



# Agenda Item

City Council

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Item #: 3.10.

4/9/2024

File #: 24-0178

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**TO:** Honorable Mayor and Members of the City Council

**THRU:** Tom Kisela, City Manager

**FROM:** Christopher Cash, Public Works Director

## 1. SUBJECT

First Amendment to the Contract with West Coast Arborists, Inc. for citywide tree maintenance services.

## 2. SUMMARY

The city has a contract with West Coast Arborist, Inc. to provide creek maintenance along a portion of Santiago Creek. The contract is expiring on June 30, 2024. To address this, a First Amendment has been proposed to increase the citywide tree maintenance contract amount by \$82,500 annually.

## 3. RECOMMENDED ACTION

Approve the First Amendment with West Coast Arborist, Inc. in the amount of \$330,000 for the next four fiscal years for tree and vegetation maintenance along a portion of Santiago Creek; and authorize the Mayor and City Clerk to execute on behalf of the City.

## 4. FISCAL IMPACT

The annual expenditure for this amendment is \$82,500 and will be funded through:

100.5025.51700.0000-General Fund Contractual Services

## 5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community

a: Provide staffing and resources to deliver services that ensure public safety.

Goal 4: Provide outstanding public service

b: Provide facilities and services to meet customer expectations.

## 6. DISCUSSION AND BACKGROUND

Since September 2020, the city has had a tree and vegetation maintenance contract with West Coast Arborists, Inc. (WCA) along Santiago Creek. The contract assists in managing tree and brush maintenance within the creek bed and along the creek embankments. This contract is set to expire on June 30, 2024.

The city has a separate agreement with WCA for an overall citywide tree maintenance contract that

began in 2023 for a five-year term. For economics of scale, WCA is honoring the 2020 pricing without any price increase. Staff recommends adding the Santiago Creek tree maintenance scope of work into the citywide tree maintenance contract. The annual cost is not to exceed \$82,500 per year with a total of \$330,000 until June 30, 2028.

## **7. ATTACHMENTS**

- First Amendment