and training of key personnel as related to the work described in the solicitation for proposals or bids;
5. Adequacy of number of principal(s) which are intended to be assigned to the contract;
6. Knowledge of applicable regulations and technology associated with the contract;
7. Quality and timeliness of recently completed or nearly completed projects which were similar to the work described in the solicitation for proposals or bids;
8. Specialized qualifications for the services to be performed.

Any individual or firm proposing to provide construction project management services shall provide evidence that the individual or firm and its personnel carrying out onsite responsibilities have expertise and experience in construction project design review and evaluation, construction mobilization and supervision, bid evaluation, project scheduling, cost-benefit analysis, claims review and negotiation, and general management and administration of a construction project.

Such factors shall be weighed by the City department primarily responsible for the project according to the nature of the contract, the needs of the City and complexity and special requirements of the specific contract for which the services will be provided.

**B.** The City department primarily responsible for the project shall request a detailed fee proposal from the best qualified firm and shall attempt to negotiate a contract with the best qualified firm. Should the City department primarily responsible for the project be unable to negotiate a satisfactory contract with the firm considered to be the most qualified at fair and reasonable compensation, negotiations with that firm shall be terminated. The City department primarily responsible for the project shall then undertake negotiations with the second most qualified firm. Failing accord, negotiations shall be terminated. The City department primarily responsible for the project shall then undertake negotiations with the third most qualified firm. Failing accord, negotiations shall be terminated. Should the City department primarily responsible for the project be unable to negotiate a satisfactory contract with any of the selected firms, the City department primarily responsible for the project may select additional firms in the manner prescribed above and continue the negotiation procedure until an agreement is reached.

This section shall not apply for contracts for professional services of private architectural, landscape architectural, engineering, environmental, land surveying, or construction project management firms with an estimated value of \$60,000 or more, which contracts must be approved by the City Council. Contracting for said professional services will be done in accordance with the procedures prescribed in Sections 3.08.420 and 3.08.440 above; provided that, in addition to an evaluation on the basis of fair and reasonable prices to the City for the services to be rendered, the factors set forth in subsection A of this section may be used to evaluate the competence and professional qualifications of any individual or firm proposing to provide said services.

## **SECTION XV:**

Section 3.08.520 of the Orange Municipal Code, "Purchasing System – Public Projects—Informal Bidding Procedures.," is hereby amended to read as follows:

### **3.08.520 Public Projects—Informal Bidding Procedures.**

Pursuant to the Uniform Public Construction Cost Accounting Act as adopted by the City (Public Contract Code Section ~~22000~~ et seq.), the following shall govern the selection of contractors when a public project which is anticipated to fall within the monetary limits on informal bids described in Section **3.08.500(C)** of this chapter is to be performed:

- A.** The City shall prepare a notice of the opportunity to bid which describes the project in general terms, states the time and place for the submission of bids and describes how to obtain more detailed information about the project.
- B.** The City shall provide the notice to all contractors for the category of the work to be bid, as shown on the list of contractors developed and maintained by the Department of Public Works in accordance with criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission ("Commission").
- C.** The City may also provide the notice to all construction trade journals specified by the Commission for the County of Orange. Additional contractors and/or construction trade journals may also be notified at the discretion of the Director of Public Works; provided, however: (1) if the City has not prepared a list of qualified contractors for the particular category of work to be performed, the notice inviting bids shall be provided only to the construction trade journals specified by the Commission; and (2) if the product or service is proprietary in nature such that it can be legally obtained only from a certain contractor(s), the notice inviting informal bids may be provided exclusively to such contractor(s).
- D.** All notices to contractors and construction trade journals pursuant to this section shall be provided not less than 10 calendar days before bids are due.
- E.** The City Manager shall have the authority to award informal contracts pursuant to this section with a value of \$60,000 or less pursuant to the findings and recommendations presented by the Director of Public Works. Such contracts shall have the prior approval of, and be executed by, the City Manager and shall be approved as to form by the City Attorney.

All contracts with a value in excess of \$60,000 to be awarded pursuant to this section shall require the approval of the City Council and shall be executed by the Mayor and approved as to form by the City Attorney. Unless the agreement provides otherwise, the City Manager may approve dollar increases to contracts that have been approved by the City Council. The extent of the City Manager's authority to approve such increases shall be in the amount of \$20,000 or 10%, whichever is greater. However, in no event may the City Manager approve an increase of more than \$60,000

- F. If all informal bids received exceed that amount set forth in Public Contract Code Section 22032(b), or as it may be amended from time to time, and the City Council determines that the cost estimate was reasonable, the City Council may award the contract to the lowest responsible bidder at up to that additional amount set forth in Public Contract Code Section 22034(d), or as it may be amended from time to time, by resolution approved by the vote of the whole City Council as required by Section 22034(d). Such contracts shall be executed by the Mayor and approved as to form by the City Attorney. Otherwise, such work shall be awarded to the lowest responsible bidder pursuant to the formal bid procedures prescribed in Sections 3.08.530 through 3.08.570 of this chapter.

## **SECTION XVI:**

Section 3.08.560 of the Orange Municipal Code, "Purchasing System – Public Projects—Award of Formal Bid Contracts.," is hereby amended to read as follows:

### **3.08.560 Public Projects—Award of Formal Bid Contracts.**

All contracts for public work with a value greater than that amount set forth in Public Contract Code Section **22032(c)**, or as it may be amended from time to time, shall require the approval of the City Council and shall be executed by the Mayor and approved as to form by the City Attorney. Unless the agreement provides otherwise, the City Manager may approve dollar increases to contracts that have been approved by the City Council. The extent of the City Manager's authority to approve such increases shall be in the amount of \$20,000 or 10%, whichever is greater. However, in no event may the City Manager approve an increase of more than \$60,000. If a contract is awarded, it shall be awarded by the City Council to the lowest responsible bidder. The determination of the "lowest responsible bidder" shall be at the discretion of the City Council pursuant to the findings and recommendations presented by the Director of Public Works at the time of award of contract. In determining the lowest responsible bidder, the following shall be considered by the City Council, in addition to price:

- A. The ability, capacity and skill of the bidder to perform the contract or provide the services required;
- B. Whether the bidder can perform the contract or provide the services promptly, or within the time specified, without delay or interference;
- C. The sufficiency of the bidder's financial resources to perform the contract or provide the service;

- D.** The ability of the bidder to provide future maintenance and services where such maintenance and service is essential;
- E.** The quality and timeliness of the bidder's performance on previous contracts for the City;
- F.** Litigation by the bidder on previous contracts with the City;
- G.** The character, integrity, reputation, judgment, experience and efficiency of the bidder;
- H.** The bidder is licensed under the Contractors' State License Law (commencing with Section **7000** of the Business and Professions Code of the State of California, as the same may be amended from time to time) to perform the work for which it submitted a bid proposal.

#### **SECTION XVII:**

If any section, subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subdivision, paragraph, sentence, clause and phrase thereof, irrespective of the fact that any one (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

#### **SECTION XVIII:**

The City Clerk is hereby directed to certify the adoption of this Ordinance and cause the same to be published as required by law. This Ordinance shall take effect thirty (30) days from and after the date of its final passage.

**ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

---

Daniel R. Slater, Mayor, City of Orange

#### **ATTEST:**

---

Pamela Coleman, City Clerk, City of Orange

**APPROVED AS TO FORM:**

---

Nathalie Adourian, City Attorney, City of Orange

STATE OF CALIFORNIA      )  
COUNTY OF ORANGE      )  
CITY OF ORANGE      )

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Ordinance was introduced at the regular meeting of the City Council held on the 13th day of January, 2026, and thereafter at the regular meeting of said City Council duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026 was duly passed and adopted by the following vote, to wit:

AYES:      COUNCILMEMBERS:  
NOES:      COUNCILMEMBERS:  
ABSENT:      COUNCILMEMBERS:  
ABSTAIN:      COUNCILMEMBERS:

---

Pamela Coleman, City Clerk, City of Orange



## Agenda Item

# Orange City Council

**Item #: 3.6.**

1/27/2026

**File #:** 26-0032

**TO: Honorable Mayor and Members of the City Council**

**THRU: Jarad Hildenbrand, City Manager**

**FROM:** Pamela Coleman, City Clerk/City Clerk Services Director

## 1. SUBJECT

Second Reading and adoption of an Ordinance of the City Council of the City of Orange adding Chapter 9.45 of the Orange Municipal Code prohibiting the sale and distribution of kratom products. Ordinance No. 01-26.

## 2. SUMMARY

The Introduction and First Reading of the above-entitled Ordinance was approved at a Regular Council Meeting on January 13, 2026.

The Ordinance is now presented for Second Reading by title only, and adoption.

### 3. RECOMMENDED ACTION

## Adopt Ordinance No. 01-26.

#### 4. ATTACHMENTS

• **Ordinance No. 01-26**



# Agenda Item

# Orange City Council

**Item #: 3.6.**

1/27/2026

**File #:** 26-0032

**TO: Honorable Mayor and Members of the City Council**

**THRU: Jarad Hildenbrand, City Manager**

**FROM:** Pamela Coleman, City Clerk/City Clerk Services Director

## 1. SUBJECT

Second Reading and adoption of an Ordinance of the City Council of the City of Orange adding Chapter 9.45 of the Orange Municipal Code prohibiting the sale and distribution of kratom products. Ordinance No. 01-26.

## 2. SUMMARY

The Introduction and First Reading of the above-entitled Ordinance was approved at a Regular Council Meeting on January 13, 2026.

The Ordinance is now presented for Second Reading by title only, and adoption.

### 3. RECOMMENDED ACTION

## Adopt Ordinance No. 01-26.

#### 4. ATTACHMENTS

• **Ordinance No. 01-26**

## **ORDINANCE NO. 01-26**

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORANGE ADDING CHAPTER 9.45 OF THE ORANGE MUNICIPAL CODE PROHIBITING THE SALE AND DISTRIBUTION OF KRATOM PRODUCTS**

**WHEREAS**, California Constitution, Article XI, Section 7, authorizes the City of Orange (“City”) to adopt and enforce local police, sanitary, and other ordinances and regulations that are not in conflict with general laws; and

**WHEREAS**, California Health & Safety Code section 101450 empowers the City Council to take measures necessary to preserve and protect the public health, including adopting ordinances, regulations, and orders that are not in conflict with general laws; and

**WHEREAS**, California courts in Cohen v. Board of Supervisors (1985) 40 Cal.3d 277, Bravo Vending v. City of Rancho Mirage (1993) 16 Cal.App.4th 383, and Prime Gas v. City of Sacramento (2010) 184 Cal.App.4th 697, have affirmed the power of local jurisdictions to regulate business activity to protect public health and safety and in order to discourage violations of law; and

**WHEREAS**, the kratom plant (*Mitragyna speciosa*), a tropical evergreen native to Southeast Asia, contains psychoactive compounds including mitragynine and 7-hydroxymitragynine (“7-OH”), which can produce stimulant or sedative, opioid-like effects; and

**WHEREAS**, the United States Drug Enforcement Administration (“DEA”) has reported that kratom use may cause stimulant effects at low doses and opioid-like effects at high doses, and can lead to dependence, addiction, hallucinations, confusion, nausea, constipation, weight loss, insomnia, and other adverse symptoms, and has labeled kratom a “Drug of Concern”; and

**WHEREAS**, the United States Food and Drug Administration (“FDA”) has warned that the growing availability of kratom products, including enhanced and concentrated forms, poses an emerging public health threat; and

**WHEREAS**, the FDA has further indicated that 7-OH is a potent opioid agonist that can cause respiratory depression, physical dependence, and withdrawal symptoms similar to opioids such as fentanyl, oxycodone, and hydrocodone; and

**WHEREAS**, kratom leaves and their chemical components are unlawful when added to foods, dietary supplements, or FDA-approved drugs, yet are widely marketed and sold without FDA approval or regulatory oversight; and

**WHEREAS**, the FDA has not approved any prescription or over-the-counter drug products containing kratom or its primary compounds; and

**WHEREAS**, the Los Angeles County Public Health Department launched enforcement and education campaigns following six fatal overdoses linked to 7-OH, prompting the Orange County Health Care Agency to coordinate testing and treatment efforts with local clinical providers and hospitals, including those in the City; and

**WHEREAS**, the Orange County Coroner's Office has begun testing for the presence of 7-OH in overdose cases in response to these incidents; and

**WHEREAS**, regulatory gaps have enabled widespread availability of kratom products despite their opioid-like properties, necessitating immediate policy intervention to protect public health; and

**WHEREAS**, kratom products are not subject to federal safety checks, resulting in a lack of oversight regarding purity, dosage, contamination, labeling accuracy, and consumer warnings; and

**WHEREAS**, several states and local jurisdictions such as the Cities of Newport Beach, Tustin, Stanton, Oceanside, and San Diego have prohibited the sale and distribution of kratom products; and

**WHEREAS**, the City seeks to prohibit the sale and distribution of kratom products within its limits as a reasonable and necessary exercise of its police powers to safeguard the health, safety, and welfare of its residents.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORANGE DOES HEREBY ORDAIN AS FOLLOWS:**

**SECTION I:**

The subject Ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) per State CEQA Guidelines (Guidelines) Sections 15060(c)(2) and 15060(c)(3) because review and evaluation of potential impact of the Ordinance demonstrate that it will not result in a direct or reasonably foreseeable indirect physical change in the environment, and it constitutes a regulation of commercial activity and is not a "project" as defined in Guidelines section 15378.

**SECTION II:**

Chapter 9.45 of the Orange Municipal Code (Public Peace, Morals and Welfare – Kratom Products) is hereby added to read as follows:

**Chapter 9.45  
KRATOM PRODUCTS**

**Sections:**

**9.45.010 Purpose.**

**9.45.020 Definitions.**

**9.45.030 Prohibition on Sale or Distribution of Kratom and Kratom Products.**

**9.45.040 Enforcement.**

**9.45.050 Appeal.**

**9.45.010 Purpose.**

This Chapter is enacted pursuant to the City's police powers to protect the public safety, health, and welfare. The purpose of this Chapter is to protect public health and safety by prohibiting the commercial sale and distribution of kratom and kratom products within the City due to their opioid-like effects, lack of regulatory oversight, and demonstrated risk of abuse, dependence, and adverse health outcomes.

