



Marissa Moshier  
Historic Preservation Planner

Jessica Wang  
Administrative Specialist

# AGENDA

## Design Review Committee October 07, 2020

### 5:30 PM Regular Session

MARY ANNE SKORPANICH  
Chair

CAROL FOX  
Vice Chair

ANNE MCDERMOTT  
Committee Member

ROBERT IMBODEN  
Committee Member

TIM MCCORMACK  
Committee Member

Various Teleconference Locations

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#### SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Please be advised that some, or all, of the City of Orange Design Review Committee (DRC) members and staff will participate in meetings via teleconference.

In response to the Governor's Executive Orders, and to ensure the health and safety of our residents by limiting contact that could spread the COVID-19 virus, the public is not permitted to convene in person for this public meeting.

#### PUBLIC PARTICIPATION

In place of in-person attendance, members of the public are encouraged to watch from the safety of their homes in one of the following ways: Spectrum Cable Channel 3 and AT&T U-verse Channel 99, or streamed live and on-demand on the City's website at [www.cityoforange.org](http://www.cityoforange.org).

Members of the public can submit their written comments electronically for the DRC's consideration by emailing them to [DRCpubliccomment@cityoforange.org](mailto:DRCpubliccomment@cityoforange.org) with the subject line "Public Comment Item # (insert the item number relevant to the comment)" or "Public Comment Non-agenda Item" for general public comments. Please submit all written comments before 11:00 a.m. prior to the commencement of the meeting. Written comments received by 11:00 a.m. may be read aloud by staff at the meeting during the appropriate agenda item. Comments shall be limited to 3 minutes per person; any portion of the comment that exceeds 3 minutes will not be read aloud. Off-agenda comments shall be limited to a cumulative 30 minutes for all comments unless changed at the discretion of the DRC. Written comments received after 11:00 a.m. and during the meeting prior to the call for public comment for each agenda item will be available to the DRC as part of the public record, but will not be read aloud during the meeting.

The public can also record their comments by calling (714) 744-7271 no later than 4:00 p.m. before the meeting. All public comments will be provided to the DRC members and compiled as part of the record. Contact the City Clerk's Office at (714) 744-5500 with any questions.

NOTE: Any public record that is distributed less than 72 hours prior to the DRC meeting will be made available at the City Clerk's Office and posted on the City's website.

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Clerk's office at (714) 744-5500. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility to this meeting.

**1. OPENING****1.1 CALL TO ORDER****1.2 PLEDGE OF ALLEGIANCE TO THE FLAG****1.3 ROLL CALL****1.4 PUBLIC COMMENTS**

Opportunity for members of the public to address the Design Review Committee on matters not listed on the Agenda. Members of the public can submit their comments in writing for the Committee's consideration by sending them to [DRCpubliccomment@cityoforange.org](mailto:DRCpubliccomment@cityoforange.org) or by calling (714) 744-7271.

**2. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the Design Review Committee and will be enacted by one motion. There will be no separate discussion of said items unless members of the Design Review Committee, staff or the public request specific items removed from the Consent Calendar for separate action.

**2.1. Approval of meeting minutes of the Design Review Committee of the City of Orange for the September 16, 2020 Regular Meeting.****Recommended Action:**

Approve minutes as presented.

**Attachments:**     [September 16, 2020 Regular Meeting minutes](#)  
                              [09-16-2020 DRC Minutes REDLINE.pdf](#)

**3. NEW AGENDA ITEMS****3.1. Design Review No. 5009-20, Orange Plaza Inn, 137 E. Maple Avenue and 230 N. Orange Street****Recommended Action:**

- A proposal to remodel and convert an existing building, formerly used as a mortuary, to a twelve-room hotel with accessory event space.
- 137 E. Maple Avenue and 230 N. Orange Street, Old Towne Historic District
- Staff Contact: Marissa Moshier, (714) 744-7243, [mmoshier@cityoforange.org](mailto:mmoshier@cityoforange.org)
- DRC Action: Recommendation to Planning Commission

**Attachments:**     [Attachment 1 Vicinity Map](#)  
                              [Attachment 2 Site Photographs](#)  
                              [Attachment 3 Historic Resource Survey Forms](#)  
                              [Attachment 4 Project Description](#)  
                              [Attachment 5 Exterior Colors and Materials](#)  
                              [Attachment 6 Light Fixture Cut Sheets](#)  
                              [Attachment 7 Citrus Tree Availability Letter](#)  
                              [Attachment 8 DRC Meeting Minutes June 17 2020](#)  
                              [Attachment 9 Public Comments](#)  
                              [Attachment 10 Project Plans](#)

#### **4.     ADJOURNMENT**

The next regular meeting will be held on Wednesday, October 21, 2020 at 5:30 PM in the Council Chamber.

##### APPEAL PROCEDURE

Any final determination by the Design Review Committee may be appealed, and such appeal must be filed within 15 calendar days after the action is taken. This appeal shall be made in written form to the Community Development Department, accompanied by an initial appeal deposit of \$1,000.00.

The Community Development Department, upon filing of said appeal, will set petition for public hearing before the City Planning Commission at the earliest possible date.

If you challenge any City of Orange decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda or in written correspondence delivered to the Design Review Committee at, or prior to, the public hearing.

I, Jessica Wang, Administrative Specialist, of the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Police facility at 1107 North Batavia, and uploaded to the City's website [www.cityoforange.org](http://www.cityoforange.org).

Under the declaration of a local emergency, the City of Orange attempted to post at the following location, but due to their closure, was unable to: Orange Main Public Library, 407 E. Chapman Avenue.

Date posted: October 1, 2020