



Agenda Item

City Traffic Commission

Item #: 4.9.

10/11/2023

File #: 23-0656

TO: Chair and Members of the City Traffic Commission

THRU: Larry Tay, City Traffic Engineer

FROM: Dave Allenbach, Transportation Analyst

1. SUBJECT

Request for Permit Parking in Permit Parking Opportunity Area 3.

2. SUMMARY

This is a request to implement permit parking on streets listed below and located in Permit Parking Opportunity Area 3. The request meets all the requirements set forth in the City's Neighborhood Permit Parking Program.

3. RECOMMENDED ACTION

1. Approve the implementation of permit parking on:
 - a. Mount Vernon Avenue between Wayfield Street and Le May Court.
 - b. Park Lane between Mount Vernon and Sycamore Avenues.
 - c. Martha Avenue east of Park Lane.
 - d. Sycamore Avenue between Wayfield and Highland Streets.
 - e. Highland Street between Sycamore Avenue and south terminus.
2. Forward to the City Council for final approval.

4. FISCAL IMPACT

None. Implementation would require nominal staff time and minimal expenditures already approved in the City's operating budget.

5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community.

- b. Provide and maintain infrastructure necessary to ensure the safety of the public.

6. DISCUSSION AND BACKGROUND

The City's Neighborhood Permit Parking Program (NPPP) provides a mechanism for protecting residential streets from external parking overflow when certain criteria are satisfied. In order to streamline the permit parking application process in certain highly parked areas, the City Council established five Permit Parking Opportunity Areas (PPOA). PPOA are subject to different criteria and

procedures. Specifically, the application fee and parking occupancy study typically required are waived, and the required neighborhood support level is reduced from 75% to 55%.

After receiving a written request for permit parking for the aforementioned streets (in PPOA #3) from an eligible resident, staff mailed petition packages to affected property owners in August 2023. The polling process concluded on September 25th, the results of which indicated that all the petitioned streets individually demonstrated sufficient support for permit parking: 62% on Sycamore Avenue; 66% on Highland Street; 85% on Mt. Vernon Avenue; 75% on Martha Avenue; and 68% on Park Lane. Based on these support levels exceeding the NPPP minimum of 55%, staff recommends permit parking on said streets.

7. ATTACHMENTS

- Letter of Request
- Notification Letter
- Petition Area Map
- PPOA #3 Area Map
- NPPP Implementation Policy Update 2022

Dave Allenbach

From: Mike Curtis
Sent: Wednesday, August 9, 2023 10:20 PM
To: Dave Allenbach
Subject: Parking Permits

You don't often get email from [redacted] [Learn why this is important](#)

Dale,

I would like to request parking permit for east sycamore between Wayfield, and Highland st. Along with the rest of the neighborhood.

Thanks, MikeC

Orange, CA 92867

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CITY OF ORANGE

PUBLIC WORKS DEPARTMENTwww.cityoforange.org

TRAFFIC DIVISION
(714) 744-5540
FAX: (714) 744-5573

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(714) 532-6480
FAX: (714) 532-6444

ENGINEERING DIVISION
(714) 744-5544
FAX: (714) 744-5573

WATER DIVISION
(714) 288-2475
FAX: (714) 744-2973

September 27, 2023

Dear Resident/Property Owner:

The City has received a request for a **Neighborhood Permit Parking Program on Mt. Vernon Avenue, Park Lane, Sycamore Avenue, and Highland Street in Permit Parking Opportunity Area #3 (PPOA #3)**. This matter will be considered at the **October 11, 2023**, meeting of the City Traffic Commission (CTC), where Traffic Engineering staff will present their findings and recommendations. The meeting is scheduled at **5:30 p.m.**, in the **City Council Chamber**, located at 300 East Chapman Avenue.

