

MINUTES - FINAL

City of Orange

**Community Development Block Grant
Program Committee**

October 16, 2025

The Community Development Block Grant (CDBG) Program Committee of the City of Orange, California convened on October 16, 2025, at 6:00 p.m. in a Special Meeting in the Weimer Room, 300 E. Chapman Avenue, Orange, California.

1. OPENING/CALL TO ORDER

Chair Benson called the meeting to order at 6:05 p.m.

1.1 PLEDGE OF ALLEGIANCE

Committee Member Le led the flag salute.

1.2 ROLL CALL

Present: St. Clair, Le, Muselli, Vaughn, Buttress, and Benson

Absent: None

2. PUBLIC HEARINGS

2.1. Public Hearing for the Substantial Amendment to the Fiscal Year 2025-2026 Annual Action Plan that is included in the 2025-2029 Consolidated Plan.

Jessica Herrera, Housing Manager, reviewed a presentation highlighting details of the proposed Business Façade Program.

Committee Members discussed the creation of a Community Development Business Façade Program activity under the Community Development Block Grant (CDBG) funding.

Chair Benson opened the Public Hearing at 6:42 p.m. There being no public comments, Chair Benson closed the Public Hearing at 6:42 p.m.

A motion was made by Committee Member Buttress, seconded by Committee Member Le, to recommend the following amendments to the 2025-2026 Annual Action Plan:

1. Create a Community Development Business Façade Program activity under the Community Development Block Grant (CDBG).

2. Allocate \$100,000 to the Community Development Business Façade Program from the following sources:

-\$54,259 from the Fiscal Year 2025-2026 Community Development Business Assistance Program (Admin) to Community Development Business Façade Program;

-\$36,973.89 from Fiscal Year 2022-2023 unspent entitlement funds
-\$8,767.11 from Fiscal Year 2023-2024 unspent entitlement funds

3. Increase the grant award to \$50,000 for each eligible business instead of the \$25,000 proposed in the staff report.

The motion carried by the following vote:

Ayes: St. Clair, Le, Muselli, Vaughn, Buttress, and Benson

Noes: None

Absent: None

3. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 6:50 p.m.

The next Regular CDBG Program Committee meeting will be held on February 12, 2026, at 6:00 p.m. in the Weimer Room located at 300 E. Chapman Avenue, Orange, CA 92866.

/s/Jessica Herrera

Jessica Herrera
Housing Manager