

MINUTES - FINAL

City of Orange

Orange Public Library Board of Trustees

January 18, 2021

1. OPENING

1.1 CALL TO ORDER

Chair Freeman called the meeting to order at 3:32 p.m.

1.2 PLEDGE OF ALLEGIANCE

Led by Chair Freeman

1.3 ROLL CALL

Present: Freeman, Martinez, van Voorst, Calvert, and Huber

Absent: None

2. APPROVAL OF MINUTES

Approval of meeting minutes of the Orange Public Library Board of Trustees for the November 16, 2020 Regular Meeting.

Approved minutes as presented.

Ayes: Freeman, Martinez, van Voorst, Calvert, and Huber

Noes: None

Absent: None

3. PUBLIC COMMENTS

None

4. FRIENDS OF THE ORANGE PUBLIC LIBRARY REPORT

Trustee Huber reported Friends held elections for Secretary and VP, both incumbents remain in their positions: Christine Huard-Spencer remains VP and Mary Galuska as Secretary. Mary-Ellen Manning returns as Community Outreach Director. The book store remains closed and they had to cancel all upcoming booksales due to COVID. Internet sales are picking up. Trustee Huber reminded the Board of Trustees to submit their Friends membership forms.

5. ORANGE PUBLIC LIBRARY FOUNDATION REPORT

Director Curtis reported the Foundation met and discussed their investment strategies. They received the full donation from the Tannis Family. The Children's Garden portion is complete, a grand opening and book signing will take place when appropriate. The Children's Garden is not open at this time. Director Curtis thanked City staffer Nathan

Blume and the Community Services team who helped with design and implementation of the work. The City will maintain the Garden. Chair Freeman asked about the balance of the donation and what it will go towards. Director Curtis will follow up with the Foundation on this.

6. LIBRARY DIRECTOR'S REPORT

6.1 Updates

Working on next fiscal year budget, expecting a 2.5% cut.

New Technology Specialist started.

The library held a food drive which was very successful.

Heritage Days is on hold, but they hope to do it in the fall.

Teen Services grant awarded for Early Learning and Out of School which allowed the Library to hire a temporary part-time assistant.

The Library was also awarded the Ukulele Grant.

Held a virtual computer programming training with 18 in attendance.

Held a virtual winter reading club with 165 in attendance.

Staff is filming new storytimes.

Chair Freeman asked how attendance is going. Director Curtis stated that prior to the holiday break they were averaging about 300 people per day. He doesn't have the numbers for January yet.

Trustee Calvert asked if there are enough staff members currently to allow the Library to open completely once COVID requirement are lifted. Director Curtis stated that currently there are not; however, staff is working on a plan on how they can accomplish this. There is still a current eligibility list to hire from once permitted.

6.2 Financial Report

Financial Report July-December 2020.

Ms. Eriksen reported a type-o in the report provided. Under the total for Percent Used it should read 49.8% not 38.6%.

7. BOARD REPORTS

7.1 Reports from Chair Freeman

Chair Freeman is working on sending the new Council Members a welcome letter from the Trustees.

7.2 Reports from Trustees

Vice Chair Martinez asked if we received anything from Serving with a Purpose regarding their annual conference. Ms. Eriksen reported that she has not, but will pass it on when/if she does.

Trustee Huber is excited to see the new Garden.

Trustee Calvert thanked the staff who wrote the grant for the Ukulele program. She is working with staff to ensure we select the best Ukuleles for library needs. She is also working with staff to provide a virtual Ukulele program.

Trustee Calvert also suggested they send a "Thank You" to Library staff.

8. OLD BUSINESS

None

9. NEW BUSINESS

None

10. ADJOURNMENT

Meeting adjourned at 4:17 p.m.

The next Regular Meeting is scheduled for Monday, February 22, 2021 at 3:30 p.m. via various teleconference locations.