

A. Organization Information

Case Id: 30108

Name: Assistance League® of Orange - 2027

Address: 124 S. Orange Street, Orange, CA 92866

A. Organization Information

Please provide the following information.

A.1. Applicant/Organization Name:

Assistance League® of Orange

A.2. Executive Director:

Claire Kocek

A.3. Phone:

7145325800

A.4. Email:

president@alorange.org

A.5. Funding Request:

\$20,000.00

A.6. Address:

124 S. Orange Street Orange, CA 92866

A.7. Mailing Address (if different from Business address):

A.8. Tax ID#

[REDACTED]

A.9. DUNS#:

[REDACTED]

PROJECT/PROGRAM

A.10. Project/Program Name:

Operation School Bell®

A.11. Project/Program Address:

124 S. Orange Street Orange, CA 92866

A.12. Additional project address locations?

No

A.13. Project/Program Manager:

Deida Conrad

A.14. Project/Program Manager Phone:

(714) 532-5800

A.15. Project/Program Manager Email:

[REDACTED]

FISCAL MANAGER

A.16. Fiscal Manager:

Diane Lanois

A.17. Fiscal Manager Phone:

(714) 532-5800

A.18. Fiscal Manager Email:

treasurer@alorange.org

GRANT CONTACT

A.19. Grant Application Contact:

Patricia Waasted

A.20. Grant Contact Phone:

(714) 812-6463

A.21. Grant Contact Email:

[REDACTED]

AUTHORIZED SIGNERS ON AGREEMENT

A.22. Name:

Claire Kocek

A.23. Title:

President

A.24. Email:

president@alorange.org

If secondary signer:

A.25. Name:

Renee Canuso

A.26. Title:

President Elect

A.27. Email:

preselect@alorange.org

QUARTERLY AND ANNUAL REPORTING CONTACT

A.28. Name:

Patricia Waasted

A.29. Title:

Grants Representative

A.30. Email:

[REDACTED]

B. Description

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B. Description

Please provide the following information.

ORGANIZATION DESCRIPTION

B.1. Provide a brief general description of your organization's goals and/or mission statement:

Assistance League® of Orange operates as a chapter of the nonprofit Assistance League organization which was established in 1919. It is an all volunteer, nonprofit organization dedicated to providing humanitarian services to those in need within the City of Orange. The Mission Statement for the Assistance League of Orange is: Assistance League of Orange volunteers transforming the lives of children and adults through community programs. Since its charter in 1941, Assistance League of Orange member volunteers have consistently provided quality service to the Orange area. During the 2024-2025 year, over 350 members contributed over 35,000 hours to serve 22,000 children and adults in our community.

PROJECT/PROGRAM DESCRIPTION and PURPOSE

B.2. Provide a description of the specific project or program being proposed, clearly stating what the project intends to provide or accomplish, and the specific activities for which funds will be used.

No child should attend school in dirty, ill-fitted or worn clothing. Assistance League® of Orange's Operation School Bell® Program provides elementary school aged children from low income families in Orange Unified School District (OUSD) with 2 pairs of long pants, 2 pairs of shorts/skorts, 3 polo shirts, a hooded sweat shirt, 8 pairs of socks, 6 pairs of underwear, and hygiene kit (shampoo, bodywash, toothbrush, toothpaste and lotion). The students that benefit from this program acquire a sense of pride, belonging and self confidence. OUSD representatives report that absences are reduced and the students no longer feel ashamed of their appearance. These students are more successful in school. CDBG funding is requested to provide new school clothing and a hygiene kit to 190 low income elementary school-age students in the Orange Unified School District under the Operation School Bell® Program.

C. Objective

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C. Objective

Please provide the following information.

NATIONAL OBJECTIVE

C.1. Check the National Objective Subcategory that your project meets the national objective of **Benefiting Low- and Moderate Income (LMI) Persons**:

National Objective Subcategories:

- Low Moderate Limited Clientele (LMC) – 51% of the beneficiaries of an activity have to be LMI**
- Low Moderate Area Benefit (LMA) – area where at least 51% of the residents are LMI persons**
- Low Moderate Income Housing Activities (LMH) - rental units and rehab units**

C.2. PROJECT SCHEDULE: Please estimate project completion timeline.

