



Leslie Hardy
Community and Library
Services Director

Amy Harpster
Assistant Library Director

Jessica Wang
Executive Assistant

AGENDA

Orange Public Library Board of Trustees September 15, 2025

3:30 PM Regular Session

Orange Public Library & History Center - Rotary Room
407 E. Chapman Avenue
Orange, CA 92866

REBECCA MARTINEZ
Chair

SUSIE HUBER
Vice Chair

KATHLEEN STEVENS
Trustee

ARIANA CAZARES
Trustee

SHARON ZIMMERMAN
Trustee

Welcome to the Library Board of Trustees Meeting. Regular meetings of the City of Orange Public Library Board of Trustees are typically held on the third Monday of each month at 3:30 p.m.

Agenda Information

The agenda contains a brief general description of each item to be considered. Written materials relating to an item on the agenda that are provided to the Library Board after agenda packet distribution and within 72 hours before it is to consider the item will be made available for public inspection in the City Clerk's Office located at 300 E. Chapman Avenue, Orange, during normal business hours; at the Library Board meeting; and made available on the City's website at www.cityoforange.org.

Public Participation

Pursuant to Government Code Section 54954.3, members of the public may address the Library Board on any agenda items or matters within the jurisdiction of the governing body by using any of the following methods:

1) In-Person

To speak on an item on the agenda, complete a speaker's card indicating your name, address, and identify the agenda item number or subject matter you wish to address. The card should be given to staff prior to the start of the meeting. General comments are made during the "Public Comments" section on the agenda. Public comments are limited to three (3) minutes per speaker, unless a different time limit is announced.

2) Written Public Comments

Members of the public can submit their written comments electronically for the Board's consideration by using the eComment feature on the Agenda page of the City's website at www.cityoforange.org. To ensure distribution to the Library Board prior to consideration of the agenda, we encourage the public to submit written comments by 11:00 a.m. the day of the meeting. All written comments will be provided to the Trustees for consideration and posted on the City's website after the meeting.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

ADA Requirements: In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Orange Public Library at (714) 744-2400. Notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

1. OPENING/CALL TO ORDER**1.1 PLEDGE OF ALLEGIANCE**

Trustee Ariana Cazares

1.2 ROLL CALL**2. PUBLIC COMMENTS**

Opportunity for members of the public to address the Library Board on matters not listed on the agenda which are within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Public Comments are limited to three (3) minutes per speaker.

3. APPROVAL OF MINUTES**3.1 Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on August 18, 2025****Recommended Action:**

Approve minutes as presented.

Attachments: [Staff Report](#)
 [August 18, 2025 Regular Meeting minutes](#)

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT**5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT****6. LIBRARY DIRECTOR'S REPORT****6.1 Library Services Director's Report and Updates on Library Services****Recommended Action:**

Receive and file.

Attachments: [Staff Report](#)
 [OPL Statistics at a Glance – July 2025 Report](#)

7. BOARD REPORTS**7.1 Reports from Chair****7.2 Reports from Trustees**

8. ADJOURNMENT

The next Regular Library Board of Trustees meeting will be held on Monday, October 20, 2025, at 3:30 p.m., in the Rotary Room at the Orange Public Library & History Center.

I, Jessica Wang, Executive Assistant for the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, Police facility at 1107 N. Batavia, and uploaded to the City's website www.cityoforange.org.

Date posted: September 11, 2025



Agenda Item

Orange Public Library Board of Trustees

Item #: 3.1

9/15/2025

File #: 25-0520

TO: Chair and Members of the Orange Public Library Board of Trustees

THRU: Leslie Hardy, Community and Library Services Director

FROM: Jessica Wang, Executive Assistant

1. SUBJECT

Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on August 18, 2025

2. SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

3. RECOMMENDED ACTION

Approve minutes as presented.

4. ATTACHMENTS

- August 18, 2025 Regular Meeting minutes



Agenda Item

Orange Public Library Board of Trustees

Item #: 3.1

9/15/2025

File #: 25-0520

TO: Chair and Members of the Orange Public Library Board of Trustees

THRU: Leslie Hardy, Community and Library Services Director

FROM: Jessica Wang, Executive Assistant

1. SUBJECT

Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on August 18, 2025

2. SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

3. RECOMMENDED ACTION

Approve minutes as presented.

4. ATTACHMENTS

- August 18, 2025 Regular Meeting minutes

MINUTES - DRAFT

City of Orange

Orange Public Library Board of Trustees

August 18, 2025

The Orange Public Library Board of Trustees of the City of Orange, California convened on August 18, 2025 at 10:00 a.m. in a Regular Meeting in the Rotary Room of the Orange Public Library & History Center, 407 E. Chapman Avenue, Orange, California 92866.