**9.45.020 Definitions.**

As used in this Chapter, the following words and phrases shall have the meaning given them in this section, unless the context clearly requires otherwise:

**“7-OH product”** means any product containing any detectable amount of 7-hydroxymitragynine.

**“Distribute”** means to furnish, give away, exchange, transfer, deliver or supply, whether or not for monetary gain.

**“Kratom alkaloids”** means any detectable amount of mitragynine, speciociliatine, speciogynine, paynantheine, 7-OH, or any natural, synthetic, or semi-synthetic alkaloid, derivative, isolate, metabolite, or structurally related constituent of *Mitragyna speciosa*.

**“Kratom” or “Kratom product”** means any product consisting of, or labeled or marketed as consisting of, any part of the leaf of *Mitragyna speciosa* in fresh, dehydrated, or dried form; including any extract, isolate, derivative, metabolite, or alkaloid, whether natural, synthetic, or semi-synthetic, regardless of concentration. The term includes any food, dietary ingredient, supplement, tea, gummies, beverage, vaping liquid, smoking wrap, smoking accessories or paraphernalia, and any other substances intended for human consumption or inhalation that contains any part of the leaf of *Mitragyna speciosa*, or any extract, synthetic alkaloid, or synthetically derived compound of the plant or its leaf. This definition includes, but is not limited to, powders, capsules, pills, teas, gummies, beverages, vape liquids, smoke wraps, smoking accessories or paraphernalia, and any other substances intended for consumption or inhalation.

**“Kratom leaf”** means the leaf of the kratom plant, also known as *mitragyna speciosa*, any form.

**“Kratom leaf extract”** means the material obtained by extraction of kratom leaves by any means.

**“Possess for commercial purposes”** means to possess with intent to sell, offer for sale, furnish, exchange, distribute, or otherwise provide in the course of business operations, including display, storage, warehousing, stocking, or holding for sale or distribution.

**“Sell” or “Sale”** means to furnish, exchange, transfer, deliver, or supply for monetary gain including but not limited to any transfer or title or possession for consideration, exchange, or barter, in any manner or by any means.

**"Synthesized"** means an alkaloid or alkaloid derivative or constituent that has been created by chemical synthesis or biosynthetic means (including but not limited to; fermentation, recombinant techniques, yeast derived, enzymatic techniques), rather than traditional food preparation techniques such as heating or extracting. It also includes alkaloids that have been further exposed to chemicals or processes that would confer a structural change in the alkaloids contained within the extract.

#### **9.45.030 Prohibition on Sale or Distribution of Kratom and Kratom Products.**

- A.** Except as otherwise preempted by law, it is unlawful for any person, business, tobacco retailer, or other entity to sell, offer for sale, distribute, display, furnish, administer, exchange, give away, or possess for commercial purposes:
  - 1. Any kratom or kratom product containing any detectable amount of kratom alkaloids.
  - 2. Any kratom product that contains or is adulterated with synthesized or semi-synthesized kratom alkaloids, ingredients, or constituents.
  - 3. Any kratom product whose packaging indicates, implies, advertises, or suggests the presence of kratom or kratom alkaloids.
  - 4. Any kratom product whose packaging has had the manufacturer's or distributor's label removed or altered to conceal, disguise, or modify the presence of kratom alkaloids or synthesized or semi-synthesized kratom constituents.

#### **9.45.040 Enforcement.**

- A.** The remedies provided by this Chapter are cumulative and in addition to any other remedies available at law or in equity.
- B.** In addition to any other remedy, violations of this Chapter may be enforced through administrative, civil, or criminal remedies as authorized by law. Each day a violation continues constitutes a separate violation.
- C.** Causing, permitting, aiding, abetting, or concealing a violation of any provision of this Chapter shall constitute a violation.
- D.** Any violation of this Chapter may be remedied by a civil action brought by the City Attorney. The City may recover reasonable attorneys' fees and costs of suit in any civil action brought by the City Attorney to remedy any violation of this Chapter to the extent permitted by law.
- E.** Violations of this Chapter are hereby declared to be public nuisances subject to abatement by the City.
- F.** Nothing in this Chapter shall limit the City from pursuing administrative, civil, or criminal citations or to abate public nuisances or violations of this Chapter in accordance with the City Code or applicable law. Administrative enforcement may include the issuance of

administrative citations pursuant to the City's administrative citation procedures, and nothing in this Chapter requires prior notice where immediate enforcement action is necessary to protect public health or safety.

**G.** Kratom or any kratom products, in violation of this Chapter may be seized by authorized City personnel and deemed contraband and shall not be returned unless compliance with this Chapter is demonstrated.

1. Seizures may be appealed through the procedures set forth in this Chapter. If not appealed or if upheld after review, seized items shall be destroyed in accordance with Orange Police Department policy and applicable law.

**9.45.050 Appeal.**

**A.** Notice of Action. Following the seizure of items prohibited under this Chapter, the City Manager or designee shall issue written notice to the responsible person, business, retailer or other entity. The notice shall include:

1. The proposed enforcement action.
2. A brief summary of the reason(s) and applicable code section(s).
3. Instructions for requesting an administrative review.
4. The notice shall be served personally or by first-class mail to the last known address of the responsible person or business. If mailed, notice shall be deemed effective three (3) calendar days after deposit in the United States mail.

**B.** Right to Request Review. The appellant person, business, retailer, or other entity may request administrative review by submitting a written request to the City Clerk within 10 calendar days of the notice. The request must include any applicable appeal fee as established by resolution of the City Council. A request is timely only if received by the City Clerk within the ten (10) calendar-day period. Failure to submit a timely request constitutes a waiver of the right to administrative review and a failure to exhaust administrative remedies.

**C.** Scheduling the Review. Upon receiving a timely request, the City shall schedule an administrative review. The review shall be conducted within a reasonable time, and notice shall be provided to the appellant at least 10 calendar days in advance.

**D.** Hearing Process.

1. The hearing shall be conducted by a neutral hearing officer as designated by the City Manager pursuant to the City's administrative hearing procedures.
2. Both parties may present evidence, provide written statements or oral testimony, and be represented by legal counsel.

3. Formal rules of evidence do not apply, but relevant and reliable evidence will be considered.
4. Hearings may be continued for good cause.

**E.** Burden of Proof. The City bears the burden of proving the violation by a preponderance of the evidence.

**F.** Failure to Participate. If the appellant fails to appear or otherwise participate in the hearing, the appeal will be deemed withdrawn and considered a waiver of the right to exhaust administrative remedies.

**G.** Final Decision. The hearing officer shall issue a written decision within a reasonable time following the hearing. The decision shall include findings and be final upon issuance. Judicial review is available under California Code of Civil Procedure Sections 1094.5 and 1094.6.

### **SECTION III:**

If any section, subdivision, paragraph, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subdivision, paragraph, sentence, clause and phrase thereof, irrespective of the fact that any one (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

### **SECTION IV:**

The City Clerk is hereby directed to certify the adoption of this Ordinance and cause the same to be published as required by law. This Ordinance shall take effect thirty (30) days from and after the date of its final passage.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2026.

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Daniel R. Slater, Mayor, City of Orange

### **ATTEST:**

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Pamela Coleman, City Clerk, City of Orange

**APPROVED AS TO FORM:**

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Nathalie Adourian, City Attorney, City of Orange

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE    )  
CITY OF ORANGE        )

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Ordinance was introduced at the regular meeting of the City Council held on the 13th day of January, 2026, and thereafter at the regular meeting of said City Council duly held on the \_\_\_\_ day of \_\_\_\_\_, 2026 was duly passed and adopted by the following vote, to wit:

AYES:            COUNCILMEMBERS:  
NOES:            COUNCILMEMBERS:  
ABSENT:          COUNCILMEMBERS:  
ABSTAIN:        COUNCILMEMBERS:

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Pamela Coleman, City Clerk, City of Orange



# Agenda Item

## Orange City Council

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**Item #:** 3.7.

1/27/2026

**File #:** 26-0019

---

**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### **1. SUBJECT**

City Traffic Commission Activity Report for 2025.

### **2. SUMMARY**

This report provides a listing of all matters reviewed and acted upon by the City Traffic Commission during the previous calendar year.

### **3. RECOMMENDED ACTION**

Receive and file.

### **4. FISCAL IMPACT**

None.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve Infrastructure, Mobility, and Technology

### **6. DISCUSSION AND BACKGROUND**

A detailed list of all actions taken by the City Traffic Commission (CTC) is contained in the attached Activity Recap for 2025.

A total of 22 action items were presented to the CTC, of which 20 were approved, one was denied, and one was received-and-filed. In addition, the CTC made, and approved, a motion that was related to said receive-and-file item, increasing the total number of approved items to 21.

### **7. ATTACHMENTS**

- Activity Recap 2025



# Agenda Item

## Orange City Council

---

**Item #:** 3.7.

1/27/2026

**File #:** 26-0019

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### **1. SUBJECT**

City Traffic Commission Activity Report for 2025.

### **2. SUMMARY**

This report provides a listing of all matters reviewed and acted upon by the City Traffic Commission during the previous calendar year.

### **3. RECOMMENDED ACTION**

Receive and file.

### **4. FISCAL IMPACT**

None.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve Infrastructure, Mobility, and Technology

### **6. DISCUSSION AND BACKGROUND**

A detailed list of all actions taken by the City Traffic Commission (CTC) is contained in the attached Activity Recap for 2025.

A total of 22 action items were presented to the CTC, of which 20 were approved, one was denied, and one was received-and-filed. In addition, the CTC made, and approved, a motion that was related to said receive-and-file item, increasing the total number of approved items to 21.

### **7. ATTACHMENTS**

- Activity Recap 2025

2025	ITEM	LOCATION	ACTION
February 12	Time-Limited Parking	West side of S. Citrus Street, south of W. Chapman Avenue adjacent to the medical office building at 1010 W. Chapman Avenue.	Denied
April 09	Time-Limited Parking & Red Curb	West side of S. Citrus Street, south of W. Chapman Avenue adjacent to the medical office building at 1010 W. Chapman Avenue.	Approved
	Blue Curb	1845 E. Grove Avenue.	Approved
	One-Way Stop	N. Lomita Avenue at N. Adele Street.	Approved
	All-Way Stop	E. Almond Avenue and S. Center Street.	Approved
	Red Curb	2190 N. Canal Street.	Approved
	Permit Parking	Both sides of E. Avenida Palmar from west City limits to N. Thora Street and on both sides of N. Sandpiper Circle. (Area "AA")	Approved
June 11	Permit Parking	Both sides of N. Mallard Street from E. Locust Avenue to E. Jackson Avenue. (Area "AB")	Approved
	Blue Curb	1025 E. Chalynn Avenue.	Approved
	Permit Parking	Both sides of E. Via Lardo Avenue from S. Hewes Street to easterly terminus. ("Area AC")	Approved
	Permit Parking	East Side of S. Swidler Place from E. Chapman Avenue to E. Almond Avenue, and both sides of E. Almond Avenue from S. Swidler Place to S. Olympia Way. ( Area "AD")	Approved
August 13	Time-Limited Parking & Curb Restrictions	Old Towne – various city streets and parking lots within the paid parking footprint.	Approved
	School Bus Loading Zone	North side of E. Jordan Avenue adjacent to Jordan Elementary.	Approved
	School Bus Loading Zone	West side of N. Citrus Street south of the driveway at 548 N. Citrus Street.	Approved
	Permit Parking	West side of N. Pixley Street from Chapman Avenue to Maple Avenue and both sides of N. Parker Street from Chapman Avenue to Maple Avenue, excluding non-residential frontages. (Area "AE")	Approved

## 2025 Activity Recap

<b>October 08</b>	Red Curb	Both sides of the driveway serving 295 S. Flower Street.	Approved
	Red Curb	Various locations along the east side of N. Canal Street.	Approved
	Time-Limited Parking	Commercial frontages of Parker and Pixley Streets, north of Chapman Avenue.	Approved
<b>December 10</b>	Red Curb	East side of Canal Street between Meats Avenue and Cumberland Road.	Approved
	Red Curb	West side of Wanda Road both north and south of Quincy Avenue.	Approved
	Speed Cushions	Maple Avenue between Main Street and Batavia Street.	Approved
	Potential Traffic Modifications & Safety Enhancements	Orange Plaza.	Received/Filed*

\* CTC Received & Filed the staff report and, at the same time, approved a motion to recommend that the City Council direct staff to evaluate traffic calming measures beyond the immediate Plaza area.

## 2025 Activity Recap



# Agenda Item

## Orange City Council

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**Item #:** 3.8.

1/27/2026

**File #:** 26-0006

---

**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### 1. SUBJECT

Adoption of a finding of exemption from the California Environmental Quality Act for a grant application package submitted by the Orange County Water District for the City of Orange Well 29 per- and polyfluoroalkyl substances Treatment Plant Project. Resolution No. 11655.

### 2. SUMMARY

In 2019, Orange County Water District, who manages the groundwater basins of north and central Orange County, conducted a study to address the treatment of per- and polyfluoroalkyl substances, as required by the California State Water Resources Control Board Division of Drinking Water. The design and construction of the treatment system facility for this well is being funded by the Orange County Water District. Adoption of Resolution No. 11655 is necessary to support Orange County Water District's effort to apply for available grants to fund the construction costs of the treatment system at this well.

### 3. RECOMMENDED ACTION

Adopt Resolution No. 11655. A Resolution of the City Council of the City of Orange adopting the exemption from the California Environmental Quality Act (CEQA) for Well 29 PFOA and PFOS Treatment Plants Construction and Operation.

