



Agenda Item

City Council

Item #: 3.14.

1/28/2025

File #: 24-0697

TO: Honorable Mayor and Members of the City Council

THRU: Tom Kisela, City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

Approval of temporary street closures for approved special events. Resolution No.11596.

2. SUMMARY

The closure of City streets and parking lots, and suspension of neighborhood permit parking restrictions needed to support special events, require annual City Council action. A schedule of anticipated events, along with corresponding street and parking impacts, has been developed in conjunction with event organizers, and is being submitted for approval.

3. RECOMMENDED ACTION

1. Adopt Resolution No.11596. A Resolution of the City Council of the City of Orange approving the temporary closure of sections of public streets for approved special events.
2. Approve closure of municipal parking lots and temporary suspension of neighborhood permit parking restrictions for certain events and dates occurring in Fiscal Years 2024-2025.

4. FISCAL IMPACT

None.

5. STRATEGIC PLAN GOALS

Goal 3: Enhance and promote quality of life in the community

- b: Deliver high quality and safe recreational, social, environmental, educational, and cultural services.

6. DISCUSSION AND BACKGROUND

The closure of City streets and parking lots, and suspension of neighborhood permit parking restrictions necessary to support special events require City Council action. Listed below for approval are special events for the upcoming year that require either: Plaza closure, major street closure, parking lot closure, and/or suspension of permit parking.

Related to the above and in August 1997, the City Council adopted a process for approving special events that involve closing the Plaza and adjacent public streets. The City Council-approved criteria allow the Plaza to be closed for special events for up to twenty days per year, with no more than twelve of those being either a Friday, Saturday, or Sunday. This year's requests include Plaza closures of ten days total, six of which fall on Friday, Saturday, or Sunday.

For non-City events, the event sponsor must also obtain a special event permit from the Community Development Department.

Provided below is the schedule of anticipated special events between February 2025 and December 2025. Note, the 2025 Antique Affair was approved in 2024.

Plaza Closure

Closure of the Plaza, including all four spoke streets. Chapman Avenue to be closed from Lemon Street to Grand Street; Glassell Street to be closed from Almond Avenue to Maple Avenue.

April 13, 2025

Orange Plaza Car Show - Rotary Club of Orange Plaza

Plaza Closure from 2:00 a.m. to 9:00 p.m. Temporary Suspension of Permit Parking Restrictions Chapman University Neighborhood Permit Parking Area A.

May 3, 2025

May Parade - Chamber of Commerce

Closure, from 4:00 a.m. to 1:00 p.m., of the following: The Plaza; Chapman Avenue from Cambridge Street to Cypress Street; Pine, Harwood, and Shaffer Streets from Maple Avenue to Almond Avenue; Cleveland Street from Maple Avenue to Chapman Avenue; Center Street from Chapman Avenue to Almond Avenue; Grand Street from Maple Avenue to Chapman Avenue; Orange Street from Maple Avenue to Almond Avenue; Glassell Street from Maple Avenue to Washington Avenue; Olive Street from Maple Avenue to Almond Avenue; Lemon Street from Maple Avenue to Almond Avenue; and Cypress Street from Maple Avenue to Almond Avenue.

Closure of Municipal Parking Lot 12, if necessary.

August 28, 2025 through Orange International Street Fair, Inc.

September 1, 2025

Plaza Closure from 2:00 a.m. Thursday- August 28, 2025 through 7:00 a.m. Monday - September 1, 2025 Closure of Municipal Parking Lots 1 and 2. Temporary Suspension of Permit Parking Restrictions Chapman University Neighborhood Permit Parking Area A.

October 30-31, 2025

Treats in the Streets Autumn Festival - Community Services

Plaza southeast quadrant closure Thursday, October 30, 2025 5:00 a.m. - 11:30 p.m.; Closure of one row of parking in Municipal Parking Lot 2 behind Assistance League (thirteen spaces) Thursday, October 30, 2025, 5:00 a.m. - Friday, October 31, 2025 12 p.m.; Temporary suspension of Chapman University Neighborhood Permit Parking Area A, all day Thursday, October 30, 2025; Full Plaza closure Thursday, October 30, 2025, 1:00 p.m. - 11:30 p.m. Chapman Avenue to be closed from Lemon Street easterly to Grand Street; Glassell Street from Almond Avenue northerly to Maple Avenue; Temporary suspension of Permit Parking Restrictions, Around the Old Towne area, all day Thursday, October 30, 2025.