1. OPENING/CALL TO ORDER

Vice Chair Huber called the meeting to order at 3:31 p.m.

1.1. PLEDGE OF ALLEGIANCE

Vice Chair Huber led the flag salute.

1.2. ROLL CALL

Present: Huber, Stevens, Cazares, and Zimmerman

Absent: Martinez

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1. Approval of minutes of the Orange Public Library Board of Trustees Adjourned Regular Meeting held on July 21, 2025

A motion was made by Trustee Stevens, seconded by Trustee Cazares, to approve the minutes as presented.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, and Zimmerman

Noes: None

Absent: Martinez

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Susie Huber reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the bookstore and internet sales.
- Updates on past and upcoming specialty book sales.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Lynn-Marie Frediani reported the following on behalf of the Orange Public Library Foundation ("Foundation"):

- Updates on the Seed Lending Libraries available at each Library location.
- Updates on Foundation fundraising programs and events, such as the Summer Soiree, a Mystery Author Panel and Luncheon, and paid parking for the International Street Fair.
- Updates on Little Free Libraries located around the City.
- Updates on Foundation led Library programs.

6. LIBRARY DIRECTOR'S REPORT

6.1. Library Services Director's Report and Updates on Library Services

Leslie Hardy, Director of Community and Library Services, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling.
- Budget updates.
- Updates on building improvements and plans for future projects.
- The OPL Statistics at a Glance - June 2025 report was received and filed.

7. BOARD REPORTS

7.1. Reports from Chair

None.

7.2. Reports from Trustees

The Trustees had the following to report:

- The Woman's Club of Orange is interested in fundraising to contribute to the repairs for the fountain outside of the Orange Public Library & History Center.

8. NEW BUSINESS

8.1. Adoption of Proposed Computer and Internet Use Policy

A motion was made by Trustee Stevens, seconded by Trustee Zimmerman, to adopt the policy as presented.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, and Zimmerman

Noes: None

Absent: Martinez

9. ANNUAL MEETING BOARD BUSINESS

9.1. Fiscal Year 2025-26 Meeting Schedule

A motion was made by Trustee Cazares, seconded by Trustee Stevens, to approve the proposed meeting schedule with the condition of canceling the Regular Meeting scheduled for December 15, 2025.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, and Zimmerman

Noes: None

Absent: Martinez

9.2. Selection of Library Board of Trustees Officers

A motion was made by Trustee Stevens, seconded by Trustee Cazares, to elect Rebecca Martinez as Chair of the Library Board of Trustees for a one-year term effective September 15, 2025.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, and Zimmerman

Noes: None

Absent: Martinez

A motion was made by Trustee Stevens, seconded by Trustee Zimmerman, to elect Susie Huber as Vice Chair of the Library Board of Trustees for a one-year term effective September 15, 2025.

The motion carried by the following vote:

Ayes: Huber, Stevens, Cazares, and Zimmerman

Noes: None

Absent: Martinez

10. ADJOURNMENT

There being no further business, the meeting adjourned at 4:24 p.m.

The next Regular Orange Public Library Board of the Trustees meeting will be held on Monday, September 15, 2025 at 3:30 p.m. in the Rotary Room of the Orange Public Library & History Center.

Leslie Hardy
Community and Library Services Director



Agenda Item

Orange Public Library Board of Trustees

Item #: 6.1

9/15/2025

File #: 25-0524

TO: Chair and Members of the Orange Public Library Board of Trustees

THRU: Leslie Hardy, Community and Library Services Director

FROM: Jessica Wang, Executive Assistant

1. SUBJECT

Library Services Director's Report and Updates on Library Services

2. RECOMMENDED ACTION

Receive and file.

3. ATTACHMENTS

- OPL Statistics at a Glance - July 2025 Report



Agenda Item

Orange Public Library Board of Trustees

Item #: 6.1

9/15/2025

File #: 25-0524

TO: Chair and Members of the Orange Public Library Board of Trustees

THRU: Leslie Hardy, Community and Library Services Director

FROM: Jessica Wang, Executive Assistant

1. SUBJECT

Library Services Director's Report and Updates on Library Services

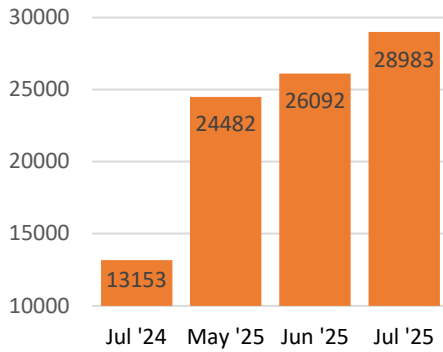
2. RECOMMENDED ACTION

Receive and file.