### 4. FISCAL IMPACT

None.

### 5. STRATEGIC PLAN GOALS

Goal 5: Improve Infrastructure, Mobility, and Technology

### 6. DISCUSSION AND BACKGROUND

Under the Bipartisan Infrastructure Law, \$5 billion has been set aside through the Drinking Water State Revolving Fund Program administered by the State Water Resources Control Board (SWRCB) for projects that will reduce people's exposure to per- and polyfluoroalkyl (PFAS) and other Emerging Contaminants (EC). The SWRCB will provide one hundred percent as principal forgiveness (i.e., a federal grant) and up to \$5,000,000 in funding for each qualified applicant. Eligible projects include the construction of new treatment facilities that address EC/PFAS, such as the City of Orange Well 29 PFAS Treatment Systems Project. Orange County Water District (OCWD) is not considered as a

qualified applicant for the PFAS grant because OCWD does not own nor operate any PFAS-contaminated wells in its service area. Therefore, OCWD is requesting assistance from the City of Orange to apply for the PFAS grant.

Per the PFAS Treatment Facilities and Program Agreement, OCWD has financed, in its entirety, the technical feasibility study, design, and construction of the City of Orange Well 29 PFAS Treatment Systems Project, which is scheduled to be completed in 2028. The total project budget is approximately \$12,000,000, with construction costs of \$7,600,000. Per the Agreement, the City of Orange is to support and assist OCWD in the pursuit of any PFAS grants that may be used to fund project construction. The receipt of this grant would minimize future replenishment assessment (i.e., groundwater fees) cost increases from OCWD, fees which are passed through to the customer in the City of Orange's water rates.

If the PFAS grant funding agreement were executed, the City would be the recipient of grant funds as the owner and the operator of the PFAS water treatment systems. The City would serve as a "pass through" agency between SWRCB and OCWD, and the net financial impact to the City would be zero. OCWD would submit invoice(s) to the City that total the grant amount. The City would then pay the OCWD invoices with grant funds as "proof of payment" before seeking and receiving grant reimbursement from the SWRCB.

The City's adoption of an Authorization Resolution is a requirement of the PFAS grant application and is needed to execute a grant funding agreement with the SWRCB.

## **7. ENVIRONMENTAL REVIEW**

The City of Orange Well 29 Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15303 and 15330 of the CEQA Guidelines because it consists of the construction and operation of small treatment plants and associated connection facilities at previously disturbed sites, representing the development of limited numbers of new small facilities and structures intended to improve water quality by removing pollutants from groundwater and would not result in any significant impacts to the environment.

## **8. ATTACHMENTS**

- Resolution No. 11655



# Agenda Item

## Orange City Council

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**Item #:** 3.8.

1/27/2026

**File #:** 26-0006

---

**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

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In 2019, Orange County Water District, who manages the groundwater basins of north and central Orange County, conducted a study to address the treatment of per- and polyfluoroalkyl substances, as required by the California State Water Resources Control Board Division of Drinking Water. The design and construction of the treatment system facility for this well is being funded by the Orange County Water District. Adoption of Resolution No. 11655 is necessary to support Orange County Water District's effort to apply for available grants to fund the construction costs of the treatment system at this well.

### 3. RECOMMENDED ACTION

Adopt Resolution No. 11655. A Resolution of the City Council of the City of Orange adopting the exemption from the California Environmental Quality Act (CEQA) for Well 29 PFOA and PFOS Treatment Plants Construction and Operation.

### 4. FISCAL IMPACT

None.

### 5. STRATEGIC PLAN GOALS

Goal 5: Improve Infrastructure, Mobility, and Technology

### 6. DISCUSSION AND BACKGROUND

Under the Bipartisan Infrastructure Law, \$5 billion has been set aside through the Drinking Water State Revolving Fund Program administered by the State Water Resources Control Board (SWRCB) for projects that will reduce people's exposure to per- and polyfluoroalkyl (PFAS) and other Emerging Contaminants (EC). The SWRCB will provide one hundred percent as principal forgiveness (i.e., a federal grant) and up to \$5,000,000 in funding for each qualified applicant. Eligible projects include the construction of new treatment facilities that address EC/PFAS, such as the City of Orange Well 29 PFAS Treatment Systems Project. Orange County Water District (OCWD) is not considered as a

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If the PFAS grant funding agreement were executed, the City would be the recipient of grant funds as the owner and the operator of the PFAS water treatment systems. The City would serve as a "pass through" agency between SWRCB and OCWD, and the net financial impact to the City would be zero. OCWD would submit invoice(s) to the City that total the grant amount. The City would then pay the OCWD invoices with grant funds as "proof of payment" before seeking and receiving grant reimbursement from the SWRCB.

The City's adoption of an Authorization Resolution is a requirement of the PFAS grant application and is needed to execute a grant funding agreement with the SWRCB.

## **7. ENVIRONMENTAL REVIEW**

The City of Orange Well 29 Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15303 and 15330 of the CEQA Guidelines because it consists of the construction and operation of small treatment plants and associated connection facilities at previously disturbed sites, representing the development of limited numbers of new small facilities and structures intended to improve water quality by removing pollutants from groundwater and would not result in any significant impacts to the environment.

## **8. ATTACHMENTS**

- Resolution No. 11655

## **RESOLUTION NO. 11655**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE ADOPTING THE EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR WELL 29 PFOA AND PFOS TREATMENT PLANTS CONSTRUCTION AND OPERATION.**

**WHEREAS**, the City of Orange (the “City”) is a municipal corporation which exercises governmental functions and powers and is organized and existing under the laws of the State of California; and

**WHEREAS**, the City of Orange staff determined that a treatment plant for PFOA and PFOS compounds is required to reduce concentrations in drinking water extracted from the groundwater basin at existing and future well connections; and

**WHEREAS**, the City of Orange, in its capacity under the California Environmental Quality Act (CEQA), has conducted an evaluation of the potential for environmental impacts associated with the City of Orange Well 29 Project; and

**WHEREAS**, such evaluation determined that the Project is consistent with the applicable Categorical Exemption (Class 3, Section 15303 and 15330) under CEQA as it consists of the construction and operation of small treatment plants and associated connection facilities at previously disturbed sites representing the development of limited numbers of new, small facilities or structures and it would not result in any significant impacts to the environment.

**NOW, THEREFORE**, the City Council of the City of Orange resolves, finds and determines, on the basis of the facts set forth in the agenda report presented to it, as follows:

Adopts the finding that the City of Orange Well 29 Project is exempt from CEQA pursuant to Section 15303 and 15330 of the CEQA Guidelines because it consists of the construction and operation of small treatment plants and associated connection facilities at previously disturbed sites representing the development of limited numbers of new, small facilities or structures and it would not result in any significant impacts to the environment. The foregoing recitals are true and correct.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2026

---

Daniel R. Slater, Mayor, City of Orange

**ATTEST:**

---

Pamela Coleman, City Clerk, City of Orange

**APPROVED AS TO FORM:**

---

Nathalie Adourian, City Attorney, City of Orange

STATE OF CALIFORNIA )  
COUNTY OF ORANGE )  
CITY OF ORANGE )

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026 by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:

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Pamela Coleman, City Clerk, City of Orange



# Agenda Item

## Orange City Council

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**Item #:** 8.1.

1/27/2026

**File #:** 25-0683

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### **1. SUBJECT**

Discussion of potential traffic modifications and safety enhancements to the Orange Plaza.

### **2. SUMMARY**

At the September 23, 2025, City Council meeting, staff presented an item to discuss potential traffic modifications to the Orange Plaza to further reduce vehicular intrusion into Plaza Park. City Council directed staff to conduct additional analysis of incursion trajectories and refine recommendations if appropriate. Staff was also directed to bring back follow-up reports to City Traffic Commission, which was received and filed on December 10, 2025, and to City Council.

### **3. RECOMMENDED ACTION**

Consider refined recommendations discussed in the staff report and provide staff with direction.

### **4. FISCAL IMPACT**

None at this time. Potential costs would vary based on the selected enhancements and are discussed in the report. Actual fiscal impacts will be determined and reported when engineering design and construction contracts are awarded, or when a related budget appropriation is requested.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve infrastructure mobility and technology

Goal 6: Ensure the preservation of historic resources

### **6. DISCUSSION AND BACKGROUND**

#### **Background**

In response to historic concerns over Plaza incursions, several modifications had been implemented to the approaches to the circular roadway, including the installation of reflective raised pavement markers, supplemental traffic signs, roadway delineators, and nighttime traffic signal timing modifications.

In March 2022, City Council authorized the purchase of protective bollards to protect pedestrian walkways at select locations along the perimeter of Plaza Park. In November 2022, a construction contract was awarded to, among other things, install the protective bollards. The installation was completed in 2023.

After a vehicle incursion into Plaza Park in August 2025, City Council directed staff to evaluate

additional concepts, including roadway modifications, park enhancements, and operational changes that could potentially reduce frequency of future incidents. Staff presented the viability of said concepts, along with recommendations, to the City Council at the September 23, 2025, meeting. The corresponding staff report (without attachments) is provided as Attachment 1.

At that meeting, City Council directed staff to: 1) Install additional raised pavement markers, 2) further analyze the incursion trajectories and potentially refine recommendations, and 3) present follow-up reports to the City Traffic Commission (CTC) and City Council.

The raised pavement markers were installed immediately following the City Council meeting, and the results of the additional analysis and recommendation refinements are presented below.

### **Accident Trajectory Analysis**

Working together with the Orange Police Traffic Bureau, staff plotted and analyzed all reported Plaza incursions between January 2018 and October 2025. The findings were discussed in a memorandum (Attachment 2) containing various tables, charts, and exhibits that summarize the accident data. Moreover, key findings include:

- Since 2018, there have been 43 reported Plaza incursions.
- The number of accidents trended upward during the COVID/Plaza Paseo years - but has been significantly declining ever since (some supplemental measures deployed in last 3 years may have contributed to that reduction).
- Went from a peak of 12 accidents in 2022, to 1 in each of the last two years (at the time the memo was prepared.)
- Of the 43 accidents, 30 accidents (70 percent) involved DUI. Another was the result of a police chase involving Santa Ana PD.
- Of the remaining 12 accidents, 9 involved unsafe speed (entering the circular roadway - not necessarily speeding on the “spoke” streets), 2 involved improper turning movements, and 1 had a cause unknown.
- 38 of the 43 accidents involved a vehicle traveling on Chapman Avenue (27 eastbound, 11 westbound.) And 5 involved Glassell (4 northbound and 1 southbound).
- All 5 accidents on Glassell involved either DUI or the aforementioned police chase. A significant majority of the Chapman incidents involved DUI.
- All but one of these accidents occurred during darkness. All but two (both DUI) occurred between 10 PM and 5AM.
- The “spray pattern” from the plotted trajectories suggest that incursions from any given approach tend to occur between the prolongation of the approaching roadways’ centerlines and right curb lines.
- Based on the accident trajectories, one option (that would achieve the intent while minimizing aesthetic impacts) is to enhance bollards on the Chapman sides of the Plaza, as originally presented (expanding coverage and filling in the central gaps by adding 11 bollards to each

approach,) and leave the Glassell sides as-is.

One more incursion occurred after October 2025, when the memorandum was prepared. The incursion involved an eastbound vehicle travelling after sunset and resulted in damage to a perimeter (non-crash rated) bollard and park bench. An Accident Trajectory Diagram, updated through November 2025, that includes this incident is shown in Attachment 3.

### Peer Review

Staff also retained the traffic engineering firm of Fehr and Peers to conduct a peer review of previous recommendations and provide additional input, the results of which are provided in a letter report (Attachment 4.)

Fehr and Peers concurred with all the findings and recommendations that staff presented to City Council on September 23<sup>rd</sup>. In addition, several additional concepts were discussed, including implementing raised crosswalks at Plaza entry points and on the Chapman Avenue approaches. While this concept had been contemplated by staff, it was not presented to City Council for consideration due to potential impacts to street drainage and emergency response vehicles.

### Refined Recommendations

Based on the September 23<sup>rd</sup> City Council report, Accident Trajectory Analysis, and Peer Review, viable recommendations to the City Council include:

1. Install enhanced bollards on Chapman Avenue approaches. Cost expected to be moderate, approximately \$300,000.
2. Install raised median “splitter” islands at all approaches. Cost is expected to be moderate, approximately \$300,000.
3. Turn off Plaza Park lighting during late night hours to reduce the appearance of a through street. There is additional non-street lighting in the park that would be left on. Cost is expected to be minimal and involves minor electrical work.
4. Evaluate the feasibility of raised crosswalks at Plaza entry points and on the Chapman Avenue corridor, including drainage and emergency services impacts. Cost cannot be determined until a feasibility study is completed.

Each of the above, especially when in combination, is expected to reduce the frequency of Plaza incursions. Conceptual exhibits showing the bollard and splitter island concepts (Attachments 5 and 6, respectively) are attached for reference.

Lastly, the raised crosswalks can be installed in conjunction with the raised median island and expected to calm traffic and enhance pedestrian comfort along the Chapman Avenue approaches to the Plaza.

### December 10 Traffic Commission Meeting

The additional analysis and refined recommendations above were presented to CTC as a receive-and-file item with the goal of soliciting stakeholder input. The CTC staff report is shown as

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**Attachment 7.**

During the meeting, four public speakers spoke in support of moving forward with one or more of the refined recommendations. Moreover, and during commission discussion, the CTC also expressed support for action, with varying levels of consensus for landscaped splitter islands, bollards, lighting modifications, and exploring raised crosswalks. In addition to receiving the report, CTC also approved a motion recommending that City Council direct staff to, independent of this Plaza discussion, evaluate traffic calming measures beyond the immediate Plaza area. Meeting minutes are summarized in Attachment 8.

