



Agenda Item

City Council

Item #: 3.10.

9/14/2021

File #: 21-0491

TO: Honorable Mayor and Members of the City Council

THRU: Rick Otto, City Manager

FROM: Monica Espinoza, Human Resources Director

1. SUBJECT

First Amendment to the Agreement with AppleOne Employment Services for temporary staffing services.

2. SUMMARY

The proposed amendment authorizes an increase of \$65,000, for a new total amount not-to-exceed \$95,000 for additional temporary staffing services necessary in various City departments.

3. RECOMMENDED ACTION

Approve the First Amendment with AppleOne Employment Services in a total amount not-to-exceed \$95,000 for temporary staffing services and authorize the Mayor and City Clerk to execute on behalf of the City.

4. FISCAL IMPACT

The total not-to-exceed amount for this Agreement is \$95,000 and will be funded through General Fund (100).

5. STRATEGIC PLAN GOALS

Goal 1: Be a fiscally healthy community

a. Expend fiscal resources responsibly.

Goal 4 : Provide Outstanding Public Services

b. Provide facilities and services to meet customer expectations.

6. DISCUSSION AND BACKGROUND

AppleOne Employment Services (AppleOne) is a nation-wide staffing agency offering temporary staffing solutions to various businesses. The City has an active agreement with AppleOne for temporary staffing solutions managed by the Human Resources Department, in the amount not-to-exceed \$30,000. Given the contract amount, the original agreement was executed under the City Manager's authority.

With current department vacancies and employee medical leaves, staff anticipates the City will require temporary staffing services through the end of the calendar year, and the anticipated expense for this service will exceed \$30,000.

Staff is recommending the City Council approve the Amendment with AppleOne Employment Services, allowing various City Departments to continue use of temporary staffing services through the calendar year, in the amount of \$65,000, which will bring the total contract to an amount not-to-exceed \$95,000. Funds used for the service are budgeted in the respective departments' operating budgets.

7. ATTACHMENTS

- First Amendment to the AppleOne Agreement No. 7152