

MINUTES - DRAFT

City of Orange

Orange Public Library Board of Trustees

June 17, 2024

1. OPENING/CALL TO ORDER

Chair Martinez called the meeting to order at 3:31 p.m.

1.1 PLEDGE OF ALLEGIANCE

Chair Martinez led the flag salute.

1.2 ROLL CALL

Present: Montgomery, Stevens, and Martinez

Absent: Huber, and Calvert

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES

3.1. Approval of minutes of the Orange Public Library Board of Trustees Regular Meeting held on May 20, 2024.

A motion was made by Trustee Stevens, seconded by Trustee Montgomery, to approve the minutes as presented.

The motion carried by the following vote:

Ayes: Montgomery, Stevens, and Martinez

Noes: None

Absent: Huber, and Calvert

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Kathleen Stevens reported the following on behalf of the Friends of the Orange Public Library ("Friends"):

- Updates on the bookstore, internet sales, and memberships.
- Updates on specialty book sales.
- The Friends will meet in July to set goals.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

None.

6. LIBRARY DIRECTOR'S REPORT

6.1. Updates on Library Services

Amy Harpster, Interim Library Services Director, provided a report on current events at the Library, including:

- Updates on Library staff and scheduling.
- A recap of past Library events and programs and an update on current programs, including Summer Reading Club.
- Statistics from Library outreach and social media.
- An announcement of upcoming Library events and programs.
- Updates on building improvements and department financials.
- Updates on the Local History Center.
- The OPL Statistics at a Glance - May 2024 report was received and filed.

6.2. Financial Report Through May 2024

The May 2024 Financial Report was received and filed.

7. BOARD REPORTS

7.1 Reports from Chair

Chair Martinez had the following to report:

- Discussion of a pamphlet being made to easily explain the difference between the Board of Trustees, the Friends, and the Foundation to the public.
- Chair Martinez will reach out to the Orange Unified School District to inquire if their media specialists would be interested in a tour of the Orange Public Library & History Center.

7.2 Reports from Trustees

The Trustees had the following to report:

- Updates on Ukulele SOUP.
- Questions about the different volunteering opportunities available at the Library.

8. ANNUAL MEETING BOARD BUSINESS

8.1. Approval of the Proposed Meeting Dates for the 24-25 Fiscal Year

A motion was made by Trustee Montgomery, seconded by Trustee Stevens, to approve the proposed meeting schedule as presented.

The motion carried by the following vote:

Ayes: Montgomery, Stevens, and Martinez
Noes: None
Absent: Huber, and Calvert

8.2. Selection of Library Board of Trustees Officers

A motion was made by Trustee Stevens, seconded by Trustee Montgomery, to re-select the current incumbent officers, Rebecca Martinez as Chair and Susie Huber as Vice Chair, for a one year term effective July 15, 2024.

The motion carried by the following vote:

Ayes: Montgomery, Stevens, and Martinez

Noes: None

Absent: Huber, and Calvert

9. ADJOURNMENT

There being no further business, the meeting adjourned at 4:24 p.m.

The next Regular Orange Public Library Board of the Trustees meeting will be held on Monday, July 15, 2024 at 3:30 p.m. in the Rotary Room at the Orange Public Library & History Center.

Amy Harpster
Interim Library Services Director