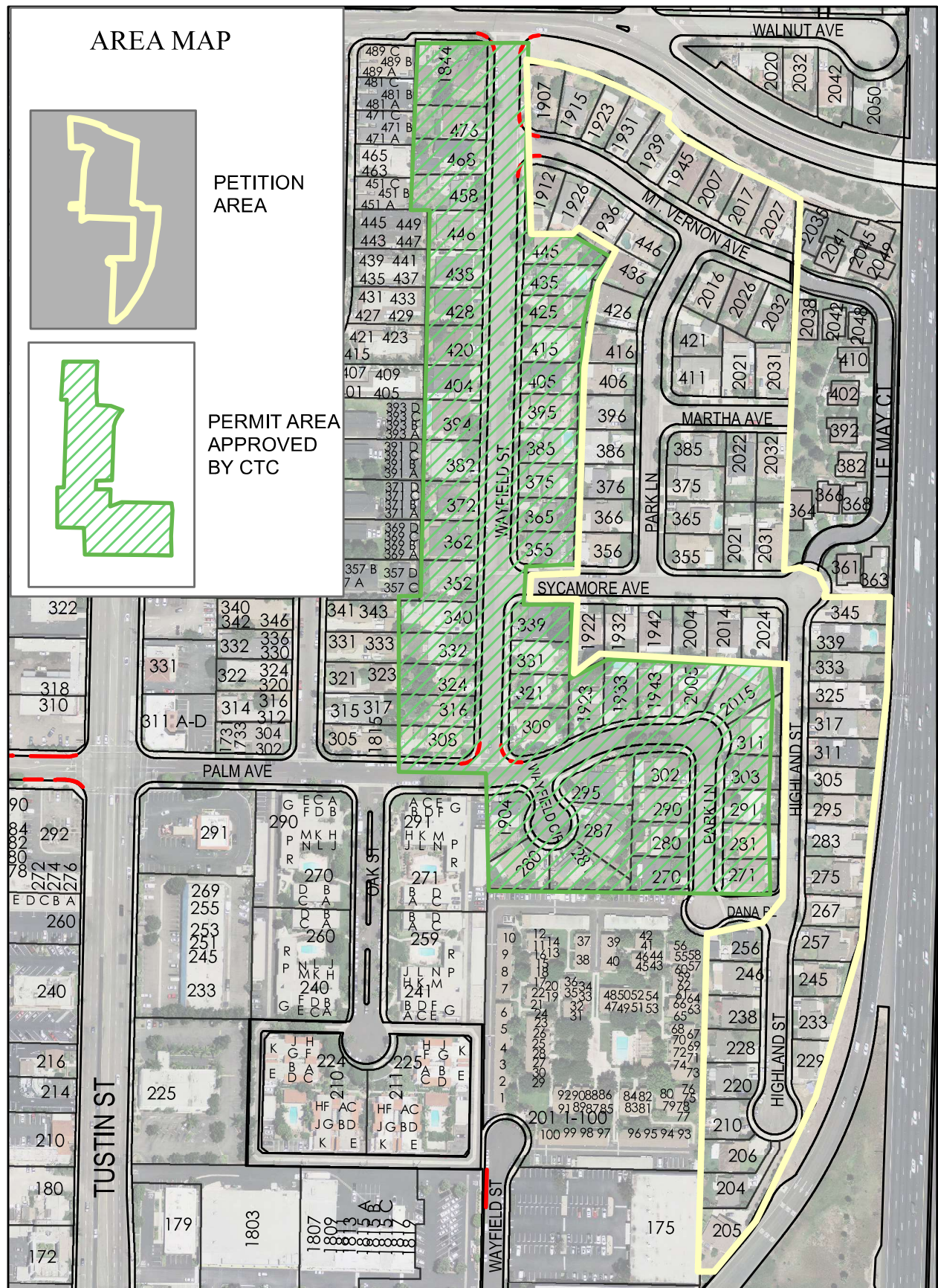
The CTC's decisions are final unless appealed. Any appeals must be filed in writing, with the Public Works Department, within 15 calendar days of the CTC's decision. Grounds for appeal must be stated in the appeal request; verbal appeals shall not be accepted.