In summary, each of the refined recommendations listed above can be considered independently or in combination. The raised crosswalk alternative would require an analysis of feasibility, including costs, which can also be made a part of said traffic calming evaluation. Depending on the Council's direction, staff would return to the City Council to award any related design or construction contracts, or request budget appropriation.

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## **7. ATTACHMENTS**

- Attachment 1 City Council Staff Report 9/23/25
- Attachment 2 Analysis of Plaza Park Incursions Memo
- Attachment 3 Accident Trajectory Diagram
- Attachment 4 Fehr and Peers Letter Report
- Attachment 5 Chapman Ave. Bollard Enhancement Concept
- Attachment 6 Splitter Island Concept
- Attachment 7 Traffic Commission Staff Report 12/10/25 (without attachments)
- Attachment 8 Traffic Commission Draft Meeting Minutes 12/10/25
- Attachment 9 Notification Letter



# Agenda Item

## Orange City Council

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**Item #:** 8.1.

1/27/2026

**File #:** 25-0683

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### **1. SUBJECT**

Discussion of potential traffic modifications and safety enhancements to the Orange Plaza.

### **2. SUMMARY**

At the September 23, 2025, City Council meeting, staff presented an item to discuss potential traffic modifications to the Orange Plaza to further reduce vehicular intrusion into Plaza Park. City Council directed staff to conduct additional analysis of incursion trajectories and refine recommendations if appropriate. Staff was also directed to bring back follow-up reports to City Traffic Commission, which was received and filed on December 10, 2025, and to City Council.

### **3. RECOMMENDED ACTION**

Consider refined recommendations discussed in the staff report and provide staff with direction.

### **4. FISCAL IMPACT**

None at this time. Potential costs would vary based on the selected enhancements and are discussed in the report. Actual fiscal impacts will be determined and reported when engineering design and construction contracts are awarded, or when a related budget appropriation is requested.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve infrastructure mobility and technology

Goal 6: Ensure the preservation of historic resources

### **6. DISCUSSION AND BACKGROUND**

#### **Background**

In response to historic concerns over Plaza incursions, several modifications had been implemented to the approaches to the circular roadway, including the installation of reflective raised pavement markers, supplemental traffic signs, roadway delineators, and nighttime traffic signal timing modifications.

In March 2022, City Council authorized the purchase of protective bollards to protect pedestrian walkways at select locations along the perimeter of Plaza Park. In November 2022, a construction contract was awarded to, among other things, install the protective bollards. The installation was completed in 2023.

After a vehicle incursion into Plaza Park in August 2025, City Council directed staff to evaluate

additional concepts, including roadway modifications, park enhancements, and operational changes that could potentially reduce frequency of future incidents. Staff presented the viability of said concepts, along with recommendations, to the City Council at the September 23, 2025, meeting. The corresponding staff report (without attachments) is provided as Attachment 1.

At that meeting, City Council directed staff to: 1) Install additional raised pavement markers, 2) further analyze the incursion trajectories and potentially refine recommendations, and 3) present follow-up reports to the City Traffic Commission (CTC) and City Council.

The raised pavement markers were installed immediately following the City Council meeting, and the results of the additional analysis and recommendation refinements are presented below.

### **Accident Trajectory Analysis**

Working together with the Orange Police Traffic Bureau, staff plotted and analyzed all reported Plaza incursions between January 2018 and October 2025. The findings were discussed in a memorandum (Attachment 2) containing various tables, charts, and exhibits that summarize the accident data. Moreover, key findings include:

- Since 2018, there have been 43 reported Plaza incursions.
- The number of accidents trended upward during the COVID/Plaza Paseo years - but has been significantly declining ever since (some supplemental measures deployed in last 3 years may have contributed to that reduction).
- Went from a peak of 12 accidents in 2022, to 1 in each of the last two years (at the time the memo was prepared.)
- Of the 43 accidents, 30 accidents (70 percent) involved DUI. Another was the result of a police chase involving Santa Ana PD.
- Of the remaining 12 accidents, 9 involved unsafe speed (entering the circular roadway - not necessarily speeding on the “spoke” streets), 2 involved improper turning movements, and 1 had a cause unknown.
- 38 of the 43 accidents involved a vehicle traveling on Chapman Avenue (27 eastbound, 11 westbound.) And 5 involved Glassell (4 northbound and 1 southbound).
- All 5 accidents on Glassell involved either DUI or the aforementioned police chase. A significant majority of the Chapman incidents involved DUI.
- All but one of these accidents occurred during darkness. All but two (both DUI) occurred between 10 PM and 5AM.
- The “spray pattern” from the plotted trajectories suggest that incursions from any given approach tend to occur between the prolongation of the approaching roadways’ centerlines and right curb lines.
- Based on the accident trajectories, one option (that would achieve the intent while minimizing aesthetic impacts) is to enhance bollards on the Chapman sides of the Plaza, as originally presented (expanding coverage and filling in the central gaps by adding 11 bollards to each

approach,) and leave the Glassell sides as-is.

One more incursion occurred after October 2025, when the memorandum was prepared. The incursion involved an eastbound vehicle travelling after sunset and resulted in damage to a perimeter (non-crash rated) bollard and park bench. An Accident Trajectory Diagram, updated through November 2025, that includes this incident is shown in Attachment 3.

### Peer Review

Staff also retained the traffic engineering firm of Fehr and Peers to conduct a peer review of previous recommendations and provide additional input, the results of which are provided in a letter report (Attachment 4.)

Fehr and Peers concurred with all the findings and recommendations that staff presented to City Council on September 23<sup>rd</sup>. In addition, several additional concepts were discussed, including implementing raised crosswalks at Plaza entry points and on the Chapman Avenue approaches. While this concept had been contemplated by staff, it was not presented to City Council for consideration due to potential impacts to street drainage and emergency response vehicles.

### Refined Recommendations

Based on the September 23<sup>rd</sup> City Council report, Accident Trajectory Analysis, and Peer Review, viable recommendations to the City Council include:

1. Install enhanced bollards on Chapman Avenue approaches. Cost expected to be moderate, approximately \$300,000.
2. Install raised median “splitter” islands at all approaches. Cost is expected to be moderate, approximately \$300,000.
3. Turn off Plaza Park lighting during late night hours to reduce the appearance of a through street. There is additional non-street lighting in the park that would be left on. Cost is expected to be minimal and involves minor electrical work.
4. Evaluate the feasibility of raised crosswalks at Plaza entry points and on the Chapman Avenue corridor, including drainage and emergency services impacts. Cost cannot be determined until a feasibility study is completed.

Each of the above, especially when in combination, is expected to reduce the frequency of Plaza incursions. Conceptual exhibits showing the bollard and splitter island concepts (Attachments 5 and 6, respectively) are attached for reference.

Lastly, the raised crosswalks can be installed in conjunction with the raised median island and expected to calm traffic and enhance pedestrian comfort along the Chapman Avenue approaches to the Plaza.

### December 10 Traffic Commission Meeting

The additional analysis and refined recommendations above were presented to CTC as a receive-and-file item with the goal of soliciting stakeholder input. The CTC staff report is shown as

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**Attachment 7.**

During the meeting, four public speakers spoke in support of moving forward with one or more of the refined recommendations. Moreover, and during commission discussion, the CTC also expressed support for action, with varying levels of consensus for landscaped splitter islands, bollards, lighting modifications, and exploring raised crosswalks. In addition to receiving the report, CTC also approved a motion recommending that City Council direct staff to, independent of this Plaza discussion, evaluate traffic calming measures beyond the immediate Plaza area. Meeting minutes are summarized in Attachment 8.

In summary, each of the refined recommendations listed above can be considered independently or in combination. The raised crosswalk alternative would require an analysis of feasibility, including costs, which can also be made a part of said traffic calming evaluation. Depending on the Council's direction, staff would return to the City Council to award any related design or construction contracts, or request budget appropriation.

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## **7. ATTACHMENTS**

- Attachment 1 City Council Staff Report 9/23/25
- Attachment 2 Analysis of Plaza Park Incursions Memo
- Attachment 3 Accident Trajectory Diagram
- Attachment 4 Fehr and Peers Letter Report
- Attachment 5 Chapman Ave. Bollard Enhancement Concept
- Attachment 6 Splitter Island Concept
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- Attachment 9 Notification Letter



# Agenda Item

## Orange City Council

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**Item #:** 8.2.

9/23/2025

**File #:** 25-0517

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### **1. SUBJECT**

Discussion of potential traffic modifications and safety enhancements to the Orange Plaza

### **2. SUMMARY**

Chapman Avenue and Glassell Street intersect Plaza Square, the circular roadway surrounding Plaza Park. Staff have evaluated several suggested concepts for enhancing Plaza Park, as well as modifying the Chapman and Glassell approaches to Plaza Square. These are discussed below for the City Council's consideration.

### **3. RECOMMENDED ACTION**

Provide staff with direction on any combination of potential modifications that the City Council wishes to pursue.

### **4. FISCAL IMPACT**

None at this time. Potential costs will vary significantly based on the specific enhancements selected and are discussed in the report. Actual fiscal impacts will be determined and reported when engineering design and construction contracts are awarded, or when a related budget appropriation is requested.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve infrastructure, mobility, and technology

Goal 6: Ensure the preservation of historic resources

### **6. DISCUSSION AND BACKGROUND**

Over the years, in response to concerns over Plaza incursions, several modifications have been implemented to the approaches to the circular roadway, including the installation of reflective raised pavement markers, supplemental traffic signs, roadway delineators, and nighttime traffic signal timing modifications.

In March 2022, the City Council authorized the purchase of protective bollards to be installed at select locations along the perimeter of Plaza Park. These bollards were intended to protect pedestrian walkways within Plaza Park. Additionally, lighting upgrades were made to Plaza Park to enhance the visibility of the circle during nighttime hours. In November 2022, a construction contract was awarded, and the installation was completed in early 2023.

After a recent vehicle incursion into Plaza Park, City Council directed staff to evaluate additional options, including roadway modifications, park enhancements, and operational changes that could potentially reduce future incidents. Specifically, staff were asked to evaluate the following concepts:

1. Additional crash rated bollards
2. Boulders
3. Rumble strips
4. Nightly street closure
5. Raised median islands

### **Supplemental Bollards**

In 2023, 16 crash-rated bollards (two at the beginning of each of the eight pedestrian walkways leading to Plaza Park) were installed, as shown in Attachment 1. These bollards were aesthetically designed in consultation with the City's historic preservation consultant and the Old Towne Preservation Association (OTPA) and placed at locations expected to most benefit pedestrians and park visitors. The configuration of the existing bollards effectively forms a row of four bollards facing each of east and westbound Chapman Avenue, and north and southbound Glassell Street.

Staff have developed a concept to augment the existing bollards, which would be achieved by adding eleven additional bollards to each row, as shown in Attachment 2. Doing so would increase the width of the existing bollard rows while also filling in the gaps between. The supplemental bollards being contemplated have been vetted through the City's historic preservation consultant and are also crash rated. Moreover, they would be slightly smaller but have a similar appearance (color and shape) to the existing 16. The additional width and density of the bollard rows effectively create barriers that substantially reduce the likelihood of errant vehicles (from any of the four directions of traffic) entering Plaza Park.

The cost of installing supplemental bollards is estimated to be approximately \$500,000.

### **Boulders**

Depending on size and weight, boulders, whether natural or manufactured, can be heavy landscape elements with the potential to slow vehicles down; however, they are not engineered to be crash barriers. Whereas boulders, or similar objects, might be deployed in certain commercial parking lots, they are generally used in lower speed situations where impact is not expected to be head-on, and may be anchored into the ground. In the case of free-standing boulders in a potential head-on incident, there is the potential that the boulders become significantly displaced or fractured. Both scenarios could possibly result in the boulder or its fragments inadvertently causing injury or damage.

### **Rumble Strips**

Rumble strips are commonly used on highways to provide audible and tactile information to drivers, including communicating the edge of the roadway to reduce incidents of drivers drifting off the road, or as a series of transverse (perpendicular) strips to alert motorists to slow down. While the installation cost is negligible, rumble strips are intended to generate noise. In the Old Towne setting, where residential dwellings, including mixed use buildings, are nearby, there are potential noise

impacts to residents, especially overnight.

While there are potential drawbacks, rumble strips can be implemented quickly and cost effectively.

### **Overnight Plaza Closure**

The closure of the Plaza to vehicle traffic, specifically the circular roadway and the “spoke” streets (100 blocks of Glassell and Chapman) that feed into it, involves several considerations.

For perspective, Glassell Street and Chapman Avenue, respectively, carry approximately 800 and 1,000 vehicles, respectively, in the vicinity of the Plaza between the hours of 10PM and 5AM. Moreover, there are approximately 125 on-street parking spaces within the footprint of the potential closure area. The Plaza also serves as an emergency response route, limited truck route, and provides direct storefront access to many businesses. The closure could require late night visitors to park away from their destinations, potentially affecting businesses; leave parked vehicles stranded or needing to be towed; and increase emergency response times.

Closing the Plaza would also divert traffic onto other streets in the area. Through and regional traffic might re-route to parallel arterial and collector roads, including Batavia and Collins avenues, and Cambridge and Shaffer streets; however, traffic with a nearby destination would need to weave through the local street network, much of which is residential.

Furthermore, a nightly closure would require daily set-up and tear-down of traffic control and barriers, and availability of city crews, similar to that for special events. While the footprint of the closure would be slightly reduced compared to those for the typical Plaza events, it is still recommended that the closure perimeter be secure with barriers, as shown in Attachment 3.

The City rents barriers for special events such as Street Fair. For daily deployment, purchasing barriers would be more cost-effective. In addition, set-up, monitoring (including providing emergency vehicle access when required,) and tear-down would need to be performed by an in-house city crew. While such accommodations can be made for the occasional special event, providing this level of daily staffing would likely be infeasible within existing resources. As a result, additional staff would need to be hired, in conjunction with augmenting work responsibilities of existing personnel. Lastly, different barrier systems may be available but require additional research - and there is often an inverse relationship between capital costs and ongoing labor needs.