December 5-8, 2025**Tree Lighting Ceremony & Candlelight Choir Procession - Community Services**

Plaza Closure, Sunday, December 7, 2025, 3:00 a.m.-11:30 p.m. Northeast quadrant of the Plaza will remain closed until 10:00 a.m., Monday, December 8, 2025; Saturday, December 6, 2025, 5:00 a.m. - Monday, December 8, 2025, 12:00 p.m. closure of one row of parking in Municipal Lot 2 behind Assistance League (thirteen spaces); Closure of entire south Almond lot from Friday, December 5, 2025 6:00 a.m. - Monday December 8, 2025, 8:00 a.m. Temporary suspension of Permit Parking Restrictions Chapman University Neighborhood Permit Parking Area A, all day Sunday, December 7, 2025; Temporary suspension of Permit Parking Restrictions Old Towne area, all day Sunday, December 7, 2025.

June 21, 2025**Street Closure****Annual Old Towne Orange Chili Cook Off - Rotary Club of Orange**

Temporary closure of Cypress Street from Chapman Avenue to the northerly property line of 159 N. Cypress Street on Saturday, June 21, 2025 from 6:00 a.m. to 6:00 p.m.

- July 3, 2025** **3rd of July Celebration - Community Services** Closure of North Prospect Street from Walnut Avenue to Spring Street with local access to Cambridge Creek residents from 9:00 am - 11:00 pm Thursday, July 3, 2025. Walnut Avenue will be closed from North Prospect Street to Grijalva Park with limited access, and North McPherson Road will be closed from East Pearl to Grijalva Park 9:00 a.m. - 11:00 p.m., Thursday, July 3, 2025; Closure of Spring Street from Prospect Street to McPherson Road closure: Tuesday, July 1, 2025, 6:30 a.m.-Thursday, July 3, 2025, 11 p.m.; Temporary suspension of Permit Parking Restrictions within Permit Parking Areas D and G all day Thursday, July 3, 2025.
- November 11, 2025** **Veterans Day Tribute - Community Services**
Temporary closure of Atchison Street from Chapman Avenue to Maple Avenue on Tuesday, November 11, 2025 from 7:00 a.m. to 2:00 p.m.
- February 10, 2025** **Suspend Permit Parking**
College/Career Presentation - Orange High School
Chapman University Neighborhood Permit Parking Area A
- February 12, 2025** **OHS Showcase - Orange High School**
Chapman University Neighborhood Permit Parking Area A
- March 20-22, 2025** **Spring Musical - Orange High School**
Chapman University Neighborhood Permit Parking Area A
- May 23-25, 2025** **Baccalaureate & Commencement- Chapman University**
Chapman University Neighborhood Permit Parking Area A
- May 23, 2025** **Spring Concert - Orange High School**
Chapman University Neighborhood Permit Parking Area A
- May 29, 2025** **Award Show - Orange High School**
Chapman University Neighborhood Permit Parking Area A
- June 11-12, 2025** **Graduation - Orange Unified School District**
El Modena High School/Fred Kelly Stadium Permit Parking Areas D & G West side of McPherson Road between Spring Street & Pearl Street. (Adjacent to Grijalva Park at Santiago Creek)

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| August 19-20, 2025 | Student Move-In Day - Chapman University Freshman Class Student Move-In Day Chapman University Neighborhood Permit Parking A |
| November 7-9, 2025 | Holiday Memories- Old Towne Orange Plaza Merchants Temporary Suspension of Permit Parking Restrictions Chapman University Neighborhood Permit Parking A |
| May 4, 2025 | <u>Municipal Parking Lot Closure and Street Parking</u> Taste of Orange - Assistance League of Orange Closure of Municipal Parking Lot 2, adjacent to 124 S Orange Street. Authorization to direct attendees to Municipal Parking Lots 1,3,4,5,6,7,8,9,11,12, and 13. Dedicated on-street parking east and west side of South Orange Street (Adjacent to Municipal Lot 2 for Taste of Orange vendors only) 12:00 p.m. to 8:00 p.m. |
| October 5-11, 2025 | <u>Dedicated On-Street Parking</u> Boutique Noel - Assistance League of Orange West side of South Orange Street adjacent to Municipal Parking Lot 2 (for Boutique Noel vendors only). Reserve four parking stalls in the northeast corner of Parking Lot 2. |

7. ATTACHMENTS

- Attachment 1 - Resolution No. 11596
- Attachment 2 - Map of Municipal Parking Lots
- Attachment 3 - Map of Permit Parking Area A
- Attachment 4 - Map of Permit Parking Area D & G
- Attachment 5 - Site Sketch of South Orange Street at Assistance League Building
- Attachment 6 - Letters of Request