

**MINUTES - FINAL**  
**City of Orange**  
**Planning Commission**  
April 05, 2021

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**1. OPENING**

**1.1 CALL TO ORDER**

Chair Simpson called the meeting to order at 7:03 p.m.

**1.2 PLEDGE OF ALLEGIANCE**

Chair Simpson led the flag salute

**1.3 ROLL CALL**

**Present:** Simpson, Vazquez, Glasgow, Martinez, and Willits

**Absent:** None

**1.4 PUBLIC COMMENTS**

None

**1.5 Continued or Withdrawn Items**

Anna Pehoushek, Assistant Community Development Director, stated staff would like to continue Item 2.2, St. Joseph Medical Office Building, to a date uncertain in order to review correspondence that was received late in the day.

A motion was made by Commissioner Glasgow, seconded by Commissioner Martinez, to continue item 2.2 to a date uncertain.

The motion carried by the following vote:

**Ayes:** Simpson, Vazquez, Glasgow, Martinez, and Willits

**Noes:** None

**Absent:** None

**1.6 Assistant Community Development Director Reports**

None

**1.7 Announcement of Appeal Procedures.**

**2. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the Planning Commission and will be enacted by one motion. There will be no separate discussion of said items unless members of the Planning Commission, staff or the public request specific items removed from the Consent Calendar for separate action.

**2.1. Approval of meeting minutes of the Planning Commission of the City of Orange for the March 15, 2021 Regular Meeting.**

ACTION: Approve minutes as amended.

A motion was made by Commissioner Willits, seconded by Commissioner Martinez to approve the March 15, 2021 minutes as amended.

The motion carried by the following vote:

**Ayes:** Simpson, Vazquez, Glasgow, Martinez, and Willits

**Noes:** None

**Absent:** None

**2.2. Major Site Plan Review No. 1017-20, Tentative Parcel Map No. 0019-20, Design Review No. 5014-20, and Mitigated Negative Declaration No. 1872-20 St. Joseph Medical Office Building located at 331, 353, and 393 S. Main Street.**

ACTION: Item 2.2 was continued to a date uncertain under item 1.5.

**3. COMMISSION BUSINESS**

None

**4. CONTINUED HEARINGS**

**4.1. Public Hearing: Conditional Use Permit No. 3121-20, Shannon Family Mortuary, 1005 E. Chapman Avenue (CONTINUED FROM THE FEBRUARY 1, 2021 PLANNING COMMISSION MEETING)**

Commissioner Martinez disclosed he met with the applicant and toured the facility.

Commissioner Glasgow disclosed he met with some of the neighbors on Waverly Street.

Charles Link spoke on behalf of the project.

The Commissioners had questions about the following:

- Parking lease agreement with AT&T
- Seating capacity
- Neighborhood outreach
- Frequency of services

Chair Simpson opened the public hearing.

Nine letters were received in favor, and five emails were received in opposition of the application.

Chair Simpson closed the public hearing.

A motion was made by Chair Simpson, seconded by Commissioner Martinez to adopt Planning Commission Resolution No. 34-20 with the following modifications and additions to the Conditions of approval:

- Replace “memorial services” with “private ID viewing” throughout Resolution PC 13-21.
- Revise Condition 7 to read “The hours of operation shall be Monday through Friday 8:00 AM to 5:00 PM. No private ID viewings shall be conducted past 5:00 PM.”
- Revise Condition 8 to read “A maximum of two small private ID viewings may be conducted per week, not to exceed two hours each.”
- A new condition 9 stating “There shall be no more than 12 attendees allowed at any one private ID viewing.”
- Revise Condition 10 to include “Staff member of the business shall direct parking during viewings.”
- Revise Condition 11 to change the term “memorial services” to “private ID viewings.”
- Revise Condition 12 to read “The Conditional Use Permit shall be reviewed six months from the date of approval and may be reviewed each year thereafter by the Community Development Director who will present his or her findings to the Planning Commission.

The motion failed by the following vote:

**Ayes:** Simpson, and Martinez

**Noes:** Vazquez, Glasgow, and Willits

**Absent:** None

**4.1. Public Hearing: Conditional Use Permit No. 3121-20, Shannon Family Mortuary, 1005 E. Chapman Avenue (CONTINUED FROM THE FEBRUARY 1, 2021 PLANNING COMMISSION MEETING)**

During the Commissioners discussion, the following concerns were considered in their decision:

- Potential neighborhood parking impacts
- Potential challenges limiting the number of guests
- Public comment on recent neighborhood conflicts associated with on-site gatherings

A Motion was made by Commissioner Glasgow and seconded by Chair Simpson, to deny Planning Commission Resolution No. 13-21 entitled:

A Resolution of the Planning Commission of the City of Orange approving Conditional Use Permit No. 3121-20 for a twelve seat chapel in conjunction with a mortuary office at 1005 E. Chapman Avenue.

The motion carried by the following vote:

**Ayes:** Simpson, Vazquez, Glasgow, Martinez, and Willits

**Noes:** None

**Absent:** None

**5. NEW HEARINGS**

None

**6. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:33 p.m.

The next Regular Planning Commission Meeting will be held on Monday, April 19, 2021 at 7:00 p.m. in the City Council Chamber and various teleconference locations.

Anna Pehoushek

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s/Anna Pehoushek  
Community Development Assistant Director