A rough range of estimated costs for operating this option 365 days a year (depending on barrier system) would be as follows:

- Initial Capital Outlay: \$500,000 to \$800,000
- Annual Staffing (subject to labor cost increases): \$150,000 to \$400,000

### **Raised Median Island**

A key feature of many circular roadway approaches is the splitter island, a raised median island that increases in width as it approaches the circle. Splitter islands can serve several potential functions, including, among others, providing shelter for pedestrians, encouraging slower speeds, channelizing traffic into the circular roadway, separating in and outbound traffic, and providing an opportunity to add landscaping.

In the case of the Plaza, the splitter islands at each of the four approaches would contain landscaping designed in consultation with the City's historic preservation consultant. The result is expected to be a visible and functional roadway feature that can be seen by approaching motorists and provides the aforementioned traffic benefits. In the event that an errant or drunk driver attempts to continue straight through, the raised curb is expected to slow or stop vehicles before they reach Plaza Park. Should any vehicles reach the park perimeter, they would presumably be travelling at slower speeds.

The splitter island could also be supplemented with modified pavement markings, traffic signs, and upstream flashing beacons. Attachment 4 depicts the conceptual layout of splitter islands in the Plaza. While the introduction of raised medians would require minor reconfiguration of Street Fair vendor booths, there appear to be opportunities to re-design the layout in a manner that minimizes event impacts.

The estimated cost is approximately \$300,000.

### **Recommendation**

Staff does not recommend installing boulders or rumble strips for the reasons mentioned above. In addition, the closure concept is not recommended due to cost and logistic challenges.

The median islands are a common circular roadway entry feature that is widely accepted to be effective in controlling approach speeds and channelizing traffic. They can also be designed to be effective entry features that are aesthetically compatible with the surrounding area.

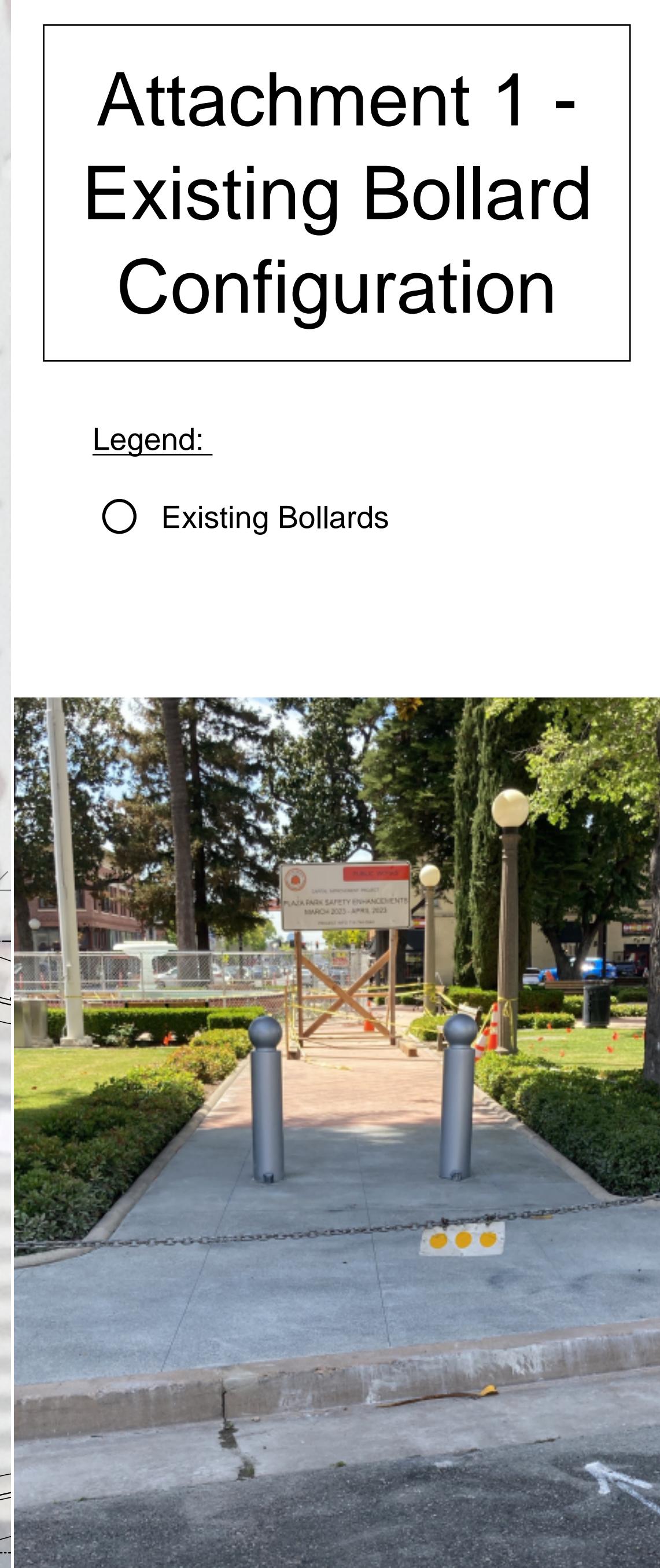
While the raised median islands are expected to reduce frequency and severity of Plaza incursions, expanding the effective area of the crash bollards could provide an added layer of protection for both the Plaza and any occupants within.

Based on the above, staff recommend the combination of median islands and additional bollards, with a total cost of approximately \$900,000. Funding for some of these improvements would be eligible for Gas Tax expenditures with the remainder of the improvements coming from the General Fund.

Staff have previously vetted these recommended potential improvements with the City's historic preservation consultant due to its location within the Historic District. Further, these recommendations have been discussed with OTPA.

## **7. ATTACHMENTS**

- Attachment 1 - Existing Bollard Configuration
- Attachment 2 - Enhanced Bollard Configuration
- Attachment 3 - Street Closure Schematic w/Meridian Barrier
- Attachment 4 - Splitter Island Concept



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Attachment 2 - Enhanced Bollard Configuration

DRAWN	NAME	DATE	HORIZ. AS NOTED	VERT. AS NOTED	F.B.	PG.	SHEET #	OF ## SHEETS
DESIGNED			MM/DD/YY					
CHECKED			MM/DD/YY					

## Attachment 2 - Enhanced Bollard Configuration

### Legend:

- Existing Bollards
- Proposed Bollards

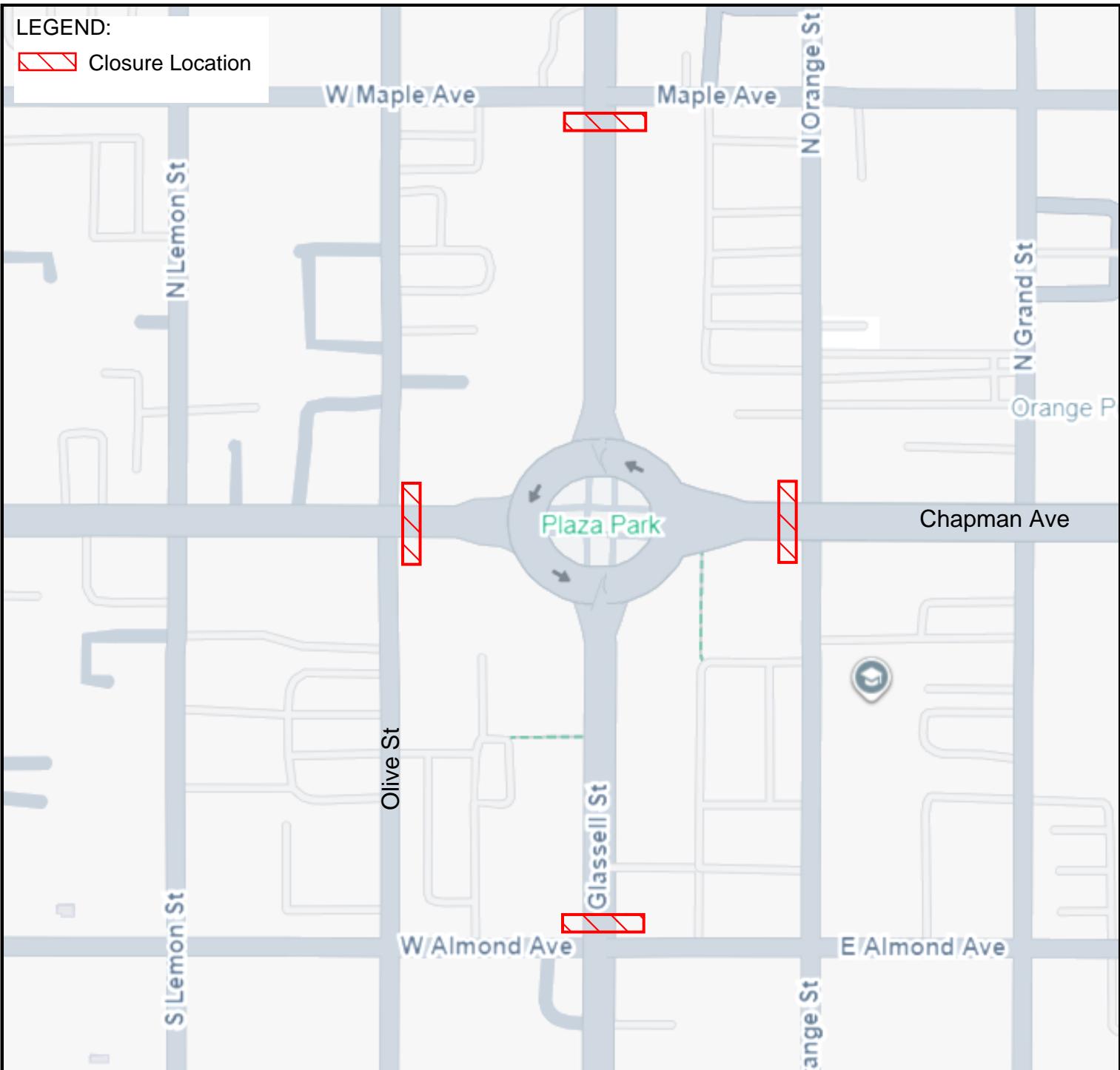


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Attachment 2 - Enhanced Bollard Configuration

DRAWN	NAME	DATE	HORIZ. AS NOTED	VERT. AS NOTED	F.B.	PG.	SHEET #	OF ## SHEETS
DESIGNED		MM/DD/YY						
CHECKED		MM/DD/YY						

## Attachment 3 - Street Closure Schematic w/ Meridian Barrier



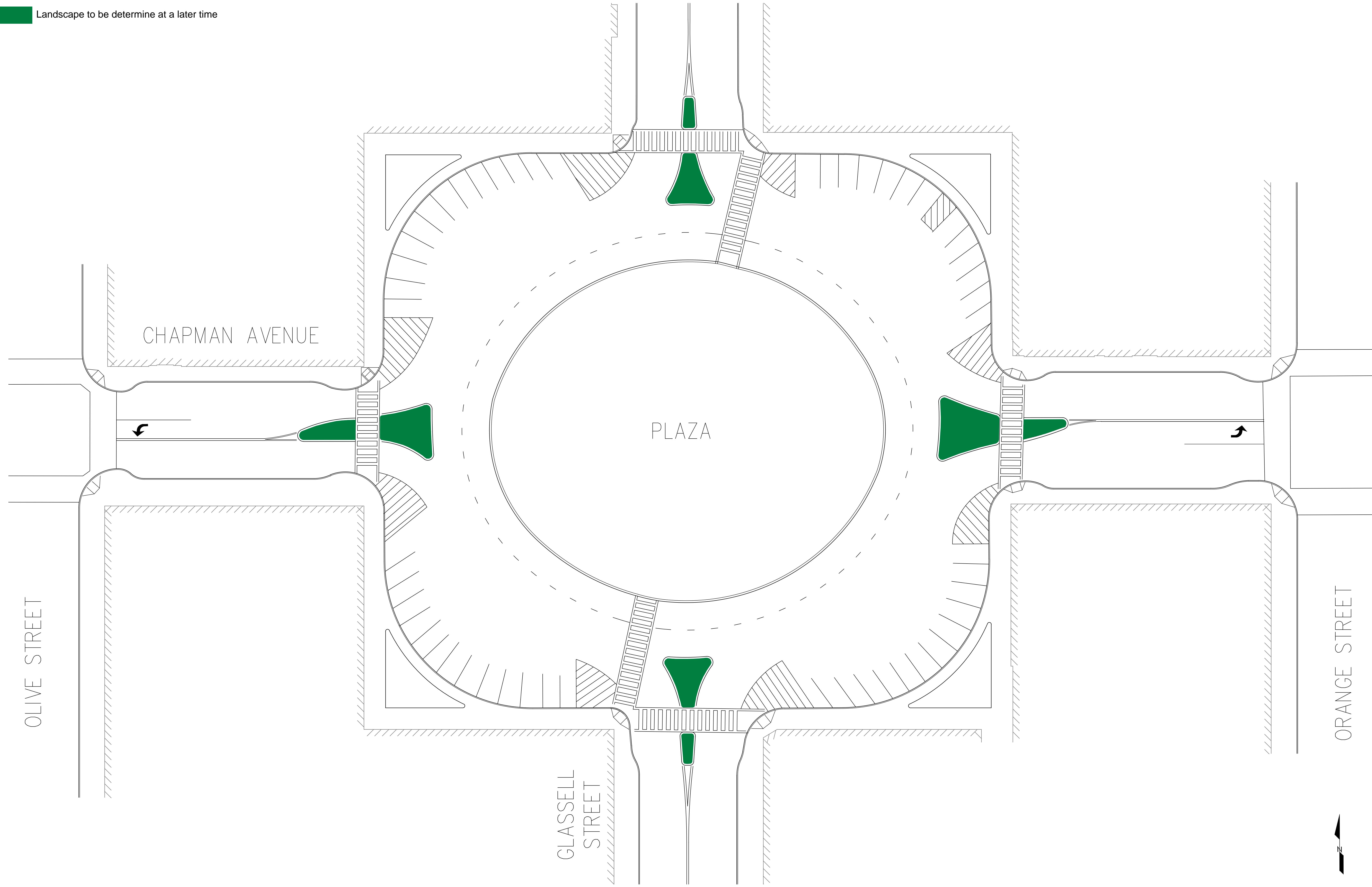
Closure Example (Meridians)



