

## **RESOLUTION NO. 11710**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORANGE DESIGNATING OFFICIALS AND EMPLOYEES REQUIRED TO COMPLETE ETHICS TRAINING AND FISCAL AND FINANCIAL TRAINING PURSUANT TO SENATE BILL 827 (2025)**

**WHEREAS**, California Government Code Sections 53234 through 53235.2 require specified local agency officials to complete ethics training addressing general ethics principles and ethics laws applicable to public service; and

**WHEREAS**, Senate Bill (“SB”) 827 (2025) effective January 1, 2026, expanded the definition of "local agency official" subject to ethics training requirements to include department heads or similar administrative officers of local agencies and employees designated by the local agency; and

**WHEREAS**, SB 827 further added Government Code Sections 53238 through 53238.6 establishing fiscal and financial training requirements for specified elected officials; appointed officials who make decisions or recommendations regarding financial administration, budgeting, or the use of public resources; local agency executives; and employees designated by the local agency; and

**WHEREAS**, Government Code Section 53235 authorizes the legislative body of a local agency to designate employees who shall be required to receive ethics training; and

**WHEREAS**, Government Code Section 53238.2 authorizes the legislative body of a local agency to designate employees who are required to complete fiscal and financial training; and

**WHEREAS**, the City Council finds that ensuring public officials and key employees receive ethics and fiscal stewardship training promotes transparency, accountability, sound financial management, and public confidence in municipal government.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Orange as follows:

#### **SECTION 1. ETHICS TRAINING DESIGNATION.**

The following positions are designated as employees required to complete ethics training in accordance with Government Code Sections 53234 et seq.:

- 1) All Department Directors and Assistant Department Directors, including any equivalent administrative officers
- 2) Assistant City Manager
- 3) Deputy City Manager
- 4) Senior Assistant City Attorney

- 5) Deputy City Clerk
- 6) Fire Chief
- 7) Fire Battalion Chief
- 8) Police Chief
- 9) Police Captain
- 10) Police Administrative Analyst I & II
- 11) Police Records Clerk
- 12) Police Records Shift Supervisor
- 13) IT Manager
- 14) City Engineer
- 15) Deputy Public Works Director
- 16) Senior Executive Assistant to the City Council and City Manager
- 17) Executive Assistant
- 18) Records Coordinator
- 19) Records Manager
- 20) Administrative Manager
- 21) Budget Manager
- 22) Finance Supervisor
- 23) Any successor classifications performing substantially similar functions to those listed above

**SECTION 2. FISCAL AND FINANCIAL TRAINING DESIGNATION.**

The following employees are designated as employees required to complete fiscal and financial training pursuant to Government Code Sections 53238 et seq.:

- 1) All Department Directors and Assistant Department Directors, including any equivalent administrative officers
- 2) Assistant City Manager
- 3) Deputy City Manager
- 4) Senior Assistant City Attorney
- 5) Deputy City Clerk
- 6) Fire Chief
- 7) Fire Battalion Chief
- 8) Police Chief
- 9) Police Captain
- 10) IT Manager
- 11) Deputy Public Works Director
- 12) Senior Executive Assistant to the City Council and City Manager
- 13) Executive Assistant
- 14) Administrative Manager
- 15) Budget Manager
- 16) Accounting Manager
- 17) Controller
- 18) Finance Supervisor
- 19) Senior Buyer
- 20) Purchasing Officer

- 21) Employees authorized to approve contracts, purchase orders, or expenditures exceeding limits established by the City's purchasing ordinance
- 22) Employees serving as project managers for capital improvement projects exceeding \$100,000
- 23) Department Budget Coordinators assigned to manage the department's financial resources
- 24) Any successor classification or position that performs substantially similar duties involving budget preparation, fiscal oversight, financial management, procurement, expenditure authorization, or recommendations regarding the use of public funds

**SECTION 3. TRAINING COMPLIANCE.**

**A.** Covered officials and employees shall complete all required ethics and fiscal and financial training within the time periods prescribed by state law.

**B.** Newly hired, appointed, or elected individuals subject to training requirements shall complete the required training within six (6) months of assuming their position, as required by law.

**C.** Thereafter, covered individuals shall complete training at least once every two years or as otherwise required by state law.

**SECTION 4. RECORD RETENTION.**

The City shall maintain records of completed training as required by state law.

**SECTION 5. ADMINISTRATIVE AUTHORITY.**

The City Manager is authorized to identify additional positions that perform substantially similar duties to those listed herein and to require training consistent with state law, subject to reporting such designations to the City Council.

**SECTION 6. SEVERABILITY.**

If any provision of this Resolution is held invalid, the remaining provisions shall remain in full force and effect.

**SECTION 7. EFFECTIVE DATE.**

This Resolution shall take effect immediately upon adoption.

**ADOPTED** this 14th day of July 2026.

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Daniel R. Slater, Mayor, City of Orange

**ATTEST:**

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Pamela Coleman, City Clerk, City of Orange

**APPROVED AS TO FORM:**

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Nathalie Adourian, City Attorney  
City of Orange

STATE OF CALIFORNIA    )  
COUNTY OF ORANGE    ) ss.  
CITY OF ORANGE         )

I, PAMELA COLEMAN, City Clerk of the City of Orange, California, do hereby certify that the foregoing Resolution was duly and regularly adopted by the City Council of the City of Orange at a regular meeting thereof held on the \_\_\_\_ day of \_\_\_\_\_ 2026 by the following vote:

AYES:           COUNCILMEMBERS:  
NOES:           COUNCILMEMBERS:  
ABSENT:        COUNCILMEMBERS:

\_\_\_\_\_  
Pamela Coleman, City Clerk, City of Orange