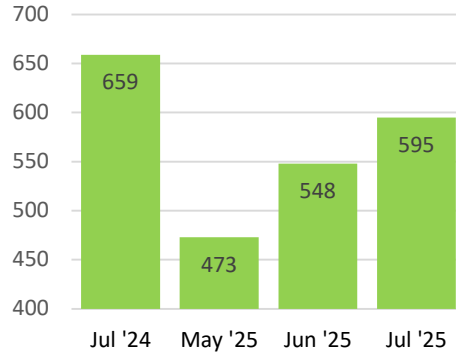
3. ATTACHMENTS

- OPL Statistics at a Glance - July 2025 Report

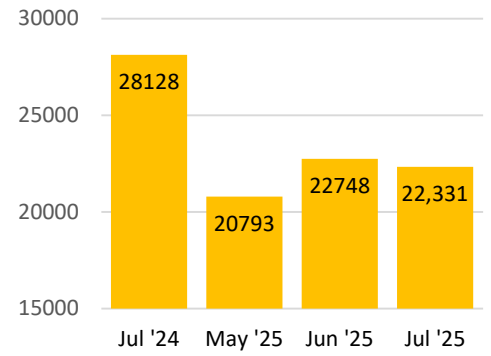
LIBRARY VISITS*



LIBRARY CARDS ISSUED

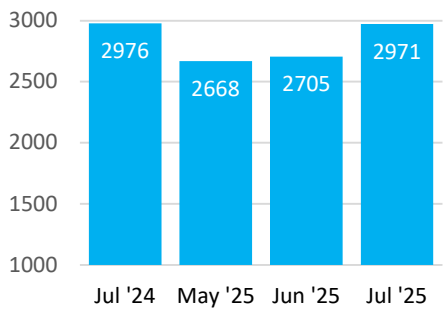


WEBSITE VISITS

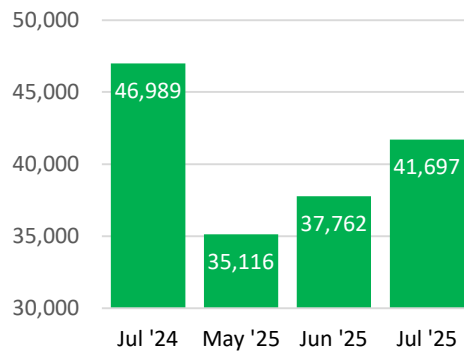


*July '24 is underreported due a software error.

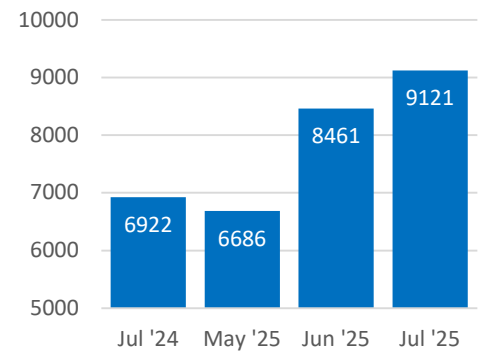
PUBLIC COMPUTER SESSIONS



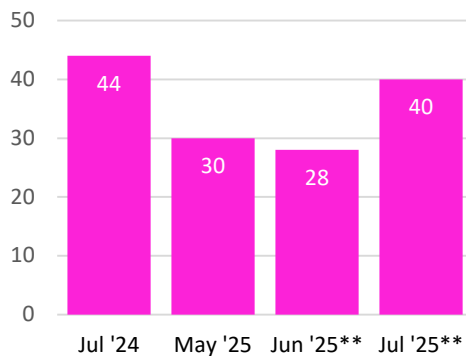
ITEMS BORROWED



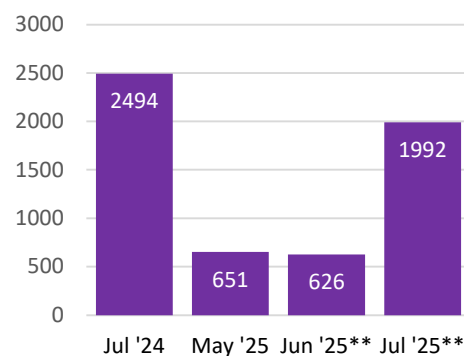
ITEMS DOWNLOADED



NUMBER OF PROGRAMS



PROGRAM ATTENDEES



**June/July '25 stats did not include the Lunch at the Library program

Note: All libraries under new operating hours beginning January 20, 2025.