



## FAIR POLITICAL PRACTICES COMMISSION

1102 Q Street • Suite 3000 • Sacramento, CA 95811  
(916) 322-5660 • Fax (916) 322-0886

October 22, 2020

Pamela Coleman  
City of Orange  
300 E. Chapman Avenue  
Orange, CA 928656

Re: Certification of Electronic Filing System for Statements of Economic Interests  
System Acceptance Number (SAN): 102000313-NFH-0313

Dear Ms. Coleman:

Congratulations! We are pleased to inform you that your agency's system for electronic filing of the Statements of Economic Interests (Form 700) has been approved. We are excited to see agencies moving toward electronic filing systems, which have been shown to provide several benefits – time and cost savings for the agency, easier filing and time savings for filers.

As a condition of your approval, **within 14 days**, please provide to us via e-mail a sample Form 700 that includes the required electronic date stamp and the System Acceptance Number (SAN), as assigned above, displayed at the top of the first page of the Form 700. Please continue to use this number on the cover page of all future electronically filed statements. The sample can be e-mailed to Cyndi Glaser at [cglaser@fppc.ca.gov](mailto:cglaser@fppc.ca.gov).

*Effective January 1, 2018, for Form 700 statements that are filed electronically and required to be forwarded to the FPPC, your agency's systems are required to allow electronic data exchange with the FPPC electronic system.*

In addition:

- E-mails may contain multiple electronic filings.
- Only send one **unredacted** version of each electronically filed statement. Do not send redacted versions.
- Do not e-mail a non-electronically filed statement (i.e., one that contains a signature). These statements must be sent via US postal service as we are required to receive an original signature.

As a reminder, pursuant to Regulation 18756, each agency is required to update its system annually to conform with Commission-approved changes to the Form 700. In addition, if a significant change of product or system architecture takes place *or five years have passed since the initial or most recent Commission certification*, an agency must request re-certification.

Please note that if your agency's program includes the conflict of interest disclosure categories, the Commission does not approve the accuracy of such information. The conflict of interest code categories and the assignments are the sole responsibility of the agency.

If you have any questions, please feel free to contact Cyndi Glaser at 916-327-5966.

Sincerely,

A handwritten signature in cursive script that reads "wangjue".

Jue Wang  
Admin. Division Manager

A handwritten signature in cursive script that reads "Larry Crabtree".

Larry Crabtree  
Chief Information Officer