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# AGENDA

## Design Review Committee April 07, 2021

### 5:30 PM Regular Session

Various Teleconference Locations

CAROL FOX  
Chair

ROBERT IMBODEN  
Vice Chair

ANNE MCDERMOTT  
Committee Member

TIM MCCORMACK  
Committee Member

MARY ANNE SKORPANICH  
Committee Member

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### SPECIAL NOTICE REGARDING CORONAVIRUS (COVID-19)

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19. On March 17, 2020, Governor Newsom issued Executive Order N-29-20 (superseding the Brown Act related provisions of Executive Order N-25-20 issued on March 12, 2020), which allows a local legislative body to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. Pursuant to Executive Order N-29-20, please be advised that some, or all, of the City of Orange Design Review Committee Members and staff will participate in meetings via teleconference.

In response to the Governor's Executive Orders, and to ensure the health and safety of our residents by limiting contact that could spread the COVID-19 virus, there will be no members of the public in attendance at Design Review Committee meetings, except to provide in-person Public Comment as outlined below.

### PUBLIC PARTICIPATION

In place of in-person attendance, the Design Review Committee meeting may be viewed in one of the following ways: Spectrum Cable Channel 3 and AT&T U-verse Channel 99, or streamed live and on-demand on the City's website at [www.cityoforange.org](http://www.cityoforange.org).

#### 1) Public Comments via e-mail or eComment

Members of the public can submit their written comments electronically for the DRC's consideration by emailing them to [DRCpubliccomment@cityoforange.org](mailto:DRCpubliccomment@cityoforange.org) with the subject line "Public Comment Item # (insert the item number relevant to the comment)" or "Public Comment Non-agenda Item" for general public comments. The public can also submit written comments on the City's eComment page. Please visit the City's website at [www.cityoforange.org](http://www.cityoforange.org), click Current City Council Agenda (under Popular Links), then click the eComment link for this DRC meeting. To ensure distribution to the DRC prior to consideration of the agenda, we encourage the public to submit comments by 3:00 p.m. the day of the meeting. All public comments will be provided to DRC Members, posted on the City's website, and compiled as part of the record.

**Effective February 18, 2021, written comments will no longer be read aloud.**

**2) In-person Comments**

Members of the public can provide in-person comments via microphone in the Council Chamber at City Hall. Social distancing measures will be in place, masks are required, and once a participant has made a public comment, the participant will be asked to exit the building. Public comments are limited to three (3) minutes per speaker.

**3) Public Comments via recorded voicemail message**

Finally, the public can record their comments by calling (714) 744-7271 no later than 4:00 p.m. the day of the meeting. Recorded messages will not be played at the meeting, but will be provided to the Design Review Committee.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

NOTE: Any public record that is distributed less than 72 hours prior to the DRC meeting will be made available at the City Clerk's Office and posted on the City's website.

**1. OPENING****1.1 CALL TO ORDER****1.2 PLEDGE OF ALLEGIANCE****1.3 ROLL CALL****1.4 PUBLIC COMMENTS**

Opportunity for members of the public to address the Committee on matters not listed on the Agenda which are within the subject matter jurisdiction of the DRC. Members of the public can submit their comments in writing for the Committee's consideration by sending them to [DRCpubliccomment@cityoforange.org](mailto:DRCpubliccomment@cityoforange.org) or by clicking on the City's eComment page. In addition to electronic comments, members of the public can provide in-person comments via microphone in the Council Chamber. Public Comments are limited to three minutes per speaker. Finally, the public can leave a recorded message by calling (714) 744-7271. Please refer to pages 1 and 2 of the agenda for more information and detailed instructions.

**2. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the Design Review Committee and will be enacted by one motion. There will be no separate discussion of said items unless members of the Design Review Committee, staff or the public request specific items removed from the Consent Calendar for separate action.

**2.1. Approval of meeting minutes of the Design Review Committee of the City of Orange for the February 18, 2021 Adjourned Regular Meeting and March 3, 2021 Regular Meeting.****Recommended Action:**

Approve minutes as presented.

**Attachments:**

[Staff Report](#)

[February 18, 2021 Adjourned Regular Meeting minutes](#)

[March 3, 2021 Regular Meeting minutes](#)

**2.2. Design Review No. 5024-21, McClean Design Office, 391 S. Glassell Street**

**A proposal to replace exterior doors on the east elevation and remove a garage door and replace it with a folding window on the south elevation of a non-contributing commercial building in the Old Towne Historic District.**

**Recommended Action:**

Final Determination

**Attachments:**     [Staff Report](#)  
                              [Attachment 1 Vicinity Map](#)  
                              [Attachment 2 Site Photographs](#)  
                              [Attachment 3 Historic Resource Survey Form for 391 S. Glassell Street](#)  
                              [Attachment 4 Design Review No. 4597-11 Approval Letter](#)  
                              [Attachment 5 Applicant Letter of Explanation](#)  
                              [Attachment 6 Project Plans](#)

### **3. CONTINUED ITEMS**

#### **3.1. DRC No. 4991-19, Nexx Burger, 2940 E. Chapman Avenue - Continued from January 6, 2021**

A proposal to redevelop a former full-service restaurant site with a new 2,460 square foot drive-through fast food restaurant, 610 square foot outdoor dining area, and related site improvements.

**Recommended Action:**

Recommendation of approval to the Planning Commission.

**Attachments:**     [Staff Report](#)  
                              [Attachment 1 Vicinity Map](#)  
                              [Attachment 2 January 6, 2021 DRC Meeting Minutes](#)  
                              [Attachment 3 Applicant's Responses to Comments from the January 6, 2021 DRC Meeting](#)  
                              [Attachment 4 Architectural and Civil Plans, Date Stamped March 18, 2021; Colors and Materials Board Available at Planning Counter](#)  
                              [Attachment 5 Sign Plans, Date Stamped March 18, 2021](#)

### **4. ADJOURNMENT**

The next regular meeting will be held on Wednesday, April 21, 2021 at 5:30 p.m. via various teleconference locations.

I, Jessica Wang, Administrative Specialist, of the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, Police facility at 1107 North Batavia, and uploaded to the City's website [www.cityoforange.org](http://www.cityoforange.org).

Date posted: April 1, 2021

In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Clerk's office at (714) 744-5500. Notification at least 48 hours prior to the meeting will enable the City to make arrangements to assure accessibility to this meeting.

APPEAL PROCEDURE

Any final determination by the Design Review Committee may be appealed, and such appeal must be filed within 15 calendar days after the action is taken. This appeal shall be made in written form to the Community Development Department, accompanied by an initial appeal deposit of \$1,000.00.

The Community Development Department, upon filing of said appeal, will set petition for public hearing before the City Planning Commission at the earliest possible date.

If you challenge any City of Orange decision in court, you may be limited to raising only those issues you or someone else raised at the public hearing described on this agenda or in written correspondence delivered to the Design Review Committee at, or prior to, the public hearing.