

MINUTES - DRAFT

City of Orange

Orange Public Library Board of Trustees

November 17, 2025

The Orange Public Library Board of Trustees of the City of Orange, California convened on November 17, 2025 at 3:30 p.m. in a Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California 92866.

1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:30 p.m.

1.1 PLEDGE OF ALLEGIANCE

Led by Trustee Zimmerman.

1.2 ROLL CALL

Present: Huber, Stevens, Cazares, Zimmerman, and Martinez

Absent: None

1.3 PRESENTATIONS

Presentation by Dolly Parton's Imagination Library

Chrissy Green of the Dolly Parton's Imagination Library and Shawnee Witt of the Power of One Foundation provided a presentation on the Dolly Parton's Imagination Library of Orange County.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1 Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on October 20, 2025

A motion was made by Trustee Stevens, seconded by Vice Chair Huber, to approve the minutes as presented.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, Zimmerman, and Martinez

Noes: None

Absent: None

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Susie Huber reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the Friends Board of Directors.
- Updates on the bookstore, memberships, and internet sales.
- Updates on past and upcoming specialty book sales.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Lynn-Marie Frediani reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- Updates on Foundation fundraising programs and events, such as Giving Tuesday.
- A recap of past fundraising programs, such as the Mystery Author Panel and Luncheon.

6. LIBRARY DIRECTOR'S REPORT

6.1 Library Services Director's Report and Updates on Library Services

Leslie Hardy, Community and Library Services Director, and Amy Harpster, Assistant Library Director, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling.
- Budget updates.
- Updates on building improvements, construction, and plans for future projects.
- A recap of past Library events and programs and an update on current events and programs.
- Updates on community outreach programs.
- The OPL Statistics at a Glance - September 2025 report was received and filed.

7. BOARD REPORTS

7.1 Reports from Chair

Chair Martinez had the following to report:

- Chair Martinez is meeting with the Orange Unified School District's superintendent to collaborate on the United States Semiquincentennial Celebration.

7.2 Reports from Trustees

Trustees had the following to report:

- The Woman's Club of Orange donated \$550.00 to the City toward repairing the Fountain outside of the Library.

8. NEW BUSINESS

8.1 Adoption of proposed Rules of Conduct Policy

Amy Harpster, Assistant Library Director, provided a staff report on proposed changes to the Rules of Conduct Policy.

A motion was made by Trustee Zimmerman, seconded by Trustee Stevens, to adopt the policy as presented.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, Zimmerman, and Martinez

Noes: None

Absent: None

8.2 Adoption of proposed Donations, Grants and Sponsorships Policy

Amy Harpster, Assistant Library Director, gave a staff report on proposed changes to the Donations, Grants and Sponsorships Policy.

The Board discussed policy language.

A motion was made by Trustee Stevens, seconded by Trustee Cazares, to adopt the policy with the following amendments:

- Page 1; point 1: change the word “accessible” to “available”.
- Page 1; point 4: add a comma after “Library” in the last sentence.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, Zimmerman, and Martinez

Noes: None

Absent: None

9. ADJOURNMENT

There being no further business, the meeting adjourned at 4:58 p.m.

The December 15, 2025 Regular meeting of the Library Board of Trustees is canceled.

The next Regular Orange Public Library Board of Trustees meeting will be held on Monday, January 26, 2026 at 3:30 p.m. in the Community Room of the El Modena Branch Library.

Leslie Hardy
Community and Library Services Director