



Agenda Item

City Council

Item #: 3.26.

7/13/2021

File #: 21-0316

TO: Honorable Mayor and Members of the City Council

THRU: Rick Otto, City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

Authorize purchase of material and supplies for water maintenance operations from various vendors.

2. SUMMARY

Request to authorize purchase orders in the amount of \$150,000 with Yo Fire, \$150,000 with C Wells Supply, \$125,000 with United Water Works, \$100,000 with Ferguson, \$100,000 with S&J Supply, and \$75,000 with Armorcast for miscellaneous waterworks material and supplies on an as needed basis during Fiscal Year 2021-2022.

3. RECOMMENDED ACTION

Approve purchase orders for miscellaneous material and supplies for the following vendors and amounts: Yo Fire - \$150,000; C Wells Supply - \$150,000; United Waterworks - \$125,000; Ferguson - \$100,000; S&J Supply - \$100,000; and Armorcast - \$75,000, for a total not to exceed of \$700,000.

4. FISCAL IMPACT

The total expenditure for these purchases is \$700,000 and will be funded through Water Fund (600).

5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community

b: Provide and maintain infrastructure necessary to ensure the safety of the public.

Goal 4: Provide outstanding public service

b: Provide facilities and services to meet customer expectations.

6. DISCUSSION AND BACKGROUND

The Public Works Department Water Division purchases many different types of materials and supplies such as copper tubing, brass fittings, hydrants, couplings, saddles, valves, meter boxes, lids, etc. for its daily maintenance operations. These items are needed for the successful repair, installation, and maintenance of the City's water infrastructure. The Water Division uses the informal bid process to purchase the required materials by requesting all participating vendors to provide pricing for each individual item needed. There is no, one specific vendor that continually provides the lowest price for all items; therefore, the Public Works Water Division purchases material from the vendors that offer the lowest price for that particular item.

The following six vendors are the ones from which the Public Works Water Division continuously

purchases different materials and supplies. The amount of purchases from each vendor is over the \$30,000 per year limit per vendor. In order to continue purchasing from these vendors when they offer the lowest price, staff is requesting the City Council authorize the purchase orders, on an as needed basis, not to exceed the amounts shown in the below table for Fiscal Year 2021/2022.

Vendor	Amount
Yo Fire	\$150,000
C Wells Supply	\$150,000
United Water Works	\$125,000
Ferguson	\$100,000
S&J Supply	\$100,000
Armorcast	\$ 75,000

The Public Works Water Division continues to monitor and seek out vendors with the lowest prices to ensure the City is getting the best value available.

7. ATTACHMENTS

- None