



# Agenda Item

## Park Planning and Community Events Commission

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**Item #:** 4.1.

1/20/2026

**File #:** 26-0030

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**TO:** Chair and Members of the Park Planning & Community Events Commission

**THRU:** Leslie Hardy, Community Services Director

**FROM:** Emily Bustamante, Community Services Assistant Director

### 1. SUBJECT

Selection of Park Planning and Community Events Commission Officers

### 2. SUMMARY

As part of its responsibilities, the Park Planning and Community Events Commission will select a Chair and Vice Chair to lead the Commission meetings. The term will be effective from the March 2026 meeting through the first meeting of the 2027 calendar year. The Vice Chair will step into the role of the Chair in the event that the Chair is unavailable. At this time, staff is recommending that the Commission select its Chair and Vice Chair for a one-year term.

### 3. RECOMMENDED ACTION

Select a Chair and Vice Chair of the Park Planning and Community Events Commission for a one-year term.

### 4. FISCAL IMPACT

None.

### 5. STRATEGIC PLAN GOALS

Goal 3: Enhance Public Communication Strategy and Quality of Life.

### 6. DISCUSSION AND BACKGROUND

Section 2.60.040 of the Orange Municipal Code (OMC) states that the Park Planning and Community Events Commission (Commission) "...shall elect at its first meeting of the Calendar year, from its members, a chairman and a vice chairman. The terms of office for these officers shall be one year." The responsibility of the Commission Chair is to run the bimonthly meetings in accordance with the Brown Act and Roberts Rules of Order. Comparable boards and commissions commonly appoint the current Vice Chair to serve as Chair for the forthcoming year. At this time, staff is recommending that the Commission select its Chair and Vice Chair for a one-year term.

### 7. ATTACHMENTS

- None