CDBG funding is requested to continue to provide new school clothing (two pairs of long pants , two pairs of shorts or skorts, a hooded sweatshirt, three polo shirts, six pairs of underwear, eight pairs of socks) and a hygiene kit (shampoo, body wash, toothbrush, toothpaste, etc.) to 190 low income elementary school-age students under the Operation School Bell® Program. In fiscal 2024-25 Operation School Bell ® provided clothing and hygiene kits to over 1,300 students in the Orange Unified School District. CDBG funding will help supplement the continued need and growth of the program. The Operation School Bell® Program is a signature Assistance League® Program. This link summarizes the impact of this program. <https://youtu.be/ZTiThGpAfqo>

D. Demographics

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D. Demographics

Please provide the following information.

RACE/ETHNICITY

D.1. Estimate the number of clients for each Race/Ethnic categories your project will serve:

Race/Ethnicity	Estimate number of clients that will be served from/in each Race/Ethnic category:	If Previously Funded: Number of clients served from/in each Race/Ethnic category:
White	182	193
Black/African American	2	2
Asian	5	5
American Indian/Alaskan Native		
Native American/Other Pacific Islander		
American Indian/Alaskan Native & White		
Asian & White		
Black/African American & White	1	
American Indian/Alaska Native & Black/African American		
Other Multi-Racial		
TOTAL	190	200

INCOME REQUIREMENTS

All funded projects and activities must meet the CDBG national objective of benefiting low to moderate income persons which is defined as “under 80% Area Median Income (AMI)”, (see current chart below). The AMI is subject to change based on HUD’s annual calculations and must be adjusted and adhered to throughout the life of the grant and subsequent affordability period.

FY 2025 Income Limits	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Extremely Low (30%) Income Limits	\$35,550	\$40,600	\$45,700	\$50,750	\$54,850	\$58,900	\$62,950	\$67,000
Very	\$59,250	\$67,700	\$76,150	\$84,600	\$91,400	\$98,150	\$104,950	\$111,700

Low (50%) Income Limits								
Low (80%) Income Limits	\$94,750	\$108,300	\$121,850	\$135,350	\$146,200	\$157,050	\$167,850	\$178,700

D.2. Please identify if your project will track income eligibility by household or by area:

Household

INCOME ELIGIBILITY:

- Eligible clients under this Contract shall be Extremely Low, Very Low, and/or Low-income individuals and/or families of all ethnic groups. Subrecipients shall document each participant's eligibility on intake sheets, or other such forms as to thoroughly document the client's household income.
- Agencies and organizations receiving CDBG funding must be able to document that the individuals, or households, or the area the project serves meets the HUD minimum 51% low to moderate-income requirement.
 - **Extremely low-income** which is defined as household income that is 30% or lower of the HUD median income for Orange County,
 - **Very low-income** which is defined as household income that exceeds 30% but does not exceed 50% of the HUD median income for Orange County, and
 - **Low income** is defined as household income at or below 80% of the median income for Orange County.

E. Measurements & Outcomes

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E. Measurements & Outcomes

Please provide the following information.

E.1. CONSOLIDATED PLAN ACTIVITY: (check one)

Affordable Housing (Create or Maintain)	<input type="checkbox"/>
Homelessness (Activities to end homelessness)	<input type="checkbox"/>
Community Development (Public Services or Public Facilities)	<input checked="" type="checkbox"/>

E.2. PERFORMANCE MEASUREMENT: The U.S. Department of Housing and Urban Development (HUD) requires a performance measurement system to better capture data for the activities that are undertaken with CDBG funding. For each proposed activity, an objective, an outcome, and performance indicator must be identified.

A. Primary Objectives: Check One

- Create Suitable Living Environment** – this objective relates to activities that are designed to benefit communities, families, or individuals by addressing issues in their living environment.
- Provide Decent Affordable Housing** – this activity focuses on housing programs where the purpose of the program is to meet individual family or community needs and not programs where housing is an element of a larger effort.
- Create Economic Opportunities** – this objective applies to the types of activities related to economic development, commercial revitalization, or job creation.

B. Primary Outcome: Check One

- Availability/Accessibility** – Activity that makes services, infrastructure and/or shelter available and accessible.
- Affordability** – Activity that provides affordability in the creation of affordable housing, transportation, or daycare.
- Sustainability** – Activity which promotes livable or viable communities or neighborhoods by providing services or by removing slums or blighted areas.

E.3. SPECIFIC OUTCOME INDICATORS: Number of Unduplicated Persons/Households to be assisted by this Program:
190 OUSD students

Of the Total Persons Assisted, how many will:

Have new or continued access to this service or benefit:	190
Have improved access to this service or benefit:	

Receive a service or benefit that is no longer substandard:	
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Of the Total Persons Assisted, the number of:

Homeless Persons Given Overnight Shelter:	
Beds Created in Overnight Shelter or Other Emergency Housing:	

F. Budget

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F. Budget

Please provide the following information.