# Attachment 4 - Splitter Island Concept

## LEGEND:

 Landscape to be determine at a later time





# Memo

**To:** Christopher Cash, Public Works Director  
**From:** Larry Tay, Deputy PW Director/City Traffic Engineer  
**Date:** October 22, 2025  
**Re:** Analysis of Plaza Park Incursions (2018 through Present)

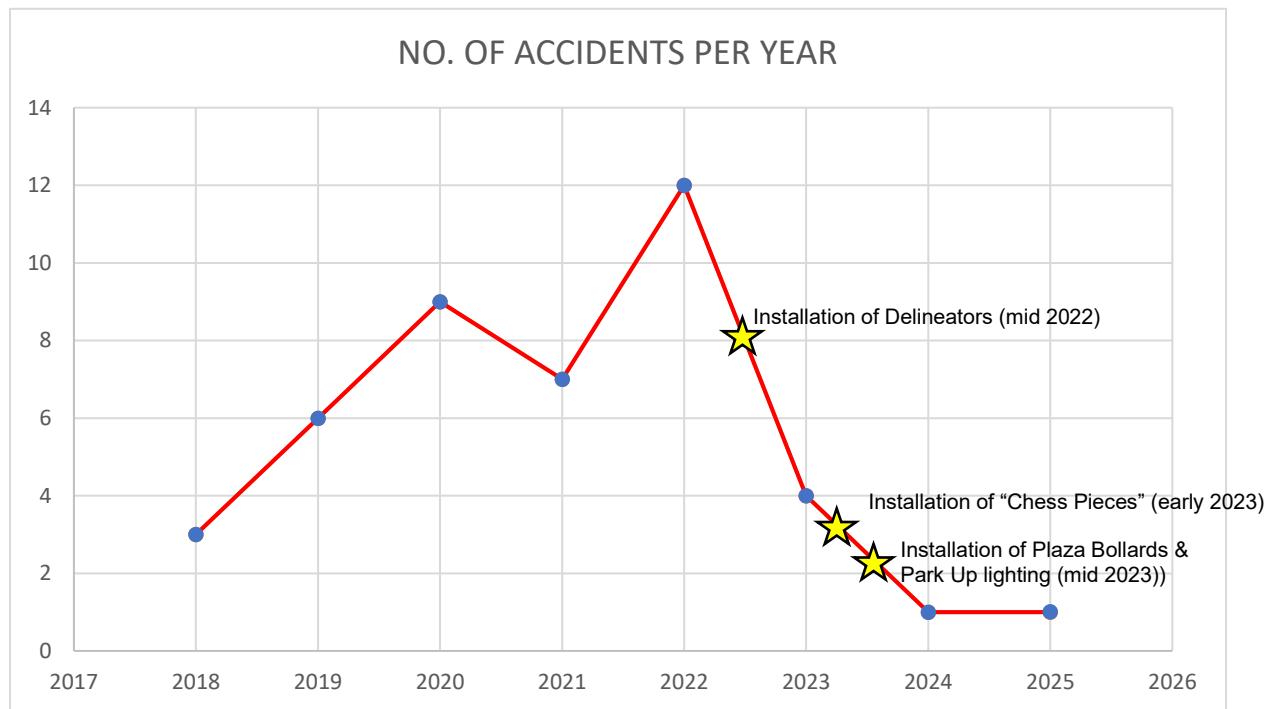
In response to City Council direction (9/23/25 meeting) that resulted from the agenda item discussing various concepts for enhancing Plaza Square/Plaza Park, staff performed a more detailed analysis of recent park incursions, including plotting the trajectories and points of entry of errant vehicles.

Working together with the Orange Police Traffic Bureau, staff plotted and analyzed all reported Plaza incursions since January 2018. Presented below are various tables, charts, and exhibits that summarize the accident data, along with a discussion of key findings.

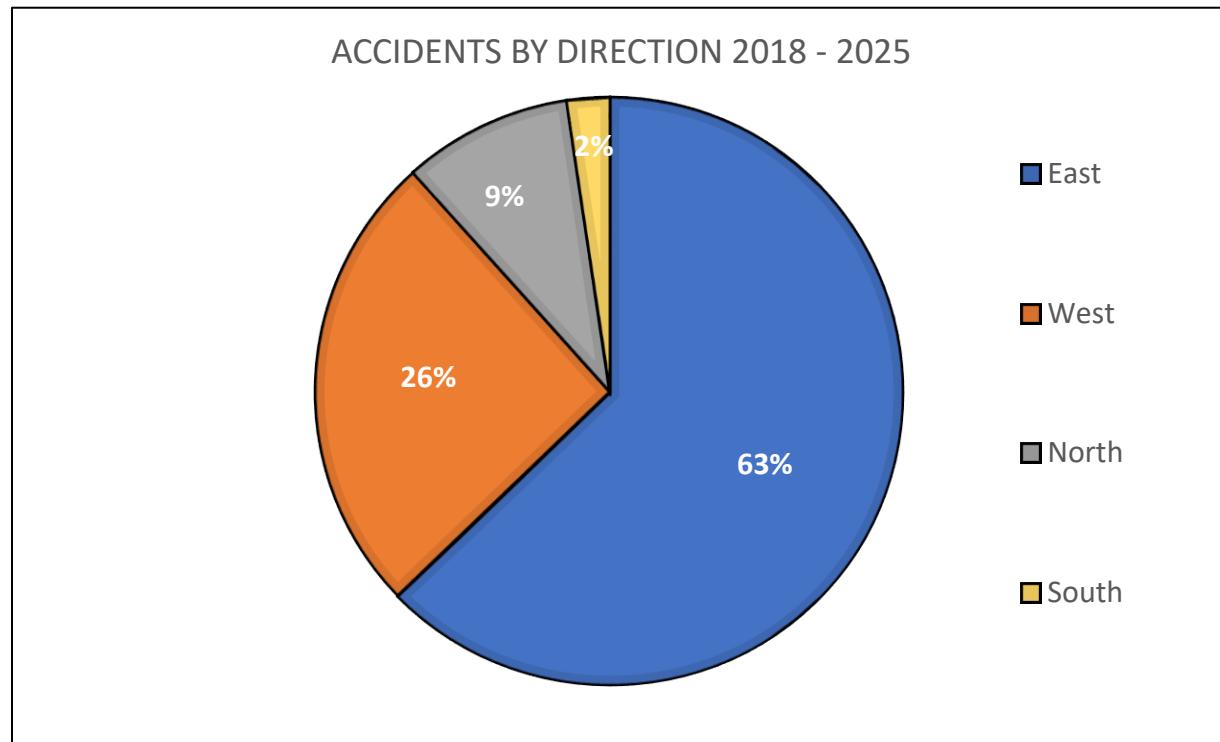
**Table 1 - All Plaza Incursions 2018 to Present**

Plaza Accidents 2018 -2025						
Direction	# Accidents	DUI	Santa Ana Police Chase	Unsafe Speed	Unsafe Turning Movement	Unknown
East	27	19	0	7	1	0
West	11	7	0	2	1	1
North	4	3	1	0	0	0
South	1	1	0	0	0	0
Total	43	30	1	9	2	1

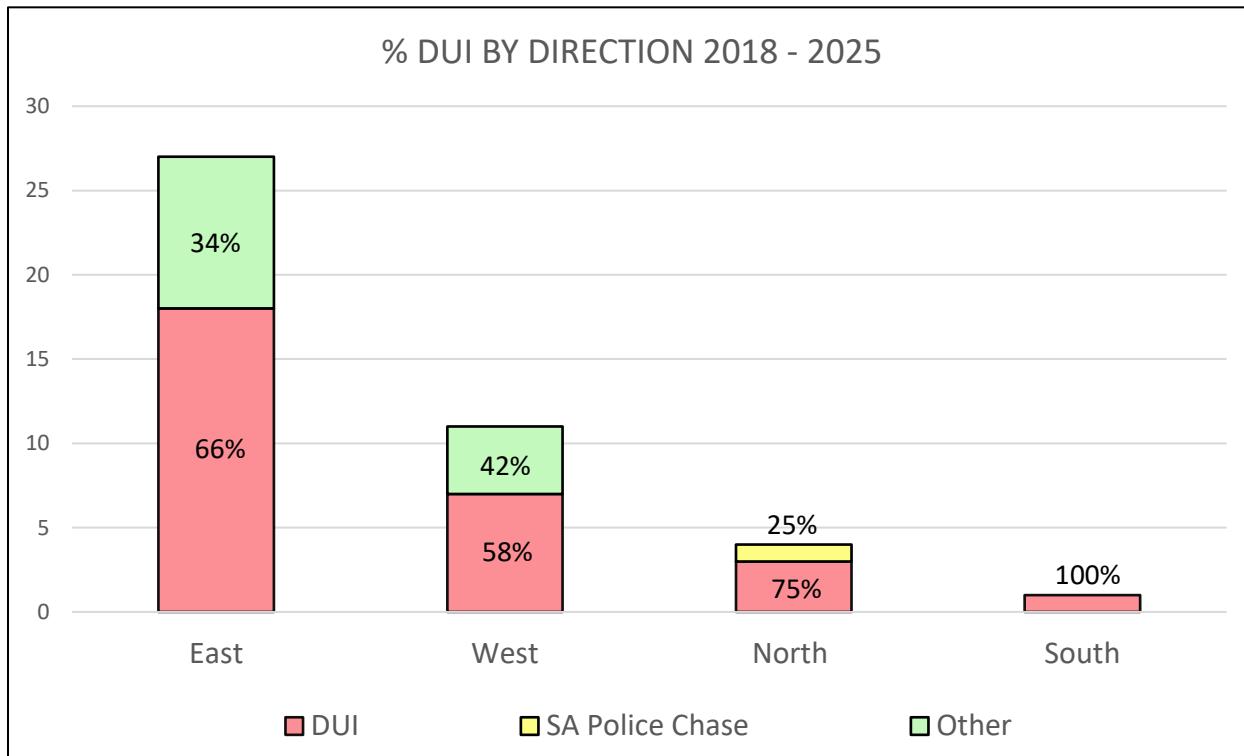
**Figure 1 – Year-by-Year Accident Frequency**



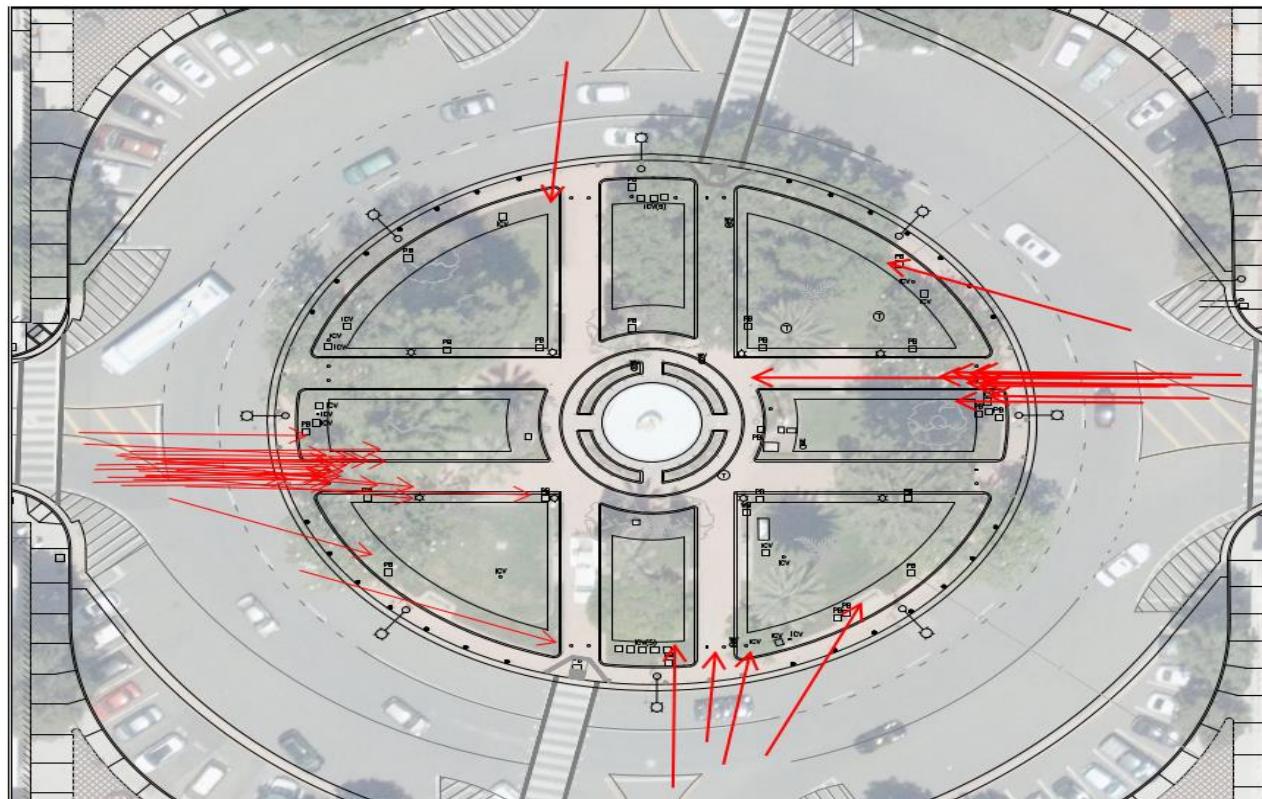
**Figure 2 – Accidents by Direction**



**Figure 3 – Percentage of DUI Incursions by Direction**



**Figure 4 – Trajectory Diagram**



## Discussion and Key Takeaways

- Since 2018, there have been 43 reported Plaza incursions.
- The number of accidents trended upward during the COVID/Plaza Paseo years - but has been significantly declining ever since (some supplemental measures deployed in last 3 years may have contributed to that reduction).
- Went from a peak of 12 accidents in 2022, to 1 in each of the past two years.
- Of the 43 accidents, 30 accidents (70 percent) involved DUI. Another was the result of a police chase involving Santa Ana PD.
- Of the remaining 12 accidents, 9 involved unsafe speed (entering the circular roadway – not necessarily speeding on the “spoke” streets), 2 involved improper turning movements, and 1 had a cause unknown.
- 38 of the 43 accidents involved a vehicle traveling on Chapman Avenue (27 eastbound, 11 westbound.) And 5 involved Glassell (4 northbound and 1 southbound).
- All five accidents on Glassell were involved either DUI or the aforementioned police chase. A significant majority of the Chapman incidents involved DUI.
- All but one of these accidents occurred during darkness. All but two (both DUI) occurred between 10 PM and 5AM.
- The “spray pattern” from the plotted trajectories suggest that incursions from any given approach tend to occur between the prolongation of the approaching roadways’ centerlines and right curb lines.
- Based on the spray pattern, the selective placement of additional bollards would involve more than just a “couple extra” units, look very asymmetrical, and leave portions of the treated approaches susceptible.
- Based on the accident diagram, one option is to enhance bollards on the Chapman sides of the Plaza, as originally presented (expanding coverage and filling in the central gaps by adding 11 bollards to each approach,) and leave the Glassell sides as-is.
- Staff will continue to review traffic calming enhancements - with the goal of presenting potential recommendations, including, but not limited to, bollard additions, as an information item to the CTC at their December meeting.

