



Agenda Item

City Council

Item #: 3.14.

9/14/2021

File #: 21-0451

TO: Honorable Mayor and Members of the City Council

THRU: Rick Otto, City Manager

FROM: Dave Curtis, Library Services Director

1. SUBJECT

Appropriation of \$6,000 in designated donation funding received from the Friends of the Orange Public Library.

2. SUMMARY

This \$6,000 donation will be used to provide tools and training for staff development and items to enhance and expand the Library's programming for families.

3. RECOMMENDED ACTION

1. Accept into the City's revenue budget a \$6,000 donation from Friends of the Orange Public Library into revenue account number 100.2001.48390.19990, General Fund - Friends of the Library.

2. Authorize the appropriation of \$6,000 to the following expenditure account numbers for Friends of the Orange Public Library (19990):

\$ 2,000 100.2001.53011.19990 Employee Recognition Program

2,000 100.2001.53340.19990 Craft Supplies

2,000 100.2016.53340.19990 Craft Supplies

\$ 6,000

4. FISCAL IMPACT

The total appropriations for this donation are funded by the additional revenue received from the Friends of the Orange Public Library.

5. STRATEGIC PLAN GOALS

Goal 3: Enhance and promote quality of life in the community

e: Develop and strengthen collaborative partnerships to enhance and promote quality of life programs, projects, and services.

6. DISCUSSION AND BACKGROUND

The Friends of the Orange Public Library (Friends) is donating \$6,000 to meet various Library needs, including:

1. \$2,000 for the Orange Public Library Comic-Convention to fund guest speakers, decorations, prizes, and giveaways for approximately 2,000 patrons.

2. \$2,000 for Library Staff Development Day to pay for guest speakers, teambuilding activities, incentives, and refreshments.
3. \$2,000 to fund the Library's Employee Appreciation Program. Funds will be used to reward and motivate staff for their hard work and dedication to the Library throughout the year.

The Orange Public Library will publicize the Friends' contributions in a variety of ways, including credit for programming support on the Library's website, flyers, and social media.

7. ATTACHMENTS

- None