



# Agenda Item

## City Council

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**Item #:** 3.11.

**8/12/2025**

**File #:** 25-0448

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Jarad Hildenbrand, City Manager

**FROM:** Christopher Cash, Public Works Director

### 1. SUBJECT

Award of Contract to Tess Electric Inc. for electrical on-call services.

### 2. SUMMARY

Informal bids were solicited for electrical on-call services for critical water infrastructure systems. Tess Electric Inc., of Riverside is the apparent low bidder in the amount of \$210,000. This contract provides for on-call and emergency electrical services to support the continued efficiency and reliability of the City's water system.

### 3. RECOMMENDED ACTION

Approve the contract with Tess Electric Inc. in the amount of \$210,000 for electrical on-call services; and authorize the Mayor and City Clerk to execute on behalf of the City.

### 4. FISCAL IMPACT

The expense for this contract is \$70,000 and will be funded through Water (600):  
600-5802-56102 Repair/Maint Services-Facility

This contract is for 3 years totaling \$210,000.00, payable in \$70,000 annual installments. Future installments will be requested in conjunction with the annual operating budget.

### 5. STRATEGIC PLAN GOALS

Goal 5: Improve Infrastructure, Mobility, and Technology

### 6. DISCUSSION AND BACKGROUND

The Public Works Department operates critical water infrastructure such as pump stations, wells, and emergency power generators that operate continuously. These facilities contain electrical components such as breakers, electrical panels, automatic transfer switches, variable frequency drives, and motors. The facilities must run properly without interruption and necessary repairs to electrical components must be expedited to ensure continuous water service.

Through an informal bid process, staff solicited bids from four reputable companies for electrical on-call services, and two bids were received:

- |    |                                      |           |
|----|--------------------------------------|-----------|
| 1. | Tess Electric Inc., Riverside, CA    | \$210,000 |
| 2. | Halcyon Electric Inc., Placentia, CA | \$220,500 |

Two contractors, Sulzer Electro Mechanical Services Inc. of Colton and Electrical Service Solutions Inc. of Huntington Beach were non-responsive.

Tess Electric Inc. is the apparent responsive low bidder. The City has worked with Tess Electric Inc. in the past and has found them to be qualified and responsive to our needs. Therefore, the staff recommends that Tess Electric Inc. be awarded a contract in the amount of \$210,000. The term of the contract is for three years with an annual installment of \$70,000. If approved, this contract is effective on the date the agreement is executed and expires on June 30, 2028.

## **7. ATTACHMENTS**

- Contract with Tess Electric Inc.
- Rating Summation