# Accident Trajectory Diagram



**CITY OF ORANGE**  
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## Accident Trajectory Diagram

DRAWN	NAME	DATE	HORIZ. AS NOTED	VERT. AS NOTED	F.B.	PG.	SHEET #	OF ## SHEETS
DESIGNED	DESIGN	MM/DD/YY						
CHECKED	CHECKED	MM/DD/YY						

# Memo

Date: December 3, 2025

To: Larry Tay, City of Orange

From: Matt Benjamin, Delia Votsch, Fehr & Peers

**Subject: Traffic Modifications and Safety Enhancements to the Orange Plaza**

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Fehr & Peers has been retained by the City of Orange to review potential traffic modifications and safety enhancements to the Orange Plaza that would reduce vehicle incursions into Plaza Park. City staff have previously reviewed potential enhancements and prepared a report on 9/23/25 summarizing their considerations and recommendations. We have prepared comments on the 9/23/25 staff report and discussion of additional enhancements that could be considered on Chapman Avenue to reduce vehicle speeding and incursions into Plaza Park.

Our recommendations are based on our evaluation of the existing roadways, primarily focused on treatments that could reduce speeds and direct vehicular traffic to navigate the circle appropriately.

## Comments on 9/23/25 Staff Report

### Raised Median Island (Splitter Islands)

We agree with the City's recommendation that splitter islands provide opportunities for landscaping while "providing shelter for pedestrians, encouraging slower speeds, channelizing traffic into the circular roadway, separating in and outbound traffic". This would be the most effective solution to reduce the speed of traffic entering the circular roadway, providing a significant safety benefit. Properly channelizing and deflecting motorists to the right as they enter the circular roadway may obviate the need for additional crash rated bollards on the portions of Plaza Park exposed to entry points. The raised splitter islands could be implemented in advance or in conjunction with the supplemental bollards discussed below. Raised median islands should include some additional considerations prior to final design including a review of drainage conditions and a consultation with emergency services. The design process and emergency vehicle turning analysis may reveal opportunities to install crash rated bollards on some parts of the splitter islands.

While splitter islands can be installed with less expensive "quick-build" materials, this design would provide a visual cue, but no physical deflection of vehicles entering the circular roadway. Another consideration is that quick-build materials such as plastic bollards are damaged quickly and result in an aesthetic quality likely to be found unacceptable to the community and the Old Town Preservation Association. Another quick build-strategy could include a combination of painted splitter islands and concrete planters, but sight distance, maintenance, and potentially less effective channelization are among the drawbacks as compared with raised concrete splitter islands.

**Recommendation:** Implement

## Supplemental Bollards

Crash-rated bollards are an effective treatment to protect people and public amenities within the Plaza Square central island. Fehr & Peers agrees with the City staff recommendation to install additional bollards extending beyond the sidewalk access points to the fountain. This will prevent intrusion and damage to landscaped areas where people could be also present.

**Recommendation:** Implement

## Boulders

We agree with the City's discussion, boulders may have aesthetic value or provide other benefits to a landscaped area but are not designed or engineered to provide traffic safety benefits. In addition to the notes the City made, boulders could also take valuable space in the public right-of-way that could be allocated to pedestrians, bikes, or other users of Plaza Square without providing a safety benefit.

**Recommendation:** Not recommended unless boulders can be acquired with proven crash ratings and a strong community preference emerges for boulders over bollards.

## Rumble Strips

Rumble strips are typically used in rural highway environments where motorists may be lulled into inattentiveness. Longitudinal rumble strips (parallel to direction of travel) help prevent drifting off the highway. Transverse rumble strips (installed in a series across the travel lane) alert motorists to upcoming stop or yield conditions that may appear suddenly at highway speeds. In the Orange Plaza rotary, longitudinal rumble strips would have to be crossed frequently to access parking. Transverse rumble strips on approaches to the Orange Plaza rotary may produce an undesirable level of noise as noted by City staff and could negatively impact bicyclists.

**Recommendation:** Not recommended unless all near-term and other recommended options prove infeasible or inadequate.

## Plaza Closure

### Temporary (Overnight Only)

We agree with the City's comments that an overnight closure would require planning to accommodate a diversion in both vehicle capacity and parking supply. However, temporary closures, whether overnight daily or only for special events (as noted in the staff report) would remove traffic from entering Plaza Square and therefore reduce the likelihood of traffic collisions in Plaza Square and incursions in Plaza Park. As the staff report notes, set-up and tear-down of a barrier system need to be considered, both in capital and maintenance costs but also labor costs.

**Recommendation:** Not recommended at this time unless all near-term and other recommended options prove infeasible or inadequate. Then evaluate if the recurring overnight closure would be financially feasible and would adequately serve overnight operational and access needs.

## Permanent

Additionally, a permanent closure of Plaza Square would have many of the tradeoffs and considerations that staff report for the overnight closure. Parking supply would need to be accounted for, including pick-up/drop-off space associated with food deliveries and taxi/TNC use by patrons and visitors. Traffic diversion could also have potential implications on nearby streets, with north/south traffic on Glassell most likely shifting to Orange Street and Olive Street. East/west traffic on Chapman Avenue poses a more complex challenge, as nearby parallel streets such as Almond Ave or Maple Ave do not have the capacity or designation to support as much traffic as Chapman Ave does. Additional study would be required to understand and plan for the parking and traffic diversions, however a full closure of Plaza Square would provide reductions in vehicular collisions and potential incursions into Plaza Park.

**Recommendation:** Not recommended at this time unless all near-term and other recommended options prove infeasible or inadequate. Long-term implementation could be considered only after substantial study to evaluate safety, traffic operations, urban design, effects on the City's paid parking program, historic preservation, and community preferences with a particular focus on whether operational and access needs could be adequately maintained.

## Other Enhancements

In addition to the enhancements discussed in the staff report, we recommend that the City consider these additional enhancements around Plaza Square.

### Raised Crosswalks

Raised crosswalks provide traffic calming and safety benefits by increasing the visibility of pedestrians and slowing vehicle traffic. Raised crosswalks could be effective for the pedestrian crossings on Plaza Square. Raised crosswalks at the entry and exit points to the rotary could be a more appropriate alternative to transverse rumble strips (discussed above) and could be designed and installed in conjunction with raised splitter islands. Raised crosswalks could also be considered on Chapman Avenue from Lemon Street to Grand Avenue to provide traffic calming benefits as vehicles approach Plaza Square.

Raising the crosswalks that traverse the circular roadway to Plaza Park could have an adverse effect on traffic operations and may not be desirable. Additional considerations with raised crosswalks that should be considered prior to final design would be a review of drainage conditions and consultation with emergency services.

**Recommendation:** Consider near-term implementation of raised crosswalks on approaches to the circular roadway in conjunction with the design of raised splitter islands.

### Continuous Barrier

A continuous barrier installed along the curb of Plaza Park would provide additional protection from vehicle incursion into the park, but may not be as effective or as durable as bollards. A barrier could slow oncoming traffic, but would not be installed where pedestrians access Plaza Park at the marked crosswalks, where bollards have already been installed. Furthermore, the continuous barrier may have aesthetic drawbacks or limit how the park is utilized during special events, with limited

additional benefit from the existing posts and chain that are currently installed around the perimeter of Plaza Park.

**Recommendation:** Consider as part of a larger study to evaluate, safety, traffic operations, urban design, historic preservation, and community preferences.

## Reflective Paint

The city could consider enhancing the visibility of the existing curb and posts around Plaza Park by installing reflective paint on one or both of these surfaces. The benefits of this enhancement would provide enhanced visibility to alert drivers to the presence of the circle, especially at night, which would discourage vehicle incursions into Plaza Park. This would be a low cost and low complexity enhancement to reinforce and compliment the enhancements the City has already completed.

**Recommendation:** Consider for near-term implementation.

# Summary

Treatment	Cost	Complexity	Recommendation
Raised Splitter Islands	Moderate	Low	Near-term priority
Supplemental Bollards	Moderate	Low	Near-term priority
Boulders	Low	Low	Not recommended
Rumble Strips	Low	Low	Not recommended
Overnight Plaza Closure	Moderate	High	Not recommended, consider a comprehensive study if other measures are inadequate
Permanent Plaza Closure	High	High	Not recommended, consider a comprehensive study if other measures are inadequate
Raised Crosswalks	High	Moderate	Consider near-term implementation with design of splitter islands.
Continuous Barrier	Low	Low	Potentially consider as part of long-term study
Reflective Paint	Low	Low	Consider near-term implementation

Note: Low costs would be approximately \$300,000 or less, Moderate costs would range between approximately \$300,000 to \$600,000, and High costs would range from \$600,000 or greater. These cost estimates are preliminary and would be subject to change based on detailed engineering design considerations.

# Proposed Bollard Enhancement Concept



CITY OF ORANGE  
OFFICE OF THE CITY ENGINEER

## Proposed Bollard Enhancement Concept

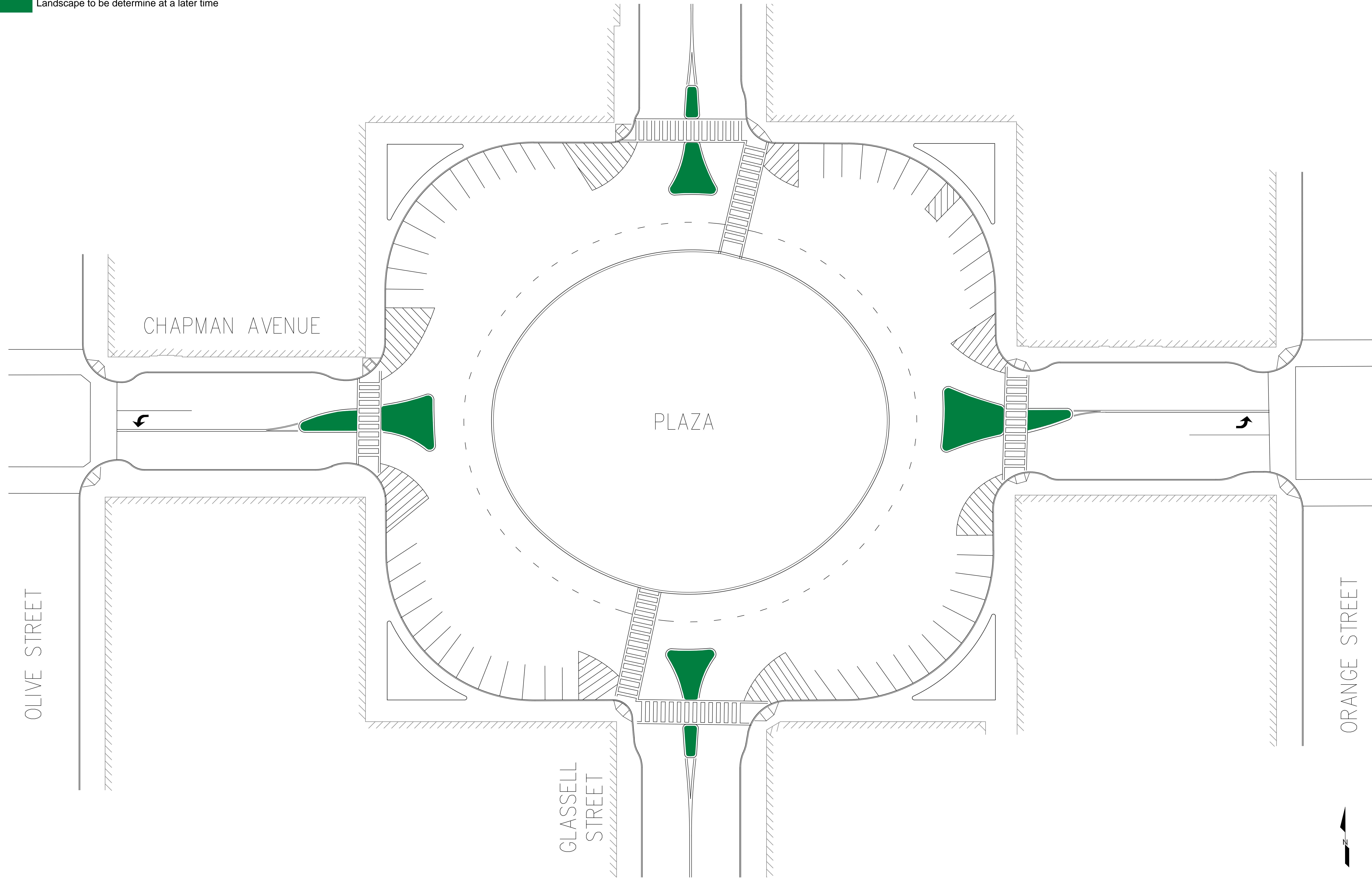
DRAWN	NAME	DATE	MM/DD/YY	DESIGNED	DATE	MM/DD/YY	CHECKED	DATE	MM/DD/YY

SCALE: HORIZ. AS NOTED F.B. PG. SHEET # OF ## SHEETS  
VERT. AS NOTED

LEGEND:

 Landscape to be determined at a later time

# Splitter Island Concept





# Agenda Item

## City Traffic Commission

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**Item #:** 4.3.

