

RESOLUTION NO. 11356

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF ORANGE REPEALING
RESOLUTION NOS. 9625, 10112 AND 11064 AND
REVISING QUALIFICATIONS FOR
APPOINTMENT TO CITY COUNCIL CREATED
COMMITTEES.**

WHEREAS, the City Council creates boards, commissions, and committees to assist in the carrying out of the City's business and to further the public interest; and

WHEREAS, on June 11, 2002, by Resolution No. 9625, on August 22, 2006, by Resolution No. 10112, and on February 13, 2018, by Resolution No. 11064, the City Council established criteria for such boards, commissions, and committees; and

WHEREAS, the City Council desires to revise and update the membership criteria for citizen appointment to such boards, commissions, and committees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange that upon the effective date of Ordinance No. 14-21, Resolution Nos. 9625, 10112 and 11064 are hereby repealed in their entirety.

BE IT FURTHER RESOLVED that in order to be considered for appointment to specified City Council created boards, commissions, or committees, a citizen must fulfill the applicable qualifications set forth in attached Exhibit A and, pursuant to Orange Municipal Code Section 2.55.020, must meet these qualifications at all times while serving as a member of such board, commission, or committee. The new regulations shall become operative upon the effective date of Ordinance No. 14-21 and shall apply prospectively only.

ADOPTED this 14th day of September, 2021.

Mark A. Murphy, Mayor, City of Orange

ATTEST:

Pamela Coleman, City Clerk, City of Orange

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF ORANGE)

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the 14th day of September 2021, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

Pamela Coleman, City Clerk, City of Orange

Attachment: Exhibit A

Exhibit A

QUALIFICATIONS FOR CITY COUNCIL CREATED COMMITTEES

1. Audit Committee

- Number: The Committee shall consist of five members.
- Qualifications: Members shall include the City Treasurer and four citizen representatives. The citizen representatives must reside or be permanently employed in the City of Orange. Qualifications being equal, preference will be given to residents of Orange. The designation of Certified Public Accountant (CPA) or other related business experience, is required. No member shall be financially interested in any contract, or otherwise conduct any business with any member of the City Council, the City Manager, the Finance Director, the Treasurer, the City, or any of its agencies, either on an individual basis or as a partner, major shareholder, member, or employee of any firm.
- Purpose: The purpose of the Committee is to assist the City Council in discharging its responsibilities for the overall stewardship of the City's financial affairs. This includes reviewing financial information, ascertaining the existence and adequacy of accounting and internal control systems and related safeguards over City assets, and overseeing the audit function.
- Duties: The duties are to select the independent financial auditor for the financial statement audit; monitor the progress of the financial statement audit; evaluate the results of the financial statement audit; ensure that any control weaknesses and legal compliance violations identified in the course of the financial statement audit are promptly and effectively remedied; serve as a direct communications link between the City Council and the independent auditor; monitor the adequacy of the City's internal control structure on an ongoing basis, such as cash disbursements, cash receipting, treasury transactions, as examined by the internal audit function and the independent financial auditor; maintain minutes of Committee proceedings and report to the City Council at least annually; review results of contract compliance audits and financial statement reviews conducted by the City's internal audit function, such as trash contracts, internal controls, and revenue audits; and review results of compliance audits and reviews conducted by outside agencies, such as DOT grants, M2 funds for the Senior Mobility Program, and the Ground Emergency Medical Transport (GEMT) supplemental reimbursement program.
- Compensation: None.

2. Traffic Commission

- Number: The Commission shall consist of five members.
- Qualifications: The Commission members shall have their primary residence in the City. One member shall be submitted to the Mayor for appointment by the Orange

Unified School District. The Chief of Police or designee and the City Traffic Engineer or designee, shall be non-voting members of the Commission.

- Duties: Duties are set forth in Chapter 10.06 of the Orange Municipal Code.
- Compensation: None.

3. Community Development Block Grant Program Committee

- Number: The Committee shall consist of five members
- Qualifications: Members shall have their primary residence in the City. Members should show an interest in and knowledge of housing and community development issues, especially as they relate to affordable housing and public service for residents of low and moderate income.
- Purpose: To provide a public engagement process in the allocation of CDBG funds as required by 24 C.F.R. Part 91.105
- Duties: Duties are set forth in the CDBG Program Policies and Procedures Manual maintained by the City.
- Compensation: None.

4. Design Review Committee

- Number: The Committee shall consist of five members.
- Qualifications: Members shall have their primary residence or primary place of employment in the City. Members shall be qualified to analyze and interpret architectural and site planning information, including, but not limited to, licensed landscape architects, architects, urban planners, engineers and licensed general contractors. At least two members shall have professional experience in urban planning, architectural history or historic preservation and possess a general knowledge of architecture in the Old Towne Historic District.
- Purpose: As set forth in Section 17.08.020.D of the Orange Municipal Code.
- Duties: Duties are set forth in Section 17.08.020.D of the Orange Municipal Code.
- Compensation: As determined by Resolution of the City Council.

5. Investment Advisory Committee

- Number: The Committee shall consist of three voting members and the City Treasurer and Finance Director, who shall serve as non-voting members.
- Qualifications: Voting members must have either their primary residence or primary place of employment in the City. Voting members shall have substantial education and five years of demonstrated managerial experience in one or more of the following areas: investment banking, investment brokerage and sales, investment management, financial management and planning or commercial banking.
- Purpose: To independently review the City's investments to determine their consistency with the City's investment policy principal objectives of safety first, liquidity second, and a total rate of return third.
- Duties: Duties are to report to and act as an advisory body to the Investment Oversight Committee; review the City's Investment Policy annually and recommend revisions as necessary; review the Treasurer's Report as defined by Government Code Section

- 53646 to ensure conformance with the City's Statement of Investment Policy and review related factors such as risk, diversification and maturity; provide advice regarding potential investment, potential investment strategies, and suitability of pools such as Local Agency Investment Fund (LAIF); provide written recommendations to the Investment Oversight Committee with an unedited and uncensored copy of the Committee's recommendations to be provided to the City Council along with the Investment Oversight Committee's recommendations for any City Council action.
- Compensation: None.

6. Park Planning and Community Events Commission

- Number: The Commission shall consist of seven members.
- Qualifications: Members shall have their primary residence in the City. Committee members shall have knowledge of sports complexes and/or park development, and knowledge of City-sponsored events.
- Duties: Duties are set forth in Chapter 2.60 of the Orange Municipal Code.
- Compensation: None.

7. Planning Commission

- Number: The Commission shall consist of five members.
- Qualifications: Members shall have their primary residence in the City. Members shall have general knowledge of land use and development.
- Purpose: As set forth in Section 17.08.020.B
- Duties: Duties are set forth in Section 17.08.020 of the Orange Municipal Code.
- Compensation: As determined by Resolution of the City Council.