



Agenda Item

Orange City Council

Item #: 3.6.

9/9/2025

File #: 25-0499

TO: Honorable Mayor and Members of the City Council

THRU: Jarad Hildenbrand, City Manager

FROM: Trang Nguyen, Finance Director

1. SUBJECT

Third Amendment to Agreement with OpenGov, Inc. for the City's budgeting and financial planning program, extending services for two years in the amount of \$187,000.

2. SUMMARY

In September 2019, the City Council awarded a five-year agreement with OpenGov, Inc. for a financial program used to provide budgeting and financial planning, organizational performance, and citizen engagement software tools. The third amendment to the agreement with OpenGov, Inc. will extend the agreement by two years and authorize additional services to support the City's restructured chart of accounts. The total cost of the amendment is \$187,000.

3. RECOMMENDED ACTION

Approve the Third Amendment to the agreement with OpenGov, Inc. for budgeting and financial planning software tools in the amount of \$187,000, including \$12,000 in additional services for configuration of the City's restructured chart of accounts; and authorize the Mayor and City Clerk to execute on behalf of the City.

4. FISCAL IMPACT

The expense for this amendment is \$85,695 for Fiscal Year 2025-26 and \$89,123 for Fiscal Year 2026-27, plus a one-time cost of \$12,000 for additional services to incorporate the City's restructured chart of accounts. The total amendment cost is \$187,000 and will be funded through the General Fund (100).

<u>Fiscal Year</u>	<u>Account No.</u>	<u>Account Description</u>	<u>Amount</u>
2025-26	100-1601-56999-	IT-Repair/Maint Services	\$86,000
2025-26	790-1801-55999- 251607-20-	Financial System Replacement	\$12,000
2026-27	100-1601-56999-	IT-Repair/Maint Services	\$89,000
Total			\$187,000

5. STRATEGIC PLAN GOALS

Goal 2: Enhance Economic Development and Achieve Fiscal Sustainability

Objective 2.11: Upgrade the current financial system

6. DISCUSSION AND BACKGROUND

On September 10, 2019, the City Council approved a five-year agreement with OpenGov, Inc. to provide budgeting and financial planning, organizational performance, and citizen engagement software tools.

On July 7, 2020, the City amended the agreement resulting in just over \$10,000 savings for year two. Subsequently, On November 24, 2024, the City Council approved an amendment to extend the term of the agreement to September 14, 2025.

The main function of OpenGov is management of the City's budget cycle by generating data and reports from financial systems, such as the City's previous financial system EDEN and the City's current financial system, Tyler Enterprise ERP, implemented in July. Leveraging the tools within the OpenGov program, the City has improved operational need projections and capital planning through performance reporting in a simplified and streamlined way. In addition, OpenGov has assisted with the compilation of the City's Budget Book, allowing for a more timely turnaround following budget adoption and improving accessibility of budget information for the City Council and the public.

To further align with the City's transition to a restructured chart of accounts within the Tyler Enterprise ERP system, OpenGov will provide configuration services at a one-time cost of \$12,000. These services are necessary to ensure proper integration of the new chart of accounts with OpenGov's budgeting and reporting tools.

This amendment is necessary to support the upcoming Fiscal Year 2025-26 budget development and to ensure continuity of service through FY 2026-27.

7. ATTACHMENTS

- Third Amendment to agreement with OpenGov (AGR 6838)