



Jessica Herrera
Senior Administrative Analyst

Jennifer Scudellari
Executive Assistant

AGENDA

Community Development Block Grant Program Committee

March 14, 2024

6:00 PM Regular Session

Weimer Room
300 E. Chapman Avenue
Orange, CA 92866

CONNIE BENSON
Chair

JONATHAN ST. CLAIR
Vice Chair

KIM LE
Committee Member

MELISSA MIKAIL
Committee Member

ELAINE MUSELLI
Committee Member

CHRISSY VAUGHN
Committee Member

VACANT
Committee Member

Welcome to the Community Development Block Grant (CDBG) Program Committee Meeting. Regular meetings of the City of Orange CDBG Program Committee are held on the second Thursday of February and March at 6:00 p.m. in the Weimer Room.

Agenda Information

The agenda contains a brief general description of each item to be considered. Written materials relating to an item on the agenda that are provided to the CDBG Program Committee after agenda packet distribution and within 72 hours before it is to consider the item will be made available for public inspection in the City Clerk's Office located at 300 E. Chapman Avenue, Orange, during normal business hours; at the CDBG meeting; and made available on the City's website.

Public Participation

Pursuant to Government Code Section 54954.3, members of the public may address the CDBG Program Committee on any agenda items or matters within the jurisdiction of the governing body by using any of the following methods:

1) In-Person

To speak on an item on the agenda, complete a speaker's card indicating your name, address, and identify the agenda item number or subject matter you wish to address. The card should be given to staff prior to the start of the meeting. General comments are made during the "Public Comments" section on the agenda. Public comments are limited to three (3) minutes per speaker, unless a different time limit is announced.

2) Written Public Comments

Members of the public can submit their written comments electronically for the Committee's consideration by using the eComment feature on the Agenda page of the City's website at www.cityoforange.org. To ensure distribution to the CDBG Program Committee prior to consideration of the agenda, we encourage the public to submit comments by 11:00 a.m. the day of the meeting. All written comments will be provided to the Committee and posted on the City's website after the meeting.

Please contact the City Clerk's Office at (714) 744-5500 with any questions.

ADA Requirements: In compliance with the Americans with Disabilities Act, if you need accommodations to participate in this meeting, contact the Community Development Department at (714) 744-7220. Notification at least 48 hours in advance of meeting will enable the City to make arrangements to assure accessibility to this meeting.

1. OPENING/CALL TO ORDER

1.1 PLEDGE OF ALLEGIANCE

1.2 ROLL CALL

2. PUBLIC COMMENTS

Opportunity for members of the public to address the Committee on matters not listed on the agenda which are within the subject matter jurisdiction of the Committee, provided that NO action may be taken on off-agenda items unless authorized by law. Public Comments are limited to three (3) minutes per speaker.

3. APPROVAL OF MINUTES

3.1. Approval of minutes of the City of Orange CDBG Program Committee Special meeting held on February 15, 2024.

Recommended Action:

Approve minutes as presented.

Attachments: [February 15, 2024, Special Meeting minutes](#)

4. COMMITTEE BUSINESS

4.1. FY 2024-2025 Draft Funding Recommendations to the City Council.

Recommended Action:

Determine funding recommendations for the 2024-2025 Annual Action Plan to the City Council.

Attachments: [FY 2024-2025 Funding Requests](#)

5. PROGRAM UPDATES

6. ADJOURNMENT

The next Regular CDBG Program Committee meeting will be held on February 13, 2025, at 6:00 p.m. in the Weimer Room located at 300 E. Chapman Avenue, Orange, CA 92866.

I, Jessica Garcia, Administrative Assistant for the City of Orange, hereby declare, under penalty of perjury, that a full and correct copy of this agenda was posted pursuant to Government Code Section 54950 et. seq., at the following locations: Orange Civic Center kiosk and Orange City Clerk's Office at 300 E. Chapman Avenue, Orange Main Public Library at 407 E. Chapman Avenue, El Modena Branch Library at 380 S. Hewes Street, Taft Branch Library at 740 E. Taft Avenue, Police facility at 1107 N. Batavia, and uploaded to the City's website www.cityoforange.org.

Date posted: March 8, 2024



Agenda Item

Community Development Block Grant Program Committee

Item #: 3.1.

3/14/2024

File #: 24-0173

TO: Chair and Members of the CDBG Program Committee

FROM: Jennifer Scudellari, Executive Assistant

1. SUBJECT

Approval of minutes of the City of Orange CDBG Program Committee Special meeting held on February 15, 2024.

2. SUMMARY

Submitted for your consideration and approval are the minutes of the above meeting.

3. RECOMMENDED ACTION

Approve minutes as presented.

4. ATTACHMENTS

- February 15, 2024, Special Meeting minutes

MINUTES - DRAFT

City of Orange

Community Development Block Grant Program Committee

February 15, 2024

The Community Development Block Grant (CDBG) Program Committee of the City of Orange, California convened on February 15, 2024, at 6:00 p.m. in a Special Meeting in the Weimer Room, 300 E. Chapman Avenue, Orange, California.