F.1. Total budget must match the amount of funding being requested:

DIRECT COSTS:

BUDGET CATEGORY	PROPOSED AMOUNT OF CDBG FUNDS	PROPOSED AMOUNTS OF OTHER	TOTAL PROGRAM COSTS
Personnel Salaries	\$0.00	\$0.00	\$0.00
Supplies	\$20,000.00	\$0.00	\$20,000.00
Construction	\$0.00	\$0.00	\$0.00
Supplies/Other	\$0.00	\$0.00	\$0.00
TOTAL	\$20,000.00	\$0.00	\$20,000.00

F.2. OTHER SOURCES OF FUNDS (if applicable): Include all potential or anticipated funding sources, other local, State, or Federal Grants, conventional bank loans, tax credits, etc. Indicate the status of commitment of funding source, i.e. secured, committed or application pending with anticipated dates of final funding decisions. (click Add Row)

Type of Contribution	Source of Contribution	Estimated Amount	Status
Thrift Shop Sales	80%	\$100,000.00	Pending 6/1/2026
Embrace Orange Fundraiser	20%	\$30,000.00	Pending 6/1/2026
		\$130,000.00	

G. Audit & Performance

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G. Audit & Performance

Please provide the following information.

AUDIT INFORMATION

G.1. Please provide the date of the most recent audit of your organization. Describe any findings or concerns which may have been cited in the audit or in any accompanying management letter particularly any pertaining to the use of CDBG funds. Also, describe any action taken to correct identified findings or concerns.

The Assistance League of Orange's finances are reviewed annually by a Certified Public Account. The most recent review as of May 31, 2024 indicates that there were no concerns regarding use of CDBG funds.

G.2. PAST PERFORMANCE:

A. Funding Expenditure Status. Enter dollar amounts

FY Year	Amount Awarded	Remaining
2025-26	\$14,658.00	\$14,658.00
2024-25	\$15,000.00	\$0.00
2023-24	\$15,000.00	\$0.00
TOTAL	\$44,658.00	\$14,658.00

B. Goals - If your agency was funded previously, were the stated goals met, and if not explain why and what your agency is doing to ensure these goals are met in the future:

Assistance League® of Orange has met the stated funding goals every year we have received CDBG funds. We usually spend all of the funds during the first period of the quarter, as this is when the school year starts and the students need the clothing the most. Due to concerns regarding self reporting documents, the reporting forms for the students were not completed in the first quarter of the 2025-26 grant period. We also incurred additional costs for our supplies. In the 2024-25 grant period it was estimated that costs were \$76.92. Clothing costs are now estimated at \$105.30. This means CDBG funds will be used to dress 139 OUSD students as opposed to the 205 that we originally applied for. We anticipate having all funds spent by the end of the grant period. The need for uniforms continues to grow and CDBG funding allows Assistance League® of Orange to dress even more low income students. In fiscal 2024-25 over 1,300 low income students received clothing and hygiene kits through the Operation School Bell® program.

H. Required Documents

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H. Required Documents

Please provide the following information.

Articles of Incorporation

Attachment 1 ALO Articles of Incorporation 5-12-1950.pdf

Board Minutes-Recent Board of Director's Meeting Minutes

2025-10-22 Board Meeting Minutes adopted 11-19-2025 (1).pdf

Bylaws

AL Orange Bylaws Adopted 4-14-2023.pdf

Census Tract Table

***No files uploaded*

Low/Moderate Area Map

***No files uploaded*

Organizational Chart

Organization Chart 2025-26.docx

Recent Audited Financial Statements

FY23-24_Reviewed Financial Statements_Final.pdf

Service Area Map

***No files uploaded*

Tax status-IRS 501(c)(3) Letter

Attachment ALO 501 (c)(3) Tax Exempt Letter.pdf

Timeline of Expenditures **Required*

Attachment 8 ALO OSB Timeline of Expenditures 2025-2026.xlsx

Timeline of Program/Project Milestones **Required*

Attachment 7 ALO OSB Timeline of Program Milestones 2025-26.xlsx

Other Documentation

***No files uploaded*

Certification

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Certification

I hereby certify that all information contained herein and attached hereto is accurate to best of my knowledge:

Signature:

Claire A Kocek

Electronically signed by president@alorange.org on 12/26/2025 3:37 PM

Title:

President