

MINUTES - FINAL

City of Orange

**Park Planning and Community Events
Commission**

September 17, 2024

The Parks Planning & Community Events Commission of the City of Orange, California convened on September 17, 2024, at 5:30 p.m. in a Regular Meeting in the Council Chamber, 300 E. Chapman Avenue, Orange, California.

1. OPENING/CALL TO ORDER

Chair Fields called the meeting to order at 5:30 pm.

1.1 PLEDGE OF ALLEGIANCE

Led by Commissioner Erika De Vries.

1.2 ROLL CALL

Present Freeman, Litwin, Perez, de Vries, Kushon, and Fields

Absent Ahlswede

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1. Approval of minutes of the City of Orange Park Planning & Community Events Commission Regular Meeting held on July 16, 2024.

A motion was made by Vice Chair Freeman, seconded by Commissioner Kushon, to approve the minutes as presented. The motion carried by the following vote:

Ayes: Freeman, Litwin, Perez, de Vries, Kushon, and Fields

Noes: None

Absent: Ahlswede

4. COMMISSION BUSINESS

4.1. Capital Improvement Project Planning for Fiscal Year 2025-26.

A motion was made by Commissioner Kushon, seconded by Commissioner Perez, to present to council the proposed FY 2025-26 collective list of park capital improvement projects. The motion carried by the following vote:

Ayes: Freeman, Litwin, Perez, de Vries, Kushon, and Fields

Noes: None

Absent: Ahlswede

4.2. Policy for Naming of New City Parks.

A motion was made by Vice Chair Freeman, seconded by Commissioner Kushon, to recommend for Council's approval the draft Policy for Naming of New City Parks. The motion carried by the following vote:

Ayes: Freeman, Litwin, Perez, de Vries, Kushon, and Fields
Noes: None
Absent: Ahlswede

4.3. Policy for Park Asset Naming and Donations for Park Improvements.

A motion was made by Vice Chair Freeman, seconded by Commissioner Litwin, to recommend for Council's approval the draft Policy for Park Asset Naming and Donations for Park Improvements, with additional language to allow the City to end an agreement with a naming entity at any time due to extraordinary circumstances. The motion carried by the following vote:

Ayes: Freeman, Litwin, Perez, de Vries, and Fields
Noes: Kushon
Absent: Ahlswede

4.4. Frequency of the Park Planning and Community Events Commission Meetings.

After discussion, it was Commission consensus to not change the current schedule of meetings.

5. COMMUNITY SERVICES DIRECTOR'S REPORT

Recreation Services Manager, Danielle Valadez, provided an update on Special Events.

6. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:31 pm.

The next Regular Park Planning & Community Events Commission meeting will be held on Tuesday, October 15, 2024, at 5:30 p.m. in the Council Chamber.

/s/ Emily Bustamante
Emily Bustamante
Assistant Community Services Director