



Agenda Item

City Council

Item #: 3.10.

11/14/2023

File #: 23-0647

TO: Honorable Mayor and Members of the City Council

THRU: Tom Kisela, City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

Appropriation of \$43,082 from the Old Towne West Metrolink Parking Structure parking revenue collected during the Orange International Street Fair to be used for maintenance costs.

2. SUMMARY

During the Orange International Street Fair, revenues are generated through parking fees collected at the Old Towne West Metrolink Parking structure. These funds assist with offsetting maintenance costs of the structure.

3. RECOMMENDED ACTION

1. Accept into the City's revenue budget \$43,082 in Metrolink Parking Structure funds from the parking fees into revenue account 100.0000.48380.17006, General Fund - Street Fair Metrolink Parking.
2. Authorize the appropriation of \$43,082 into expenditure account number 100.5028.51450.20421, General Fund - Other Maintenance Metrolink Parking Structure.

4. FISCAL IMPACT

The total appropriation for maintenance costs is funded by the revenue received from the Orange International Street Fair parking fees.

5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community

- b: Provide and maintain infrastructure necessary to ensure the safety of the public.

Goal 2: Be a fiscally healthy community

- b: Analyze future fiscal needs and potential revenue opportunities.

6. DISCUSSION AND BACKGROUND

During the Orange International Street Fair, the Old Towne West Metrolink Parking Structure is offered to visitors for parking. Visitors pay a fee upon entrance to the structure. The funds collected assist with ongoing parking structure maintenance costs. The City of Orange received \$43,082 in net revenue during the three-day event.

In November 2018, the City Council approved the Old Towne West Metrolink Parking Structure Management and Maintenance Plans with the Federal Transit Agency through the Orange County

Transportation Agency. Under this plan, any revenue received from the parking structure is limited to the use of maintenance costs related to the parking structure. Using the revenue to offset salaries and benefits are prohibited. Staff is requesting to pass-through the revenue received by accepting the funding into the General Fund as revenue and then in a corresponding action appropriate the funding for General Fund parking structure maintenance expenditures for Fiscal Year 2023-2024.

7. ATTACHMENTS

- None