



Agenda Item

City Council

Item #: 3.18.

11/9/2021

File #: 21-0601

TO: Honorable Mayor and Members of the City Council

THRU: Thomas R. Hatch, Interim City Manager

FROM: Christopher Cash, Public Works Director

1. SUBJECT

First Amendment to Contract with Diversified Thermal Services, Inc. for preventive maintenance for heating ventilation and air conditioning equipment at various City buildings, Bid No. 189-19 (SP-4076).

2. SUMMARY

The City currently has an agreement with Diversified Thermal Services, Inc. for mechanical services and preventive maintenance for ventilation and air conditioning equipment at various city buildings for an amount not to exceed \$460,630. The amount of the original agreement will soon be expended with required preventative maintenance work and emergency repairs. The proposed First Amendment will increase the agreement amount by \$150,000 for a total amount not to exceed \$610,630.

3. RECOMMENDED ACTION

Approve the First Amendment to Contract with Diversified Thermal Services, Inc. for \$150,000; and authorize the Mayor and City Clerk to execute on behalf of the City.

4. FISCAL IMPACT

The total expenditure for this amendment is \$150,000 and will be funded through General Fund (100) and Major Building Improvements (725).

5. STRATEGIC PLAN GOALS

Goal 1: Provide for a safe community

a: Provide staffing and resources to deliver services that ensure public safety.

Goal 4: Provide outstanding public service

b: Provide facilities and services to meet customer expectations.

6. DISCUSSION AND BACKGROUND

The provisions of this contract allow for proper maintenance of heating, ventilation, and air conditioning (HVAC) at City facilities and parks. In addition, the contract allows for HVAC equipment to be replaced on an as-needed basis. Due to the nature of aging infrastructure and equipment, Diversified Thermal Services, Inc. made many repairs under the contract. Highlighted below are the most significant emergency repairs and technology upgrades to HVAC in City facilities and parks

facilities since February 2019:

- Repair and replace various parts such as air heating boiler, sensors, motors, variable frequency drive (VFD), worn wiring in the air chiller, and other fan motors at Police Headquarters (\$68,937).
- Replace 5-ton split system in IT Server Room at City Hall (\$13,984)
- Replace two 3-ton package units at the Water Plant (\$14,863) and a heater in Fleet Garage (\$4,275).
- Repair and replace various parts such as blower motor, blower wheel, capacitor, drain line, and wiring at Fire Stations 1 and 8 (\$5,000).
- Remove and replace two 3-ton HVAC split systems and a one-ton mini-split unit at Killefer Park and Grijalva Park (\$33,425).
- Upgrade Enteliweb graphics to Hypertext Markup Language (HTML) due to Adobe Flash discontinuation of support Flash Player after December 31, 2020 (\$41,984).

Staff recommends approval of the First Amendment to the Agreement, increasing the contract by \$150,000 for a total amount not to exceed \$610,630, to allow for the maintenance of the HVAC system city-wide through June 2022.

7. ATTACHMENT

- First Amendment to Contract