1. OPENING/CALL TO ORDER

Chair Benson called the meeting to order at 6:03 p.m.

1.1 PLEDGE OF ALLEGIANCE

Chair Benson led the flag salute.

1.2 ROLL CALL

Vice Chair St. Clair joined the meeting at 6:16 p.m.

Present: St. Clair, Le, Muselli, Vaughn, Moeller, and Benson

Absent: Mikail

2. PUBLIC COMMENTS

None.

3. COMMITTEE BUSINESS

(Item 3.2 was re-ordered to be heard before Item 3.1)

3.2. Presentation of Fiscal Year 2024-2025 CDBG Funding Applications.

The following organizations gave presentations regarding their funding usage and proposal of funds for 2024-2025:

Assistance League of Orange (Operation School Bell), represented by Patty Waasted.

Boys & Girls Club of Central Orange Coast, represented by David Blair.

Fair Housing Foundation, represented by Martha Torres.

Families Forward, represented by Nishtha Mohendra.

Orange Police Department (Bike Patrol Program), represented by Sgt. David Pasino.

Orange Unified Public Schools Foundation, represented by Kennedy Schall.

Youth Centers of Orange, represented by Cameron Gangerpate.

Shelter Providers of Orange County, Inc., DBA HomeAid Orange County, represented by Gina Cunningham.

Public Works Department (Street Rehabilitation and ADA Wheelchair Access Ramps), represented by Associate Civil Engineer, Martin Varona.

Receive and file.

3.1. Selection of CDBG Program Committee Officers.

A motion was made by Committee Member Le, seconded by Vice Chair St. Clair to nominate Chair Benson to continue serving as Chair for the 2024-25 Program year.

Ayes: St. Clair, Le, Muselli, Vaughn, Moeller, and Benson

Noes: None

Absent: Mikail

A motion was made by Committee Member Le, seconded by Committee Member Vaughn to nominate Vice Chair St. Clair to continue serving as Vice Chair for the 2024-25 Program year.

Ayes: St. Clair, Le, Muselli, Vaughn, Moeller, and Benson

Noes: None

Absent: Mikail

4. PROGRAM UPDATES

Senior Administrative Analyst, Jessica Herrera, gave an update on the following items:

- 1) Neighborly software
- 2) Tenant Based Rental Assistance Program

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:34 p.m.

The next Regular CDBG Program Committee Meeting will be held on Thursday, March 14, 2024, at 6:00 p.m. in the Weimer Room.

Jessica Herrera
Senior Administrative Analyst



Agenda Item

Community Development Block Grant Program Committee

Item #: 4.1.

3/14/2024

File #: 24-0175

TO: Community Development Block Grant Program Committee

THRU: Russell Bunim, Community Development Director

FROM: Jessica Herrera, Senior Administrative Analyst

1. **SUBJECT**

FY 2024-2025 Draft Funding Recommendations to the City Council.

2. **RECOMMENDED ACTION**

Determine funding recommendations for the 2024-2025 Annual Action Plan to the City Council.

3. **ATTACHMENTS**

- FY 2024-2025 Funding Requests

Summary of Funding Requests for CDBG 2024-2025 Program Year

\$982,721.80

Public Services (15% of Grant)

Cap/Total
Available

	Activity	Amount Funded in 2024	Amount Requested	Recommended Award	
Assistance League	Assistance to kids	\$ 15,000.00	\$15,000.00		
Bike Patrol Program	Community Policing & Crime Prevention	\$ 60,000.00	\$60,000.00		
Boys & Girls Club of Central Orange Coast	College mentorship and workforce development	\$ -	\$25,000.00		
Families Forward	Comprehensive housing services and homeless prevention	\$ -	\$20,000.00		
Hub OC (Youth Centers of Orange)	Child care, homeworks assistance, nutritional activities, etc	\$ 40,000.00	\$50,000.00		
Orange Unified Public Schools Foundation (OUPSF)	Wellness Center at Taft Elementary	\$ 25,000.00	\$25,000.00		
Friendly Center	Food and Personal Hygiene Distribution	\$ 15,166.00	\$20,000.00		
Total Public Services			\$215,000.00	\$0.00	\$147,408.27

Facilities and Construction

	Activity	Amount Requested	Recommended Award	
Street Rehab	Various Streets	\$ 282,390.00	\$637,169.25	
ADA Ramps	Various Streets	\$ 90,000.00	\$100,000.00	
Shelters of Orange (HOMEAID)	Family Care Center deep fix and improvement of plumbing and sewer system	\$ -	\$34,997.00	
Total Facilities and Construction			\$772,166.25	\$0.00 \$638,769.17

Admin (20% of Grant)

	Activity	Amount Requested	Recommended Award	
Fair Housing	Fair housing	\$ 25,000.00	\$25,000.00	\$25,000.00
CDBG Administration	Administration	\$ 181,888.00	\$171,544.36	\$171,544.36
Total Administration			\$196,544.36	\$196,544.36 \$196,544.36

Total 2023 Requests \$1,183,710.61 \$196,544.36 \$982,721.80