



Agenda Item

City Council

Item #: 3.12.

7/13/2021

File #: 21-0341

TO: Honorable Mayor and Members of the City Council
THRU: Rick Otto, City Manager
FROM: Bonnie Hagan, Assistant City Manager/Community Services Director

1. SUBJECT

Appropriation of \$40,104.20 in revenue from community partnership donations and user group sports field maintenance.

2. SUMMARY

Collected and donated revenues are recommended to be appropriated for annual City special events and sports field maintenance.

3. RECOMMENDED ACTION

1. Accept into the City's revenue budget \$40,104.20 in community partnership donations and user group sports field maintenance into the following accounts in the General Fund:
\$20,000.00 100.7015.48390.20473 Donations-Special Events 2021 Season
\$20,104.20 100.7022.42480.00000 User Group Maintenance Fees
2. Authorize the appropriation of \$20,000 into expenditure account number 100.7015.51355.20473 - General Fund - Special Events 2021 Season
3. Authorize the appropriation of \$20,104.20 into expenditure account number 100.7022.51424.00000, General Fund - User Group Maintenance Fees

4. FISCAL IMPACT

The revenue received funds the requested appropriations.

5. STRATEGIC PLAN GOALS

Goal 3: Enhance and promote quality of life in the community

- a: Refurbish, maintain, develop and/or expand public use places and spaces.

6. DISCUSSION AND BACKGROUND

Community Partnership Donation

The City's annual Community Partnership Program solicits donations to support Citywide special events. The City's donation policy states that single donations greater than \$5,000 may only be accepted and appropriated by the City Council. Chapman University and Thompson Building Materials became "Orange Tree" partners for the 2021 Special Events Season and each provided a \$10,000 partnership donation. Staff is requesting a total of \$20,000 to be accepted and appropriated to help cover the cost of the City's annual special events.

Sports Field Maintenance and Renovation Reimbursement

In September 2000, the City Council approved a 25-year joint-use agreement with Rancho Santiago Community College District (District) for the use of two soccer fields located at Santiago Canyon College (SCC) for education and recreational activities benefitting the community. Per the terms of the agreement, the District and the City agree to pay fair share for the maintenance and utility costs associated with the fields. Annually, the District and the City confer regarding the cost attributable to each party's use and the City is billed for reimbursable costs by the District. The City's fair share costs for 2020 is \$20,104.20.

The Community Services Department developed a cooperative program with ongoing youth sports groups to fund annual maintenance and renovation of sports fields, based on significant wear resulting from repetitive use. Orange Junior Soccer Club (OJSC), a City approved youth sports group, is currently the sole user group permitted to use the SCC soccer fields. As part of the cooperative program, the City billed OJSC \$20,140.20 towards its annual field use. Staff is requesting the appropriation of this amount to the expenditure account. Once appropriated, the City will use the received revenue to pay SCC.

Summary of Revenue Sources

The total appropriation request is \$40,104.20.

<u>Revenue Source</u>	<u>Total Collected</u>	<u>Location</u>
Thompson Building Materials	\$ 10,000.00	Community Partnership Program
Chapman University	10,000.00	Community Partnership Program
OJSC	20,104.20	SCC Soccer Fields
TOTAL	\$40,104.20	

7. ATTACHMENTS

- None