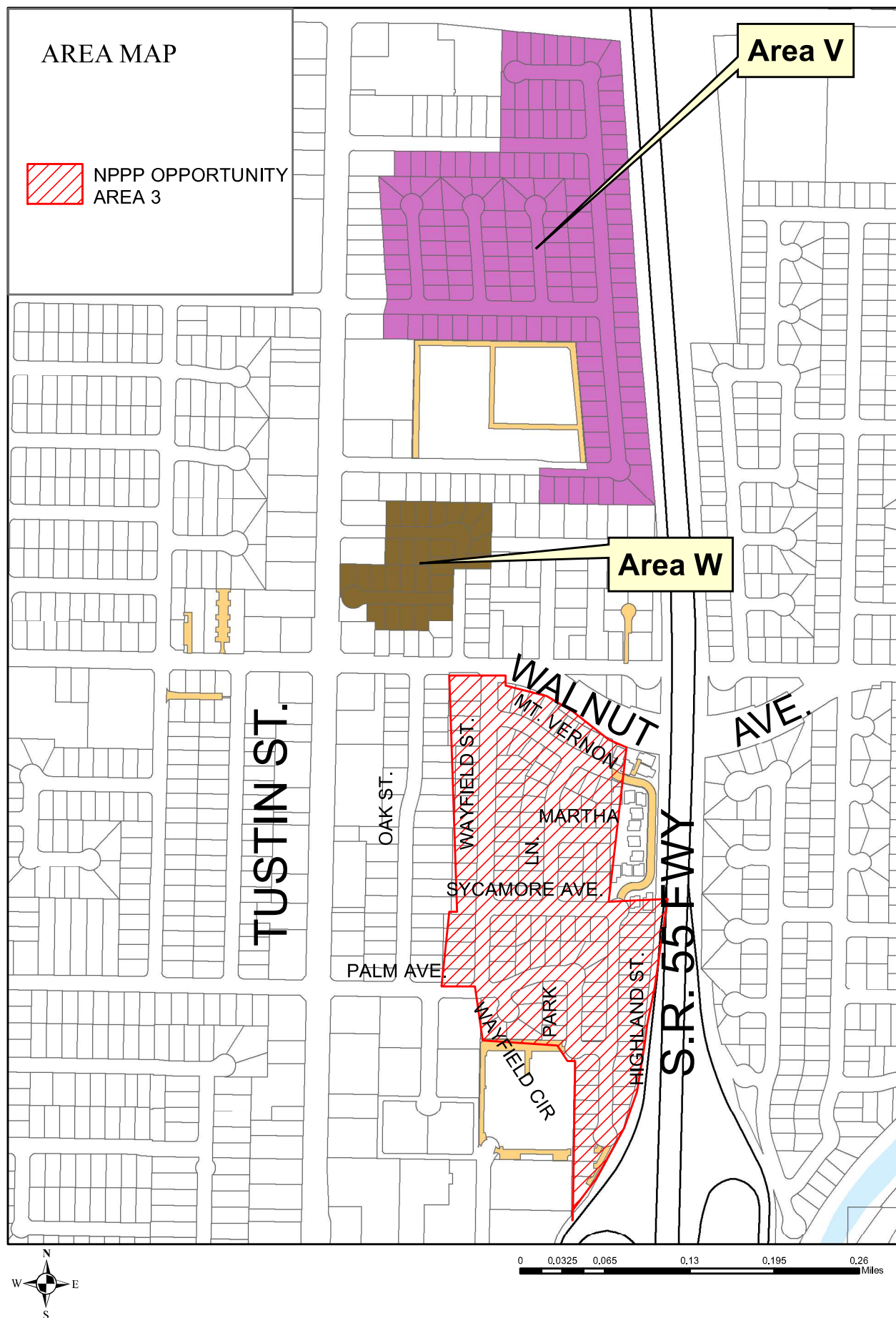
You and any other interested party are cordially invited to attend this meeting and express your opinions and/or concerns regarding this issue. Please feel free to contact Dave Allenbach at (714) 744-5540 or dallenbach@cityoforange.org if you have any questions.

Sincerely,

A blue ink signature of Larry Tay, P.E., PTOE, written over a horizontal line.

