



Leslie Hardy  
Community Services Director

Nathalie Adourian  
Sr. Assistant City Attorney

Sofia So  
Executive Assistant

# AGENDA

## Park Planning and Community Events Commission July 16, 2024

### 5:30 PM Regular Session

City Council Chamber  
300 E. Chapman Avenue  
Orange, CA 92866

EUGENE FIELDS  
Chair

STEVE FREEMAN  
Vice Chair

ADAM LITWIN  
Commissioner

EVA PEREZ  
Commissioner

CHIP AHLSEWEDE  
Commissioner

ERIKA DE VRIES  
Commissioner

JAMES KUSHON  
Commissioner

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Welcome to the Park Planning and Community Events Commission. Regular meetings of the City of Orange Park Planning and Community Events Commission are held on the third Tuesday of January, March, May, July, September, and October at 5:30 p.m.

#### Agenda Information

The agenda contains a brief general description of each item to be considered. Written materials relating to an item on the agenda that are provided to the Park Commission after agenda packet distribution and within 72 hours before it is to consider the item will be made available for public inspection in the City Clerk's Office located at 300 E. Chapman Avenue, Orange, during normal business hours; at the Park Commission meeting; and made available on the City's website.

#### Public Participation

Park Planning and Community Events Commission meetings are streamed live and on-demand on the City's website at [www.cityoforange.org](http://www.cityoforange.org).

Pursuant to Government Code Section 54954.3, members of the public may address the Commission on any agenda items or matters within the jurisdiction of the governing body by using any of the following methods:

##### 1) In-Person

To speak on an item on the agenda, complete a speaker's card indicating your name, address, and identify the agenda item number or subject matter you wish to address. The card should be given to staff prior to the start of the meeting. General comments are made during the "Public Comments" section on the agenda. Public comments are limited to three (3) minutes per speaker, unless a different time limit is announced.

##### 2) Written Public Comments

Members of the public can submit their written comments electronically for the Park Commission's consideration by using the eComment feature on the Agenda page of the City's website at [www.cityoforange.org](http://www.cityoforange.org). To ensure distribution to the Park Commission prior to consideration of the agenda, we encourage the public to submit written comments by 3:00 p.m. the day of the meeting. All written comments will be provided to the Commissioners and posted on the City's website after the meeting.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

ADA Requirements: In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Community Services Department at (714) 744-7274. Notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

**1. OPENING/CALL TO ORDER**

**1.1 PLEDGE OF ALLEGIANCE**

Commissioner Eva Perez

**1.2 ROLL CALL**

**2. PUBLIC COMMENTS**

At this time, members of the public may address the Commission on matters not listed on the Agenda which are within the subject matter jurisdiction of the Commission, provided that NO action may be taken on off-agenda items unless authorized by law. Public Comments are limited to three (3) minutes per speaker.

**3. APPROVAL OF MINUTES**

**3.1. Approval of minutes of the City of Orange Park Planning & Community Events Commission Regular Meeting held on March 19, 2024.**

**Recommended Action:**

Approve minutes as presented.

**Attachments:**     [Staff Report](#)  
                                 [March 19, 2024 Regular Meeting minutes](#)

**4. COMMUNITY SERVICES DIRECTOR'S REPORT**

**5. ADJOURNMENT**

The next Regular Park Planning & Community Events Commission meeting will be held on Tuesday, September 17, 2024 at 5:30 p.m., in the Council Chamber.

I, Sofia So, Executive Assistant for the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, Police facility at 1107 N. Batavia, and uploaded to the City's website [www.cityoforange.org](http://www.cityoforange.org).

Date posted: July 11, 2024



# Agenda Item

## Park Planning and Community Events Commission

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**Item #:** 3.1.

7/16/2024

**File #:** 24-0421

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**TO:** Chair and Members of the Park Planning & Community Events Commission

**THRU:** Leslie Hardy, Community Services Director

**FROM:** Sofia So, Executive Assistant

### 1. SUBJECT

Approval of minutes of the City of Orange Park Planning & Community Events Commission Regular Meeting held on March 19, 2024.

### 2. SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

### 3. RECOMMENDED ACTION

Approve minutes as presented.

### 4. ATTACHMENTS

- March 19, 2024 Regular Meeting minutes



# Agenda Item

## Park Planning and Community Events Commission

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**Item #:** 3.1.

7/16/2024

**File #:** 24-0421

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**TO:** Chair and Members of the Park Planning & Community Events Commission

**THRU:** Leslie Hardy, Community Services Director

**FROM:** Sofia So, Executive Assistant

### 1. SUBJECT

Approval of minutes of the City of Orange Park Planning & Community Events Commission Regular Meeting held on March 19, 2024.

### 2. SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

### 3. RECOMMENDED ACTION

Approve minutes as presented.

### 4. ATTACHMENTS

- March 19, 2024 Regular Meeting minutes

## **MINUTES - DRAFT**

### **City of Orange**

#### **Park Planning and Community Events Commission**

March 19, 2024

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The Parks Planning & Community Events Commission of the City of Orange, California convened on March 19, 2024, at 5:30 p.m. in a Regular Meeting in the Council Chamber, 300 E. Chapman Avenue, Orange, California.

#### **1. OPENING/CALL TO ORDER**

Chair Fields called the meeting to order at 5:30 p.m.

##### **1.1 PLEDGE OF ALLEGIANCE**

Led by Commissioner Adam Litwin.

##### **1.2 ROLL CALL**

Commissioner Ahlswede joined the meeting at 5:33 p.m.

**Present** Freeman, Litwin, Ahlswede, de Vries, and Fields

**Absent** Perez, and Kushon

#### **2. PUBLIC COMMENTS**

None

#### **3. APPROVAL OF MINUTES**

##### **3.1. Approval of minutes of the City of Orange Park Planning & Community Events Commission Regular Meeting held on January 16, 2024.**

A motion was made by Vice Chair Freeman, seconded by Commissioner Litwin, to approve the minutes as presented. The motion carried by the following vote:

**Ayes:** Freeman, Litwin, Ahlswede, de Vries, and Fields

**Noes:** None

**Absent:** Perez, and Kushon

#### **4. COMMISSION BUSINESS**

##### **4.1. Presentation of design of the Skatepark at Grijalva Park Project.**

Commission provided feedback on the design of the Skatepark.

##### **4.2. Presentation of design of the New Park in West Orange.**

Commission provided feedback on the design of the new park in West Orange.

**5. COMMUNITY SERVICES DIRECTOR'S REPORT**

Recreation Services Manager Danielle Valadez provided an update on the Community Partnership program, Movie in the Park subcommittee meeting, and the Concerts in the Park subcommittee meeting.

**6. ADJOURNMENT**

The next Regular Park Planning & Community Events Commission meeting will be held on Tuesday, May 21, 2024, at 5:30 p.m., in the Council Chamber.

There being no further business, the meeting was adjourned at 6:41 p.m.

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Emily Bustamante  
Assistant Community Services Director