12/10/2025

**File #:** 25-0668

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**TO:** **Chair and Members of the City Traffic Commission**

**FROM:** **Larry Tay, Deputy Public Works Director/Traffic Engineer**

### **1. SUBJECT**

Discussion of potential traffic modifications and safety enhancements to the Orange Plaza.

### **2. SUMMARY**

At the September 23, 2025, City Council meeting, staff presented an item to discuss potential traffic modifications to the Orange Plaza to further prevent vehicular intrusion into Plaza Park. City Council directed staff to conduct further analysis of incursion trajectories and refine recommendations, if appropriate. Staff was also directed to bring back a follow-up report to both City Traffic Commission and Council.

### **3. RECOMMENDED ACTION**

Receive and File.

### **4. FISCAL IMPACT**

None. This is a "receive and file" item.

### **5. STRATEGIC PLAN GOALS**

Goal 5: Improve infrastructure, mobility, and technology

Goal 6: Ensure the preservation of historic resources

### **6. DISCUSSION AND BACKGROUND**

#### **Background**

In response to historic concerns over Plaza incursions, several modifications had been implemented to the approaches to the circular roadway, including the installation of reflective raised pavement markers, supplemental traffic signs, roadway delineators, and nighttime traffic signal timing modifications.

In March 2022, City Council authorized the purchase of protective bollards to protect pedestrian walkways at select locations along the perimeter of Plaza Park. In November 2022, a construction contract was awarded to, among other things, install the protective bollards. The installation was completed in 2023.

#### **September 23, 2025, City Council Report**

After a recent vehicle incursion into Plaza Park, City Council directed staff to evaluate concepts, including roadway modifications, park enhancements, and operational changes that could potentially reduce frequency of future incidents. Staff presented the viability of said concepts, along with

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recommendations, to the City Council at their September 23, 2025, meeting (staff report attached.)

At that meeting, City Council directed staff to: 1) Install additional raised pavement markers, 2) further analyze the incursion trajectories and potentially refine recommendations, and 3) present follow-up reports to the City Traffic Commission ("CTC") and Council.

The raised pavement markers were installed immediately following the City Council meeting, and the results of the additional analysis and recommendation refinements are presented below.

Because several potential concepts discussed in this report (and its associated attachments) involve matters that typically are not within the CTC's purview, the CTC is not being asked to act on this item (only receive and file.) Rather, the intent is to present the information to CTC to solicit input, including that from the public, before presenting to City Council for potential action.

### **Accident Trajectory Analysis**

Working together with the Orange Police Traffic Bureau, staff plotted and analyzed all reported Plaza incursions between January 2018 and October 2025. The findings were discussed in a memorandum (attached for reference) containing various tables, charts, and exhibits that summarize the accident data. Moreover, key findings include:

- Since 2018, there have been 43 reported Plaza incursions.
- The number of accidents trended upward during the COVID/Plaza Paseo years - but has been significantly declining ever since (some supplemental measures deployed in last 3 years may have contributed to that reduction).
- Went from a peak of 12 accidents in 2022, to 1 in each of the past two years.
- Of the 43 accidents, 30 accidents (70 percent) involved DUI. Another was the result of a police chase involving Santa Ana PD.
- Of the remaining 12 accidents, 9 involved unsafe speed (entering the circular roadway - not necessarily speeding on the "spoke" streets), 2 involved improper turning movements, and 1 had a cause unknown.
- 38 of the 43 accidents involved a vehicle traveling on Chapman Avenue (27 eastbound, 11 westbound.) And 5 involved Glassell (4 northbound and 1 southbound).
- All 5 accidents on Glassell involved either DUI or the aforementioned police chase. A significant majority of the Chapman incidents involved DUI.
- All but one of these accidents occurred during darkness. All but two (both DUI) occurred between 10 PM and 5AM.
- The "spray pattern" from the plotted trajectories suggest that incursions from any given approach tend to occur between the prolongation of the approaching roadways' centerlines and right curb lines.
- Based on the accident trajectories, one option (that would achieve the intent while minimizing aesthetic impacts) is to enhance bollards on the Chapman sides of the Plaza, as originally

presented (expanding coverage and filling in the central gaps by adding 11 bollards to each approach,) and leave the Glassell sides as-is.

One more incursion occurred after October 2025, when the memorandum was prepared. The incursion involved an eastbound vehicle travelling after sunset and resulted in damage to a perimeter (non-crash rated) bollard and park bench. An Accident Trajectory Diagram, updated through November 2025, that includes this incident is attached.

### Peer Review

Staff also retained Fehr and Peers to conduct a peer review of previous recommendations and provide additional input, the results of which are provided in the attached letter report.

Fehr and Peers concurred with all the findings and recommendations that staff presented to City Council on September 23<sup>rd</sup>. In addition, several additional concepts were discussed, including implementing raised crosswalks at Plaza entry points and on the Chapman Avenue approaches. While this concept had been contemplated by staff, it was not presented to City Council for consideration due to potential impacts to emergency response vehicles.

### Refined Recommendations

Based on the September 23<sup>rd</sup> City Council report, Accident Trajectory Analysis, and Peer Review, viable recommendations to the City Council include:

1. Install enhanced bollards on Chapman Avenue approaches. Cost expected to be moderate, approximately \$300,000.
2. Install raised median “splitter” islands at all approaches. Cost is expected to be moderate, approximately \$300,000.
3. Evaluate the feasibility of raised crosswalks at Plaza entry points and on the Chapman Avenue corridor, including drainage and emergency services impacts. Cost cannot be determined until feasibility study is completed.
4. Turn off Plaza Park lighting during late night hours to reduce the appearance of a through street. Cost is expected to be minimal and involves minor electrical work.

Each of the above, especially when in combination, is expected to reduce the frequency of Plaza incursions. Conceptual exhibits showing the bollard and splitter island concepts are attached for reference.

Lastly, the raised crosswalks can be installed in conjunction with the raised median island and expected to calm traffic and enhance pedestrian comfort along the Chapman Avenue approaches to the Plaza.

## 7. ATTACHMENTS

- September 23, 2025, City Council Staff Report
- Analysis of Plaza Park Incursions Memo
- Accident Trajectory Diagram
- Fehr and Peers Letter Report
- Proposed Bollard Enhancement Concept
- Splitter Island Concept

**MINUTES - DRAFT**

**City of Orange**

**City Traffic Commission**

December 10, 2025

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The Traffic Commission of the City of Orange, California convened on Wednesday, December 10, 2025, at 5:30 p.m. for a Regular Meeting in the Council Chamber, 300 E. Chapman Avenue, Orange, California.

**1. OPENING/CALL TO ORDER**

Chair Feliz called the meeting to order at 5:31 p.m.

**1.1 PLEDGE OF ALLEGIANCE**

Commissioner Matt Hamilton led the flag salute.

**1.2 ROLL CALL**

**Present:** Ricci, Barbeito, Hamilton, Jurjis, Chavarria, Redding, and Feliz

**Absent:** None

Commissioner Jurjis arrived to the meeting at 5:34 p.m.

**2. PUBLIC COMMENTS**

Public Speakers

Kerry Snyder raised concerns regarding the upcoming paid parking program in Old Town Orange and motorcycle parking in the plaza.

Joshua Cosmo raised concerns regarding the upcoming paid parking program in Old Town Orange and the impact it may have on businesses and residents surrounding the plaza.

Eric Alman raised concerns regarding the newly established permit parking on N. Parker Street.

**3. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the City Traffic Commission and will be enacted by one motion. There will be no separate discussion of said items unless members of the Commission, staff or the public request specific items removed from the Consent Calendar for separate action.

**3.1. Approval of minutes of the City of Orange Traffic Commission Regular Meeting held on October 08, 2025.**

ACTION: Approved minutes as presented.

**3.2. Reduce length, and ratify installation, of previously approved red curb along the east side of Canal Street, to serve Orange County Transportation Authority Bus Stop ID: 5309.**

ACTION: 1) Reduced length of red curb approved by City Traffic Commission at their October 8, 2025, meeting, on the east side of Canal Street between Meats Avenue and Cumberland Road, from 350 feet to 100 feet; and 2) Ratified installation of 100 feet of red curb.

### **Approval of the Consent Calendar**

A motion was made by Vice Chair Ricci, seconded by Commissioner Hamilton, to approve the Consent Calendar as presented. The motion carried by the following vote:

**Ayes:** Ricci, Barbeito, Hamilton, Jurjis, Chavarria, Redding, and Feliz

**Noes:** None

**Absent:** None

### **4. NEW BUSINESS**

**4.1. Installation of 40 feet of red curb on the west side of Wanda Road both north and south of Quincy Avenue.**

Transportation Analyst Jose A La Torre provided a brief staff report utilizing a PowerPoint Presentation.

#### Public Speakers

Clyde Granger spoke in support.

A motion was made by Commissioner Jurjis, seconded by Commissioner Barbeito, to approve 40 feet of red curb on the west side of Wanda Road both north and south of Quincy Avenue. The motion carried by the following vote:

**Ayes:** Ricci, Barbeito, Hamilton, Jurjis, Chavarria, Redding, and Feliz

**Noes:** None

**Absent:** None

**4.2. Request to install speed cushions on Maple Avenue between Main Street and Batavia Street.**

Assistant Engineer Maria Prado provided a brief staff report utilizing a PowerPoint presentation.

#### Public Speakers

Pat La Rosa, Lindsay Zothneck, Gigi Case, and Bill Norman spoke in support.

Meline Carranza and Amy McFadin spoke in opposition.

The Commission weighed the request for calming measures together with the concerns over neighborhood traffic impacts. They discussed the factors involved in a short term

pilot program as a way to balance community needs.

A motion was made by Vice Chair Ricci, seconded by Commissioner Jurjis, to recommend that the City Council approve a 6-month speed cushion pilot program on Maple Avenue between Batavia and Main streets, and assess effectiveness at the conclusion of the pilot program. The motion carried by the following vote:

**Ayes:** Ricci, Barbeito, Hamilton, Jurjis, Chavarria, Redding, and Feliz

**Noes:** None

**Absent:** None

#### **4.3. Discussion of potential traffic modifications and safety enhancements to the Orange Plaza.**

Deputy Public Works Director/Traffic Engineer Larry Tay provided a brief staff report utilizing a PowerPoint presentation.

Commissioners discussed adding landscaping in the splitter islands, raised crosswalks in the Chapman corridor and including safety measures that focus on protecting lives. Staff clarified traffic calming measures further from the Plaza are not included in the Commission's role for this item.

##### **Public Speakers**

Reggie Mundekis spoke in favor of bollards, raised crosswalks, and splitter islands with landscaping as additional safety measures for the Orange Plaza.

George Cortez spoke in favor of closing the roundabout intersection to traffic in the late evening/early morning hours, introducing small roundabouts at the intersections leading into the Orange Plaza, raised crosswalks and splitter islands.

Jennifer Martinez spoke in favor of raised sidewalks and adding speed cushions outside of the Orange Plaza to help traffic slow down as they enter.

Ryan Bruster raised concerns regarding traffic on Maple Avenue and Olive Street and suggested a 4-way stop and a crosswalk to slow traffic.

Further discussion ensued and included suggestions of increasing lighting in the Plaza area and adding radar feedback signs on approach to the roundabout.

A motion was made by Chair Feliz, seconded by Commissioner Chavarria, to recommend that the City Council direct staff to evaluate traffic calming measures beyond the immediate Plaza area. The motion carried by the following vote:

**Ayes:** Barbeito, Hamilton, Jurjis, Chavarria, Redding, Feliz, and Ricci

**Noes:** None

**Absent:** None

#### **5. ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:45 p.m.

The next Regular City Traffic Commission Meeting will be held on Wednesday, February 11, 2026, at 5:30 p.m., in the Council Chamber.

/s/ \_\_\_\_\_

LARRY TAY  
CITY TRAFFIC ENGINEER

Draft



## City of Orange

Public Works Department  
300 E. Chapman Ave.  
Orange, CA 92866

January 20, 2026

Dear Resident/Property Owner:

This is to inform you that the City Council will be discussing potential Plaza traffic concepts at their **January 27, 2026**, meeting. The discussion is a follow-up to a related item presented to the City Council on September 23, 2025, and the City Traffic Commission on December 10, 2025.

The **January 27, 2026**, meeting is scheduled to begin at **6:00 p.m.**, in the **City Council Chamber**, located at 300 East Chapman Avenue.

You and any other interested party are encouraged to attend this meeting and express your opinions and/or concerns regarding this matter. Please feel free to contact me at (714) 744-5525 if you have any questions.

Sincerely,



Larry Tay, P.E., PTOE  
Deputy Public Works Director/  
Traffic Engineer



(714) 744-5525



[www.cityoforange.org](http://www.cityoforange.org)



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