Larry Tay, P.E., PTOE
City Traffic Engineer





NEIGHBORHOOD PARKING PERMIT PROGRAM

IMPLEMENTATION POLICY

APPROVED BY CITY COUNCIL

August 9, 2022

Note: The Neighborhood Parking Permit Policy below does not apply to area “A”

- The program to mitigate the intrusion of college-oriented, commercial, institutional, multi-family residential (more than two units) or other long-term vehicular parking on streets in residential areas to assure that local residents and their guests have convenient parking on streets in proximity to their homes shall be referred to as the Neighborhood Parking Permit Program.
- Permit Parking shall only be permitted in single-family residential areas, where the problem is ongoing, and it is determined that the permit parking is the only solution. Only single-family residences and duplexes (two units on one lot) are qualified for this program.
- The Traffic Engineering Division shall determine the boundaries of the permit area for each request.
- Since Permit Parking Areas benefit certain residents, and not the general public, a “Permit Parking Program Application Fee” **\$1,000** shall be paid by the proponent(s) of each new or additional permit area, for consideration of the implementation of permit parking. (This could also be implemented with a **\$500** deposit and an additional **\$500** when the petition is issued.) (Exception: If within one year of implementing a new permit parking area there is spillover onto adjacent streets(s), a property owner on the affected street(s) may request expansion of that permit parking area. Such requests shall be exempt from the application fee but would need to meet the parking study and petition requirements.)
- The neighborhood parking permit areas that are adjacent to a K-12 school shall not be enforced during the school A.M. drop-off (from 7:30 am to 8:30 am) and P.M. pick-up time (from 1:30 pm to 3:00 pm) on days school is in session.
- Implement restricted hours for permit parking enforcement on an as-needed basis to address Recreational Intrusions and Business Intrusions. The intent of this policy change is to maximize the benefits of permit parking to the applicant neighborhood while minimizing impacts to adjacent property use to balance parking need with quality of lifestyle.
 - Institutional Intrusions (Universities, hospitals) shall remain 24/7/365.
 - Recreational Intrusions (Parks, Schools and Sports Complexes) shall be enforced from 8:00 a.m. to 8:00 p.m. or as otherwise approved.
 - Business Intrusions (Commercial Businesses) shall be enforced Monday through Friday 7:00 a.m. to 5:00 p.m. or as otherwise approved.

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- Implementation of Permit Parking Program areas will only be considered when the following are satisfied:
 1. **The area must abut an institutional, residential apartment, commercial or industrial use which is generating the parking intrusion.**
 2. **A minimum of 75% of the area residents must sign the petition in favor.**
 3. **Any identified problem must be on-going, not occasional or temporary.**
 4. **To demonstrate a need, 75% of the available on-street space in a proposed permit area must be occupied during the perceived problem times. Staff, through consultation with the applicant, shall determine appropriate dates and times for conducting the parking occupancy study. Up to three observations may be performed, at the discretion of the Traffic Engineering Division**
 5. **Staff must see evidence that required off street parking is being utilized.**
- Program shall not be approved to attempt to solve social problems that should be addressed through other means, such as Police or Code Enforcement.
- Program shall not be approved if the identified parking problems can be mitigated by less restrictive parking control measures. Council directs staff to identify the least restrictive permit hours to achieve the desired results.
- If recommended for approval by the City Traffic Commission, the Commission will direct the Traffic Engineering Division to prepare a resolution for adoption by the City Council.
- Number of permits per household (single family residence) shall be limited to 5 permits including guest permits. The total number of permits shall not exceed 5 per household. (Updated 6/12/18 per City Council)
- Number of permits for each unit of a duplex shall be limited to 2 permits (for registered vehicles only), plus 2 guest permits. The total of permits shall not exceed 4 permits per unit.
- Permits cost \$30 per household and are valid for 3 years. Permits are non-transferable and are invalid if the registered permittee moves from the household. (Updated 6/12/18 per City Council)
- Single day event guest permit (up to maximum of 20) are available 4 times per year at no cost to a resident.

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- To minimize sign pollution, permit parking area shall be identified by area posting wherever possible.
- The City Council may, at its discretion, create city-defined permit parking “opportunity” areas in locations with high parking demand potential. Residents within the boundaries of such areas can opt into permit parking on a block-by-block basis, similar to Area “A”. Requests in these areas shall be processed in a streamlined manner similar to Area “A” requests, with no application fee, no parking study, and minimum 55% support of the affected residents.

The City Manager/or his designee shall have the authority to suspend enforcement of neighborhood parking permit enforcement on a case-by-case basis for special requests.
